Coychurch Higher Community Council

Minutes of the meeting held on

 Monday 11th September 2017

|  |  |  |
| --- | --- | --- |
| Present: |  |  |
| Chairman: |  |  |
| Vice Chairman: |  |  |
|  |  |  |
| Councillors: | Susan Joseph | SJ |
|  | Lillian Davies | LD |
|  | Judith McCarthy | JM |
|  | Mat Symonds | MS |
|  |  |  |
| Clerk/RFO | Karyl Carter | KC |
|  |  |  |

Also present:

Borough Councillor Alex Williams

Deputy Mayor of BCBC BC John McCarthy

Meeting commenced: 1855

* CC Judy McCarthy took the Chair
* MS signed the Declaration of Office prior to the start of the Trustees meeting which had preceded this meeting.

 ACTION

|  |  |  |  |
| --- | --- | --- | --- |
| 1. |  | Apologies: apologies were received and accepted for CC Alex Owen and CC John Powson. |  |
| 2 |  | Police matters: the Clerk read the email from PCSO Morgan confirming the following crimes:14th August ) crimes17th August) 4th July} ASB/nuisance11th July} |  |
| 3 |  | Declarations of interest: None  |  |
| 4 |  | Minutes: the minutes of the meeting held 10th July had been read. They were moved to be accepted by SJ and this was seconded by LD and agreed by all. The minutes of the meeting held 27th July had been read. They were moved to be accepted by LD and this was seconded by LD and agreed by all. |  |
| 5 |  | Matters arising: |  |
|  | 5:i | Footpaths: PTC has cleared F/P 42 and KC had received an invoice or £100, which will be reclaimed via the agency agreement with BCBC. KC confirmed CCV had also been in touch to see whether CHCC wanted to schedule in work. After a discussion, Members moved to use both CCV and PTC. The Clerk will confirm with CCV their current costs and then book them to work on the footpaths.  | KC |
|  | 5:ii | BCBC Development of a CAP: this is awaiting decision by the Welsh Government. AW stated the steering group had some concern that the S106 revenue could get eaten up by BCBC. Members requested KC write to the Lesley Griffiths, AM, to find out when a decision can be expected.  | KC |
|  | 5:iii | Publicity/PR: no items had been passed to AW for August newsletter. KC will summarise what the Council have been working on and send this to both PTC and AW. | AW |
|  | 5:iv | HeolyCyw Allotments: SJ confirmed the allotment secretary had met with BCBC to request permission to put in an additional gate to enable tractors etc. to access the site.  |  |
|  | 5:v | Bus Shelter: the Clerk was waiting to hear from BCBC as to whether CHCC could purchase the shelter or whether it had to be purchased through BCBC. AW will also chase this up.  | AW |
|  | 5vi | Register of Interest Forms: MS was passed a form to complete. | MS |
|  | 5:vii | Grass overgrowth, Bulls Row: whilst the grass had been cut, the area near the bench had been left untouched. AW will chase this up with BCBC | AW |
|  | 5:viii | School plaque: as it has been ascertained that the plaque was in Bethel Chapel, Members agreed this item can now be deleted. |  |
|  | 5:ix | Signpost – Penprysg Hill: AW will check whether the overgrowth has been cut back and if not, will report to BCBC. | AW |
|  | 5:x | Signpost – Rhiwceiliog: BCBC have noted CHCC’s email concerning misspelling, but will not change the sign until such time it falls into disrepair. Agreed to delete this item. |  |
|  | 5:xi | Bus Service: awaiting to hear from BCBC. |  |
|  | 5:xii | Miners Memorial: SJ hopes to have something to report on this matter at the next meeting. | SJ |
|  | 5iii | Pavements and dropped kerbs: KC had emailed BCBC confirming the priority sites.  |  |
|  | 5:xiv | Pot hole by Mrs LG’s home: this has been filled. Agreed to delete.  |  |
|  | 5:xv | Football posts in field: KC read AW’s email confirming, due to H and S concerns, BCBC will not support football posts. Agreed to delete this item. |  |
|  | 5:xvi | Rubbish hoarding: this matter is much improved and it was agreed to delete it.  |  |
|  | 5:xvii | Parking on Rhaglan Hill: AW confirmed he has spoken to PCSO Bowen who will add this to his list for monitoring after working hours and at weekends. |  |
|  | 5:viii | Car Park – CAT/Cleaning: KC confirmed the car park had been cleaned and overhanging branches cut back. Members agreed the Clerk is to send the formal expression of interest form to BCBC.  | KC |
| 6 |  | Collaboration with PTC: Ongoing. AW had been liaising with a resident concerning overhanging branches at Wern Tarw. KC confirmed PTC had look at the site and would charge £75 to cut it back however, in the long term, a tree surgeon would need to look at this. SJ confirmed that Mr LY owned the land so no work could be carried out without his permission. AW will speak with the resident who reported this matter to him | AW |
| 7 |  | Millennium Site: PTC had carried out work at the site and had submitted an invoice for £100 which members agreed should be paid. | KC |
| 8 |  | HeolyCyw Welfare Hall: discussed at earlier Trustees meeting. | KC |
| 9 |  | Correspondence and planning: as per correspondence list. |  |
| 10 |  | To receive reports from: |  |
|  | 10.i | Representative on the School Governing Body: JP absent. |  |
|  | 10.ii | Representative on the Board of Conservators: SJ had attended the meeting but no matters to report to CHCC. |  |
|  | 10.iii | Representative on One Voice Wales: apologies offered by JM due to clash with our meeting. |  |
|  | 10.iv | Representative on the Town and Community Council: AO absent. |  |
| 11 |  | Finance: Members agreed to pay PTC for works carried out F/P 42 and the Millennium site. KC presented the amended AR to Members which was signed off by JM. This will now be returned to BDO. The Clerk read the report from BCBC and will take advice re: the paying out of the gratuity. | KC |
| 12 |  | Matters for the Clerk:  |  |
|  | 12:i | Firework display: the Clerk confirmed Mr R and A Owen would not be arranging the firework display this year. KC had spoken to Sue at Crackerjack fireworks and confirmed a display could be put on on the 4th November, however, the price given to CHCC last year was a special price due to the support given to her by RO and AO. She would have to find two licensed staff for our event and would not be able to do at last year’s price and confirmed the cost would be between £1800 and £2000. SJ stated that it was a huge success last year and all present agreed they would be in favour of going ahead this year provided 50% of the cost is met by the RFC and that CHCC reclaims all the VAT. MS will take this proposal to the RFC meeting on 14th September and liaise with KC on the RFC’s response. AW will keep an eye on this to make sure it happens sooner rather than later. If the fireworks go ahead, KC will ensure PCSO Morgan is aware of the problems with unauthorised sellers at last year’s event. | KCMS |
|  | 12:ii | Footpath 29, Collier’s footpath: AW confirmed the footpath is going to be boarded by the Conservators to link Heol Y Cyw and Pencoed. Members agreed this was excellent news. | AW |
|  | 12:iii | Christmas tree: SJ requested the Clerk agenda the Christmas Tree, Sleigh and Carol Service for the November meeting.  | KC |
|  | 12:iv | Warning: it was reported that more than 5 cars had been broken into in Pencoed and urged people to spread the word about keeping cars locked at all times. | All members |
|  | 12:v | School: BC JM confirmed the school will be sold as a brownfield site and normally, any historical stone will move to the next school. KC was requested to contact BCBC to request any historical stone and in particular, the wording above the school, be used at the brownfield site. | KC |
| 13 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
|  |  | Meeting closed at 2100. |  |
|  |  | Signed: |  |
|  |  | Dated: |  |