Coychurch Higher Community Council

Minutes of the meeting held on

13th November 2023

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| Present: |  |  |
| Chairman: | John Powson | JP |
| Vice Chairman: | Cath Reape | CR |
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|  |
| Councillors | Tracey Boxhall | TB |
|  | John Holmes | JH |
|  |  | VE |
|  |  |  |
|  |  |  |
| Clerk/RFO | Josie Porter | JEP |
|  |  |  |
| Borough Councillor |  |  |
|  |  |  |

Time:18:30pm

ACTION

|  |  |  |  |
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| 1 |  | Resignation: CC R. Jones had submitted his resignation which was accepted by Members. The Clerk has informed BCBC and their vacancy notice has been advertised on the Council website. The Clerk will wait to hear from BCBC whether co-option can take place, once the closing date has passed. |  |
| 2 |  | Apologies: Received and accepted from BC’s A Williams, M Evans, CC Vicky Evans, R Williams. |  |
| 3 |  | Minutes:  The minutes of the Octobers meeting had been read. CR proposed they be accepted; seconded by TB and agreed by all. |  |
| 4 |  | Police matters:  August :  Crimes – 0  ASB – 0  Sept :0 |  |
| 5 |  | Declarations of interest:  CR – Sports and Social Club  Welfare Hall – all CC attendees |  |
| 6 |  | Matters arising: |  |
|  | 6:i | Footpaths: CR confirmed she has spoken to CCV. CR confirmed they are coming out 3rd December and again 7th January 2024. | CR |
|  | 6:ii | Publicity/PR/Newsletter: who confirmed  VE has set up a new FB account for all information regarding CHCC to be shared onto. | VE |
|  | 6:iii | Landscape project: Ongoing at the moment. CR, KC, JEP to keep in touch. |  |
|  | 6:iv | Development- Travellers: Nothing to report on this. | AW |
|  | 6:v | Signage: BC: On hold | CR  JH |
|  | 6:vi | Litter: JP to contact Jo Choats – Request two more bins for the village | JP |
|  | 6:vii | Active Travel Plan: On hold. | Clerk |
| 7 |  | Millennium site: CR confirmed CCV are coming out to tidy up the area. | CR |
| 8 |  | Rockwool; JH and CR had been to one of their meetings and said Rockwool was happy to chat with anyone who had questions. |  |
| 9 |  | IRP; All Cllr’s agreed to claim for the home working allowance. | JEP |
| 10 |  | RAAC; Nothing to update on this. |  |
| 11 |  | Cenin/Hybont: - Nothing to report. | JH |
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| 12 |  | HeolyCyw Welfare Hall: Nothing to report. |  |
| 13 |  | Christmas:   * We have two readers for the Carol service from Pencoed Primary School plus BC A Williams. * Rhian Nuttall to say a reading in Welsh. * JP and TB to judge the Christmas Lights competition - agreed £100 to nominated charity. * Carol service booklets have been received. * Josie Porter and KC to finalise arrangements and arrange programme. * CR confirmed Christmas tree will be sorted. * VE arranging tea, coffee and mince pies following the carol service. * JEP is buying selection boxes * Lights switch on 1st December. * LP to decorate the hall | Clerk  Clerk  AW  ALL Councillors |
| 14 |  | Remembrance day:  Soldier and poppies to be left up another week. | JH |
| 15 |  | Review of community arrangements:  JH reported neath portalbort reduce usage of council – lower budget. |  |
| 16 |  | Training needs: Code of conduct to be completed in January when course date released. | Clerk |
| 17 |  | Clerk:  BT bill address to be updated – JH to amend.  JH to have water bill and amend address.  VE to put RJ vacancy on FB. | ALL Cllrs |
| 18 |  | Correspondence and planning: see attached list. |  |
| 19 | 19:i | To receive reports from:  Representative on school governing body –  Change TB to represent CHCC.  JP to resign. |  |
|  | 19:ii | Representative on the board of Conservators –  Meeting planned for November | CR |
|  | 19:iii | Representative on One Voice Wales  JH – No meeting to report. |  |
|  | 19:iv | Representative on the town and community council:  JH - Gave a report on last meeting. | JH |
| 20 |  | Finance  OVW £157.00 Membership.  Window painting £60.  Printer for the clerk £57.  New pay scales been sent to all – all agreed.  The Clerk presented the NALC New Pay Scales which had been sent to Members in advance of the meeting. The new scales work out at an extra £1 an hour. Members agreed the back pay due to the Clerks to the end of the October. The new rates will be paid from November 2023. Members also agreed to reimburse the former Clerk the gratuity payments that had not been paid from and including December 2022 until August 2023. |  |
| 21 |  | Matters for the clerk  Nothing to report. |  |
| 22 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
|  |  | Meeting closed: 20:50pm |  |
|  |  | Signed: |  |
|  |  | Dated: |  |