Coychurch Higher Community Council

Minutes of the Annual General Meeting held on

Monday 15th May 2023

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| Present: |  |  |
| Chairman | John Powson | JP |
| Vice-Chair | Richard Butler | RB |
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| Members | John Holmes |  |
|  | Rhys Jones | RJ |
|  | Catherine Reape | CR |
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| Clerk/RFO | Karyl Carter | KC |
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Time: 1835

 ACTION

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| 1 |  | Apologies: Apologies for absence were received from BC’s A Williams, R Williams and M Evans. Also, Vicky Evans – work. |  |
| 2 |  | Election of Chairman:RB proposed JP, seconded by RJ and agreed by all. | JP |
| 3 |  | Minutes: RB propose the minutes of the 2022 AGM be accepted. Seconded by JP and agreed by all.  |  |
| 4 |  | Election of Vice-Chairman: JP proposed RB, seconded RJ and agreed by all.  | RB |
| 5 |  | Election of Representatives on the Board of the Conservators: JP proposed CMR, seconded JP and agreed by all. RB proposed JP, seconded by RJ and agreed by all. | CMRJP |
| 6 |  | Election of Representative on the School Governing Body: RB proposed RJ, seconded by JH and agreed by all. | RJ |
| 7 |  | Election of Representative for One Voice Wales: JP proposed JH, seconded by RB and agreed by all. | JH |
| 8 |  | Election of Representative on the Town and Community Council: RB proposed JH, seconded by JP and agreed by all  | JH |
| 9 |  | Election of Representative to attend the Annual Rockwool Meeting: CR proposed RB, seconded by JP and all agreed. (JP to deputise and/or attend if more than one invitation received). | RBJP |
| 11 |  | Appointment of Internal Auditor: RB proposed Mrs C Hiscocks, seconded by JP and agreed by all. It was agreed Mrs CH be awarded £100 for her chosen charity.  | KC |
| 12 |  | Council Meetings dates and times: All Members agreed to retain the current arrangements e.g. meetings to be held second Monday of each month except during August. Meeting is to commence 1830.  | KC |
| 13 |  | To review CHCC documents – Policies and Standing Orders: Training Policy was agreed and signed off Nov 22 agree to add to SO’s. No further changes to SO’s. The following policies had been reviewed and signed off Nov 22:Finance and Governance ToolkitData BreachEquality and DiversityData ProtectionFreedom of InformationEqual Opportunities at WorkCapability ProcedureCommunication policyComplaints PolicyAgreed policies to be reviewed and amended as necessary and in a timely manner.  |  |
|  |  | Meeting closed at 1900. |  |
|  |  | Signed: |  |
|  |  | Dated: |  |