

**Minutes of Chilton Parish Council Meeting held on Wednesday 14th December 2016
at 8.00 pm in the Village Hall**

Present	Mr C Broad Mr R Beech Mr Dumbleton Dr Druce Mr Girling Mr J Lewis Mr B Morris Mr M Urso-Cale	Chairman
	Mr D Tracey	Community Responder Manager South Central Ambulance Service
	Mr S Lilly	County Councillor (from 8.50pm)
	Mrs M E Morris	Parish Clerk
	2 members of the public	

1. Public Access Defibrillator Presentation

The Chairman welcomed Mr Tracey from the South Central Ambulance Service who gave a presentation on the use of emergency defibrillators. They are for use before an ambulance arrives if someone has a sudden cardiac arrest. It is not possible to use the equipment if the person still has a pulse. Mr Tracey explained that the defibrillator should be located in an easily accessible, known public place. The outside of the Village Hall and the Community Room would be suitable. It is stored in an approved cabinet that has a heating element connected to the mains as the defibrillator needs to be kept warm. The battery can deliver up to 250 shocks before it needs replacing. The cabinet is locked and the opening code is given by the 999 operator

The cost of the defibrillator is approximately £840 plus £580 for the cabinet, the pads cost £24 and have to be replaced after use.

It was noted that there is a very low incidence of vandalism of the cabinets, only one incident in the last 12 months.

Mr Broad thanked Mr Tracey for his presentation and said that the Council will discuss it further and contact him with their decision.

2. Apologies for Absence were received from Mr Waite and Ms Shelley.

3. Declarations of Interest None

4. Minutes of the last Meeting were signed as a true record.

5. Area Beat Officers Report

No

6. Open Forum

(i) Mr Woods asked if there was any guidance on replying to McCloskey yard application. There will be a planning meeting on 4th January

(ii) Mr Broad said that Mr Richardson had cut back the hedges on Lower Road and South Row. A note of thanks from the Parish Council to be sent.

(iii) It was noted that dog waste bins are badly needed on Chilton Field.

7. **District Council Report**

From Mr Waite's written report it was noted:-

(i) **Local Plan 2031, Part 1:**

The Planning Inspectorate wrote to tell the Vale that their Local Plan 2031 (Part 1) is sound and can be adopted by the Council, subject to modifications. The Plan is expected to be adopted at the Full Council meeting on 14th December.

(ii) **Didcot Garden Town:**

Residents from Didcot's surrounding villages are being asked to give their views on the future of Didcot Garden Town.

It was noted that the 15,000 houses referred to at the last Parish Council meeting are not in addition. The Clerk to ask Didcot Garden Town to come and give a talk at the February meeting.

(iii) **Annual Business Breakfast:**

The confirmed date for the South and Vale District Councils' annual Business Breakfast is 21st February 2017 from 07.30 to 10.30 am at De Vere Oxford Thames hotel.

(iv) **Vale4Business:**

Local businesses including self-employed men and women are encouraged to join Vale4Business to receive eNewsletters.

(v) **Christmas Waste Collections:**

Details can be found on the Vale's website which also provides information about what Christmas waste can be recycled.

(vi) **Harwell Link Road:**

Contractors are due to start site clearance for the Harwell Link Road in preparation for the main phase of work in the New Year.

(vii) **New Business Competition:**

The Vale is sponsoring a new competition for businesses under two years old. For more information visit www.sonbc.co.uk

(viii) **Apply for work experience opportunities:**

Every year the Vale has a variety of work experience placements on offer to give young people an opportunity to find out more about careers in local government. For more information see [How to apply for Work Experience](#) on the Vale's website.

8. **Planning**

(i) **Applications Considered by the Parish Council**

Application for rear extension to form part of relative's accommodation. 92 Chilton Field Way. P16/V2818/HH

Application for conversion of existing garage to bedroom with en-suite and utility room linked to lean to extension at rear of dwelling and creation of additional parking space. 16 Diamond Way. P16/V2889/HH

Application to erect three detached dwellings and two semi-detached dwellings with associated landscaping, parking and access. Land at Upper Farm Road Chilton. P16/V3061/FUL Planning meeting to be held on Wednesday 4th January.

(ii) **Applications Determined by the Vale**

Permission to demolish conservatory. Proposed two storey side extension. Proposed part two storey/ part single storey rear extension. 8 South Row P16/V2487/HH

Application for 3 dwellings at 1-2 Pond Cottages has been withdrawn.

9. Matters Arising

(i) Area Beat Officer's Report

PC Merritt was emailed and a report was received from PCSO Clements which was circulated. The Clerk will contact PC Merritt as there was no report for the Meeting.

(ii) District Council Report

Mr Waite sent the following information re the Enforcement Order on the caravan at Hillview. *"Having reviewed the case, the Enforcement team confirm that the caravan may remain as long as they are living in it and may stay during the development of the property. Self-builders have the right to site a caravan on the land whilst they are developing. This right is given by the General Permitted Development Order (PD rights)."*

(iii) Chilton Field

Mr Broad reported that until the tree planting programme has been received the tender document for the POS maintenance cannot be completed. Mr Broad asked for a general view of the wildflower meadow. It was agreed that the Chilton Field Councillors will look at the plan and let the Council now the decision in January. It was noted that the fence repair on Chilton Field has been completed.

Mr Lilly joined the Meeting at 8.50pm. – Matters Arising to continue after County Council Report

10. County Council Report

- (i) Mr Lilly said that OCC are looking for ways to reduce the electricity bill, changing the type of light bulbs will help reduce costs.
- (ii) An overall infrastructure review is being carried out.
- (iii) The rail link from Oxford Parkway to London Marylebone is now open.
- (iv) There is to be a meeting with Heritage England to discuss the replacement of Steventon Rail Bridge.
- (v) Ed Vaizey MP and Richard Benyon MP have had meetings with the Government to discuss the A34.
- (vi) Central Government allocates the number of asylum seekers that come to the County. Families from Syria are still to arrive.
- (vii) Mr Girling asked when the temporary "no entry" signs on the new roundabout will be made permanent. The Clerk will contact Mr Mulvihill.
- (viii) There is no update on the adoption of the Chilton Field roads.
- (ix) Mrs Woods noted that the lights in the underpass are on 24 hours. Mr Lilly will look into it.
- (x) Mr Lilly said he would be retiring as a County Councillor at the next elections in May.

Mr Lilly left the Meeting at 9.20pm.

9. Matters Arising continued

(iv) WiFi in Village Hall

Prior to the meeting Mr Morris circulated a report of the consultation with the VHMC. The VHMC are happy to help with the set up and running and Community First have provided some words for a disclaimer. It was agreed that a working group should be set up comprising 2 VHMC members plus Mr Girling or Mr Broad. The funding of the WiFi to be included in the 2017/18 precept.

(v) Play Equipment

The Clerk has contacted Wicksteeds.

(vi) Defibrillators

Following the earlier presentation the Parish Council agreed that 2 defibrillators should be purchased. 1 for the Community Room and 1 possibly for the Village Hall (final position to be agreed). The Clerk to contact Marcia Oliver regarding some fund raising.

(vii) Neighbourhood Plan

Dr Druce reported that there will be a meeting on Tuesday 10th January, a note to be put in the Chronicle and also a separate flyer circulated. The aim of the meeting will be to collect comments on the draft vision statement and draft objectives to be used in developing the plan.

11. Finance

(i) Expenditure
Cheques

89. Soundsorba Ltd - acoustic tiles	1873.20
90. Mrs Morris - November salary & expenses	317.02
91. L. Rees - Chronicle 431	64.35
92. Berinsfield - October grass cutting	303.96
93. Allsebrook Pump & Electrical Services Ltd.	240.00
Total	2798.53

Petty Cash

5 weeks litter clearing 50.00

(ii) Income

1 Allotment 10.00

Balances

Treasurers Account 500.00
Instant Access 70351.85
Business Account 18433.00
Petty Cash 50.00

(iii) The subscription renewal for CPRE has been received - £36.00 It was agreed to renew it.
The subscription renewal for the SLCC /ALCC has been received - £88.00 it was agreed to renew it.

12. Village Hall Extension Completion

Mr Morris reported that the snagging list for the building works on the Village Hall has now been completed. It was agreed that the Clerk should instruct SWA to issue the Certificate of Making Good Defects and the final payment certificate and also to instruct the QS Steve Scott to issue the final valuation certificate so that the final 2.5% retention payment can be made. The Parish Council thanked Mr Morris for all his hard work.

Mr Girling asked how maintenance of the Hall is covered. Some is covered by income from hirers and larger items are funded by the Parish Council.

13. Chilton Field Equipped Activity Area

Prior to the meeting the latest design was circulated. Mr Broad reported that the design had been reviewed by the Working Group and changes incorporated following the consultations. Mr Broad asked the Council to authorise Anthony Stiff Associates to go ahead with the tender process. It was agreed.

14. Festival/Event June 2017

Mr Girling reported that he had recently met with Angus Horner and Belinda Elliot to discuss a combined Harwell Campus Festival and Chilton Festival. It would be a single event on 3rd June at the Cricket Pavilion by the old Main Gate. There would still be the Stone Service. At the moment the Council is being asked for endorsement of the idea. The Council agreed in principle to support the idea.

15. VHMC Report

Balances: Main a/c £3,754.92; Instant access savings a/c £4,252.77; Social fund £489.21.

Mr Morris said the acoustic panels in the Community Room had been installed and had made a great difference. Thanks were given to the volunteers who helped put them up.

16. Reports of Meetings Attended

(i) Site Stakeholder Group Meeting

Mr Broad reported that there was a debate about the emergency planning zone. ONR have approved the removal of the emergency planning zone and emergency planning is now between Magnox and OCC.

SSG would like OCC and Magnox to come and give a talk. The CNC armed presence will stay because there are still nuclear materials stored on Site.

(ii) Town and Parish Forum

Mr Broad said that there was a discussion on community shops and pubs. The Go Active Gold project that brings activities to rural communities will be involving Chilton during 2017.

17. Play Equipment Inspection

Mr Morris noted that the sand needs topping up under the rocker/surfboards. The Clerk to contact Berinsfield. Mr Dumbleton to do the next inspection.

18. Correspondence

From the circulate list it was noted:-

- (i) F/p 13 has now been cleared. A note to be put in the Chronicle to publicise that the fact it has been cleared and to encourage walkers to use the f/p.

The Chairman closed the Meeting at 10.07pm