

**Minutes of Chilton Parish Council Meeting held on Wednesday 31 August 2016 at 8.00 pm
in the Community Room**

Present	Mr C Broad Mr Beech Mr Dumbleton Dr Druce Mr M Urso-Cale Mr B Morris	Chairman
	Mr R Waite Mr S Lilly Mrs M E Morris 7 members of the public	District Councillor County Councillor Parish Clerk

1. **Apologies for Absence** were received from Mr Lewis, Mr Girling and Ms Shelley.
2. **Declarations of Interest** None
3. **Area Beat Officer's Report**
Not present
4. **Open Forum**
 - (i) It was noted that Thames Travel runs a bus direct between Harwell Campus and Oxford for Campus employees.
 - (ii) Mr Woods said that the website "Halls for Hire" still has his name as the contact point. Mr Morris said it was due to be changed.
 - (iii) The Clerk noted that Mr Woods was still to provide an article for the Chronicle re the Parish council Brown bin.
5. **Minutes** of the last Meeting were signed as a true record.
6. **District Council Report**
Mr Waite reported that:-
 - (i) Letters are being sent to every household across the District in the coming days. When they are received residents are required to confirm who currently lives in their property. The Councils need this information to make sure everyone who is eligible to vote is able to do so in the future elections.
 - (ii) Recycling figures are down on this time last year, this is partly due to items such as food waste and nappies being placed in green bins. Steps are to be introduced to reduce the rejection rate and include no black bags whatsoever accepted in or accompanying green bins. It is recommended that green bins should only have loose items deposited.
 - (iii) Despite national media reports the rolling six-month number of fly tips in the Vale up to and including June 2016 was 22 compared with 25 last year.
 - (iv) The two studies by the District Council and the County Council on local government reform in Oxfordshire have been published.
 - (v) On Friday, 2nd September the brand new Boundary Park sports pavilion at Great Western Park will be handed over to local clubs who will be using the facility for games and training sessions. These are Didcot Cricket Club, Didcot Rugby Club and

Harwell & Hendred Youth Football Club which form part of the Boundary Park Sports Association.

- (vi) David Buckle has retired as CEO of the Vale and SODC, his successor is David Hill.
- (vii) The annual Community Awards Lunch will be held soon, nominations should be made by 30th September.
- (viii) Mr Dumbleton asked if empty plastic bags can be put in the recycling. Mr Waite said a revised list is due to be published soon.

7. County Council Report

Mr Lilly reported that:-

- (i) The County is still advertising for foster carers, there are a lot of children that still need places.
- (ii) The Fire Service has been modified but they have not lost any appliances. They have taken over the care of the elderly services in the home and Trading Standards.
- (iii) The winter road vehicles and salt are all in place.
- (iv) The Milton interchange seems to be working.
- (v) The A34 northbound slips should soon be open.
- (vi) An A34 Action Group has been set up following the recent fatalities at East Ilsley and Hinksey. The statistics for W.Berkshire, Oxfordshire and Hampshire show that the A34 is beyond its capacity. Highways England also says it is beyond capacity. Chris Grayling, the Secretary of State for Transport is being asked to meet with the MP's to see what co-ordinated action can be taken to improve the A34.
- (vii) People who have medical equipment in the home that needs power can be helped by OCC in the event of a power cut.

8. Planning

(i) Applications Considered by the Parish Council

Application for proposed new dwelling with associated surface parking and external garden. Manor Close P16/V1709/FUL

Comments

The Parish Council does not object to this application but would like the following comments to be taken into consideration.

- (i) They note that there is no indication of the type of heating to be used and there is no provision for oil/gas storage. It should be noted that there is no mains gas in this part of Chilton Village.
- (ii) There should be a re-alignment of the entrance to preserve the turning space and informal parking of existing residents.
- (iii) This application will have an impact on the application for 15 houses that is currently under consideration.

Application for proposed single storey extension to rear. Colmar, Lower Road. P16/V1881/HH

Comments

The Parish Council has no objections to this application.

Application for change of use from Offices to Day Nursery (B1 to D1) and new external staircase. B31 Fermi Ave. P16/V1991/FUL

Comments

The Parish Council has no objections to this application.

(ii) Applications Determined by the Vale

Permission to install COSHH extract system. STFC Building R26 P16/V1310/FUL

Permission for proposed new dwelling with associated surface parking and external garden. Manor Close P16/V1709/FUL

Permission for single and 2 storey extensions and conversion from bungalow to 2 storey dwelling. Corbiere, Church Hill. P16/V0223/HH

(iii) Lower Road Appeal Update

The appeal for the 50 houses has been withdrawn but the Appeal for the 40 houses is going ahead on 6th September. The Parish Council has commented on the Appeal. It was agreed that Mr Broad would represent the Parish Council at the Appeal.

9. Matters Arising

(i) Underpass

Overgrown parts of underpass have been cut back.

(ii) The Clerk contacted Beth Elkins, Community Infrastructure Support Officer, to be contacted again in mid-September to arrange a meeting.

(iii) F/P 13

Mr Beech reported that following a protracted discussion with the Footpath Officer it has been agreed that the official line of the path is significantly blocked and it will be cleared.

(iv) Neighbourhood Plan

Dr Druce reported that information has been collected about plans in general and also how some authorities are querying the plans.

10. Finance

(i) Expenditure

Cheques

61. L. Rees - Chron 427	138.60
62. Berinsfield - June grass cutting	303.96
63. Play Safety Ltd - Toddler play area inspection	270.00
64. Stanhope Wilkinson Assoc. - Payment no. 11	1108.00
65. Mrs Morris - July salary	317.02
66. Berinsfield - Play sand	336.00
67. Parish on line- subscription renewal	33.60
68. Anthony Stiff Assoc. - Play Area consultation fee	2292.00
70. Mrs Morris - August salary	317.02
71. Play Safety Ltd - Annual RoSPA inspection	184.80
72. L. Rees - Chron 428	85.80
73. Berinsfield - July grass cutting	303.96
<u>Total</u>	<u>5690.76</u>

Petty Cash

7 Weeks litter clearing

70.00

A Claim for 12 months VAT has been submitted.

Balances

Treasurers Account	500.00
Instant Access	72309.82
Business Account	13616.53
Petty Cash	40.00

- (ii) The insurance renewal has been received, the premium is £2,438.94 based on an index-link of 1%. It takes into account the Council's long-term agreement which expires in 2018. Insurance Premium Tax has also increased from 6% to 10%. This is also reflected in the figure. The Parish Council agreed to renew the insurance.

11. Village Hall Management Committee Report

Mr Morris reported that the VHMC accounts had been audited and a copy given to the Parish Clerk. There are two new regular hirers, the Upton Guides and a once a month radio controlled car club.

Following a letter to Fennell Blake some work has been started on the snagging list and more should be done in September.

12. Reports of Meetings Attended

(i) Chilton Field

There have been two walk rounds with Geoff Barrow from DWH. Work is progressing. The Parish Council was asked if the transfer process could proceed apart from the dead trees once the transfer drawing was completed. The Parish Council agreed that once the all the items on the check list were completed apart from the dead trees and the plan of the land to be transferred has been received then the transfer process can proceed.

(ii) Planning Training Evening

The Clerk had attended a training evening about the new system for planning applications at the Vale. A report had previously been circulated. The OALC are holding a training session on how to respond to planning applications in November. Councillors will let the Clerk know if they can attend.

13. Play Equipment Inspection

Mr Broad to carry out the inspection, followed by Mr Urso-Cale. The RoSPA annual inspection reports have been received and circulated. There are no actions identified apart from the items to be replaced by Fenland. The Clerk to continue chasing them.

14. Correspondence

From the previously circulated list it was noted:-

- (i) Mr Broad had received a complaint re black dog waste bags that were left on the open space in front of the School. The land belongs to UKAEA so the Parish Council is unable to put in a waste bin.
- (ii) The Clerk to write and thank Thames Travel for amending the bus timetable.
- (iii) A letter had been received from the Vale inviting the Chairman to a Freedom of the Vale parade, letter to be forwarded to Mr Girling.
- (iv) Wild Oxfordshire have written to ask for volunteers to take part in Oxfordshire's Water-Blitz on 3rd October. Letter to be circulated and a note to go in the Chronicle.

The Chairman closed the meeting at 9.50pm