

**Minutes of Chilton Parish Council Meeting held on Wednesday 5th October 2016
at 8.00 pm in the Village Hall**

Present	Mr C Broad Mr Dumbleton Dr Druce Mr Girling Mr B Morris Mr M Urso-Cale	Chairman
	Mrs M E Morris 4 members of the public	Parish Clerk

1. **Apologies for Absence** were received from Mr Beech, Mr Lewis, Mr Waite and Mr Lilly.
2. **Declarations of Interest** None
3. **Minutes of the last Meeting** were signed as a true record after amending item 4(i) to read "It was noted that RAL runs a bus directly between Harwell Campus and Oxford for Campus employees."
4. **Area Beat Officer's Report**
PCSO Jennings' written report noted that people should be aware of traffic as the nights are closing in and a copy of a poster with tips for Trick or Treating. The Parish Council would like to have reports that are more specific to Chilton. Mr Girling said he had been speaking with the Campus Police, they are interested in more community liaison. Mr Girling to let the Clerk have details.
5. **Open Forum**
 - (i) Mr & Mrs Smith asked if there was any news on the Lower Road Appeal. Mr Broad said there is no information yet.
 - (ii) Mr Woods had given the Clerk a note for the Chronicle regarding the Brown Bin. Mr Woods also showed the Council a photo of all the new signs at the northbound slips. Some of them are inaccurate.
6. **Planning**
 - (i) **Applications considered by the Parish Council**
Amendment to application for 18 houses, land north of Manor Close P16/V1243/O
A TPO for all the trees on the site for the 18 house has been received. The Parish Council support the TPO and wish to be consulted on trees that will subsequently need to be removed.
Application for 3 dwellings, 1-2 Pond Cottages P16/V2118/FUL
 - (ii) **Applications Determined by the Vale**
Permission for proposed new dwelling with associated surface parking and external garden. Manor Close P16/V1709/FUL
Permission for proposed single storey extension to rear. Colmar, Lower Road. P16/V1881/HH
 - (iii) **Lower Road Appeal**
Inspectors Report awaited.

- (iv) A Sec. 106 Agreement for the 18 houses at Manor Close has been received. The Council have been asked for other community contributions that could be requested from the development. Two proposals from the VHMC were put forward, a patio area at the rear of the Village Hall or insulating, drylining and plastering the present bare blockwork in the Main Hall. Both these items had been included in the design for the expansion of the Hall but dropped as the Budget did not allow. The Clerk to ask Mr Brampton how much money is available. Mr Morris will try and get a ball park figure.

7. **Matters Arising**

(i) **Chilton Field**

The Transfer Plan for the POS has been received and circulated. Mr Broad, Mr Morris and the Clerk walked the Site to check the Plan and the remaining items on the snagging list. Apart from the trees which are due to be checked with a landscape gardener there are only two outstanding items. The tap for the allotments needs to be moved and a portion of chain link fencing is still to be repaired. The Council accepted the Transfer Plan. The Clerk to write to Mr Barrow to arrange a meeting re the trees.

Mr Morris asked if DWH could be reminded about the plans for the Community Room.

Mr Broad said that as the POS will soon belong to the Parish Council a maintenance contract needs to be drawn up. It was agreed to ask Carolyn Place if Anthony Stiff Assoc. are able to draw up a tender document. Mr Broad to contact Carolyn Place.

(ii) **Play Equipment**

The Clerk has chased Fenland and is hoped that the items will be fitted week of 17th October.

(iii) **Thames Travel**

A letter of thanks was sent.

8. **Finance**

(i) **Expenditure**

Cheques

74. Mrs Morris - September salary	317.02
76. Came & Company - Insurance premium	2438.94
77. L Rees - Chronicle 429	116.35
78. Berinsfield - August grass cutting	459.60
79. BDO LLP - Annual audit fee	240.00
80. Anthony Stiff & Assoc. - Chilton Field play area	552.00
Total	<u>4123.91</u>

Petty Cash

3 Weeks litter clearing 30.00

There is now a new litter clearer, Samuel Barham, as James Pearce Shaw has gone to University.

(ii) **Income**

2nd Instalment Precept 8581

Balances

Treasurers Account 500.00

Instant Access	76766.91
Business Account	13776.62
Petty Cash	80.00

- (iii) The Annual Return has been returned, there were no issues arising. The Annual Return was accepted by the Parish Council.
- (iv) Prior to the meeting the Clerk had circulated the budget position for 6 months of the financial year. It was accepted by all.
- (v) A request for a donation has been received from South & Vale Young Carers. It was agreed to donate £50.00

9. Village Hall Management Committee Report

There was no financial statement available.

Mr Morris reported that the Gwen Pearce pictures were almost ready for mounting on the wall. It would be helpful if there was a small sign about the donation.

Mr Girling asked if the Management Committee have thought about WiFi being brought to the Hall. Mr Morris said the VHMC had discussed it but thought that the charge was too much and not much interest had been shown by hirers. Mr Girling will look into the matter.

10. Reports of Meetings Attended

(i) Site Stakeholders Group

Mr Broad reported that the latest SSG meeting had been a coach tour round the Site and a visit to the LETP area which has greatly changed. There has been an application to divert the Icknield Way bridleway as part of the Site remediation.

(ii) A34 Action Group

Mr Broad reported on the public meeting held on 3rd October in the Village Hall. It was very well organised and well presented. The enthusiasm needs to be built on and it would have helped if there had been an action or action plan arising from the Meeting.

11. Play Equipment Inspection

Mr Urso-Cale has replaced the basket ball net and removed the damaged wooden step by the tube slide. The steps are still usable but may need replacing. Mr Broad will check with Dr Hall if Berinsfield carried out the original work.

It was noted that a bolt is missing from the Rota Play (Hurricane swing). The Clerk will contact Wickstead.

The next inspection is Mr Girling.

12. Correspondence

From the circulated list it was noted:-

- (i) Marcia Oliver had sent a letter asking if the Parish Council was interested in having a defibrillator placed in the Village. The letter was discussed and the Parish Council agreed in principle to the idea but more information is needed. The Clerk to contact Marcia Oliver re further information.
- (ii) The North Wessex Downs AONB Annual Forum is on 19th October. Mr Morris may go.

The Chairman closed the meeting at 9.35pm