

**Minutes of Chilton Parish Council Meeting held on Wednesday 9th November 2016
at 8.00 pm in the Community Room**

Present	Mr C Broad Mr R Beech Mr Dumbleton Dr Druce Mr Girling Mr J Lewis Mr B Morris Mr M Urso-Cale	Chairman
	Mr S Lilly Mrs M E Morris 1 member of the public	County Councillor (from 8.35pm) Parish Clerk

1. **Apologies for Absence** were received from Mr Waite and Ms Shelley.
2. **Declarations of Interest** None
3. **Minutes of the last Meeting** were signed as a true record.
4. **Area Beat Officer's Report**
No report had been received. The Clerk was asked to email PC Merritt noting the Council's disappointment as yet again no Chilton report was sent.
5. **Open Forum**
 - (i) Mr Woods noted that he wasn't getting the Neighbourhood Alerts.
 - (ii) Mr Woods asked about the car stolen from Crafts End. Dr Druce said that a note from the Police was put through the doors of houses in Crafts End.
 - (iii) Mr Woods said he had emailed Mr Lilly re a missing Access Only sign.
 - (iv) Mr Woods reported that the Science Transit Shuttle bus will eventually be open to the public.
 - (v) Mr Woods asked if a TPO could be put on a beech tree in Lower Road.
 - (vi) Mr Woods wanted to know about fireworks on the Open Space; when the Parish Council own the land there will be a policy.
6. **District Council Report**
From the previously circulated report it was noted:-
 - (i) Final call for your yellow letter(Electoral Registration): 89% have been returned but the deadline is the end of November. These forms are required by law and householders ignoring this requirement could have credit rating affected with a fine up to £1,000.
 - (ii) Didcot Garden Town: The Vale and SODC encourage residents to give their views on the future of Didcot and surrounding villages as the community consultation for Didcot Garden Town is launched.
 - (iii) Car Parking: From 1st November District Council car parks charges can be made via a mobile phone using Contact Cashless.
 - (iv) Recyclable waste (green bins): Unclear bags of waste continue to be placed in green bins. This will result in the bins not being emptied.

- (v) Binzone – waste has never bin this easy!: Residents can stay up to date with recycling and waste collections using their smartphones with Binzone – the new web-app from the Vale of White Horse.
- (vi) Funding Workshop in Oxfordshire: The Carbon Trust has launched a new fund which provides capital for smaller businesses. A workshop has been organised at Cornerstone Arts Centre, Didcot from 9.30 am to 11.30 am on Tuesday, 15th November.
- (vii) Oxfordshire Business Growth Event: Oxfordshire Business Support will be co-hosting the third Oxfordshire Business Growth event with market company Digital Remit at the Ashmolean Museum, Oxford on Wednesday, 16th November 2016.
- (viii) Dr Melanie Smans, Economic Development Team Leader for the Vale: Business men and women are invited to attend the next Didcot Chamber of Commerce meeting at The Marlborough Club, Didcot on Monday, 21st November.
- (ix) Small Business Saturday, 3d December 2016: This is a great opportunity to support the small businesses, services and shops in our community.

The Clerk to check with Mr Waite why the Enforcement Investigation into the caravan at Hill View, South Row was closed.

7. **Planning**

- (i) Applications considered by the Parish Council
Application to demolish conservatory. Proposed two storey side extension. Proposed part two storey/ part single storey rear extension. 8 South Row P16/V2487/HH
- (ii) Applications determined by the Vale
Application for 15 houses at Manor Close - withdrawn
Permission for 18 houses, land north of Manor Close P16/V1243/O
Permission for change of use from Offices to Day Nursery (B1 to D1) and new external staircase. B31 Fermi Ave. P16/V1991/FUL
- (iii) Sec 106 for Manor Close, estimates for the two proposals were obtained. £10k for the patio area and £7k for the improvements to the Main Hall. Mr Brampton indicated both figures to go in because the Parish Council might get both, some or none. Both sums of money were included in the Sec 106.
- (iv) The Lower Road Appeal was dismissed.

8. **Matters Arising**

- (i) Chilton Field
Mr Girling said he felt that the Chilton Field Councillors have not always been copied into Chilton Field matters. The comments were noted. Mr Girling asked to have it minuted that he did not agree with the decision to not continue the wooden bollards round the Community Room car park.
The water supply to the new allotment area has been satisfactorily moved. Mr Morris noted that the standpipe needs to be converted to a proper tap. It was agreed to contact a plumber. The final item on the snagging list is still to be checked (a portion of chain link fencing broken at back of site). Mr Broad and Mr Morris met up with the Landscape Consultant from DWH and also Anthony Stiff to review the trees. It was agreed that a massive number of trees need replacing. Anthony Stiff is obtaining the final list of trees to be replaced. Mr Urso-Cale commented on the wild flower areas, these will be looked at when the land belongs to the Parish Council.
Mr Broad contacted Anthony Stiff Associates to draw up a tender document for the maintenance of the Public Open Space. The document was circulated prior to the meeting. Mr Girling proposed, seconded by Mr Broad, that the tender document be accepted. All were in agreement.

DWH have sent the Transfer Plan to the Solicitors to start the formal process of transferring the POS to Chilton and also DWH have sent the plans both hard copy and CD for the Community Room.

Mr Lilly joined the Meeting at 8.35pm – Matters Arising to continue after County Council Report

9. County Council Report

- (i) Mr Lilly said that he just been to the Didcot Town Garden Meeting, he recommended that Councillors should go to the Public Meeting on Thursday and also think about asking Didcot Garden Town to come and speak to the Parish Council. There will be further expansion of 15,000 houses in the area. A team of architects have been appointed.
- (ii) Matthew Barber, Leader of the VWHDC, has been appointed Deputy Police and Crime Commissioner for the Thames Valley.
- (iii) It has been noted that drug dealers in rural areas are renting cottages for dealing.
- (iv) The Oxfordshire Growth Board figures have been agreed for housing apart for SODC.
- (v) OCC has had to accept 25 unaccompanied children from the Calais Village plus 15 from Syria.
- (vi) Sec 106 bipartite agreements between developers and District must know include the County.
- (vii) There are discussions on responding to emergencies taking place. The consultation on Day Care is current. The A34 Action Group is working hard.
Dr Druce asked how the extra 15,00 houses relate to the Local Plan. It is not known.
Mr Dumbleton noted that the bus stop flag is in the wrong place. Does Thames Travel know about the new stop?
Mr Lilly said the County will not accept Chilton Field roads until they are completely happy.

Mr Lilly left the Meeting at 9.15pm.

8 Matters Arising continued

- (ii) Play Equipment
Fenland have fitted the replacement items.
- (iii) Wi-Fi
Prior to the Meeting Mr Girling circulated a report on the feasibility of having Wi-Fi in the Village Hall and the Community Room. The proposals were discussed and it was decided to circulate the report to the VHMC for their views. Mr Morris to circulate to VHMC and ask for responses by the next PC Meeting. It was agreed that the installation and running costs should be a Parish Council responsibility funded by the Precept.
- (iv) Play Equipment Inspection
It is thought that Berinsfield did the steps originally and they have been contacted. Wicksteed still to be contacted re the hurricane swing, to ask them to check the wooden climbing equipment as well.
- (v) Defibrillators
The Clerk has asked Dick Tracey, from the Ambulance Service, to come and talk to the Parish Council. A reply awaited.

10. Finance

(i) Expenditure

Cheques

81. All Saints 'Church - Churchyard maintenance	1000.00
82. Mr Morris - Allotment taps	55.44

83. South & Vale Young Carers - donation	50.00
84. Mrs Morris – Oct. salary & gloves & hi-vis jacket for litter clearer	329.51
85. Ferland Leisure – replacement play equipment items	1824.04
86. Berinsfield – September grass cutting	314.64
87. L Rees – Chron 430	42.90
<u>Total</u>	<u>3616.53</u>

Petty Cash

5 weeks litter clearing 50.00

(ii) Income

VAT refund – 07/15 – 07/16 3217.22
 Festival Committee – Queen’s birthday party 105.28
 Donation towards Community room acoustics 22.00
 Donation towards Community Room acoustics 200.00
 Donation towards Community Room acoustics 110.00
 Magnox- donation towards Community Room acoustics 1000.00

Total 4654.50

Charity Account

Annual Rental 156.00

Balances

Treasurers Account 500.00
 Instant Access 73150.38
 Business Account 18431.12
 Petty Cash 30.00

- (iii) Donations totalling £1332.00 have been received towards the acoustic panels for the Community Room. The balance of approximately £270 will come from the Budget.
 (iv) A request for a donation has been received from South & Vale Citizens Advice Bureau – It was agreed to donate £50.00.

11. VHMC Report

Main a/c 2808.54; Savings a/c 4252.25; Community Room a/c 372.64; Social Fund 935.61.
 Mr Morris noted that concern had been expressed about two outstanding invoices; Ricardo and the Scouts. No further bookings from Ricardo will be accepted until the invoices are paid. The Committee agreed to merge the main Village Hall account and the Community Room account.

The acoustic panels will be ordered shortly and a group of volunteers will put them up. It is hoped that the work will be carried out at the beginning of January.

12. Reports of Meetings

(i) SSG Meeting

Mr Broad reported that Magnox did not know about the removal of the no fly zone over Harwell. Magnox and OCC are in the process of considering the current Emergency Planning Zone.

The Magnox Community Fund noted that several village halls had applied for grants, the Fund would like to see village hall users apply for grants. The Clerk to mention the fund to Chilton School.

(ii) Neighbourhood Plan

Dr Druce and Mr Broad met to discuss progress. The Working Group needs a wider membership, the Church and the Garden Centre are interested and the School is to be approached. Another public meeting is needed with a representative from the Vale present. The area of the Plan has to be decided before the Vale will give a grant of money. A flyer to be circulated when the date of next meeting is decided.

13. Correspondence

From the circulated list it was noted:-

- (i) Mr Broad and Dr Druce to attend the Town and Parish Forum 10th November.
- (ii) The Clerk had sent a copy of the Chronicle to the Horticultural Trade Association as they have moved into the Village.
- (iii) SSE Community Liaison Officer had written offering to give a talk on smart meters at the AGM. The Council thought that A34 Action Group would be a better suggestion.

The Chairman closed the Meeting at 9.55pm