

**Minutes of Chilton Parish Council Meeting held on Wednesday 14<sup>th</sup> June 2017 at 8.00 pm in the  
Community Room**

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Present	Mr C Broad Mr R Beech Mr F Dumbleton Mr R Girling Mr B Morris Dr S Druce Mr J Lewis, Mr M Urso-Cale	Chairman
	Mrs M E Morris 1 member of the public	Parish Clerk

1. **Apologies for Absence** were received Mr R Waite and Mr M Fox-Davies
2. **Declarations of Interest** None
3. **Minutes** of the last meeting were signed as a true record. Minutes to the APM were signed as a true record.
4. **Area Beat Officer's Report**  
The Clerk sent the bus stop photo to PC Merritt who was going to speak to the boy's family. PCSO Jennings sent a written report, he has been dealing with parking problems in Chilton Field Way.
5. **Open Forum**  
Mr Woods said the Didcot Herald had reported changes to the X32 bus route from 23<sup>rd</sup> July. Mr Dumbleton will contact Thames travel.
6. **District Council Report**  
From the written report it was noted:-
  - (i) It is recommended that District Councillors should read the Neighbourhood Planning Guide for local councillors if one of their parishes is involved in a neighbourhood plan.
  - (ii) As part of the five council partnership, Capita will soon be launching a new automated switchboard for South and Vale residents and customers.
  - (iii) The Environmental Agency is holding a public consultation on the design of the Oxford Flood Alleviation Scheme from 22 June to 20 July.
  - (iv) If you have concerns about the wellbeing of any children, young people or vulnerable adults who you are working with, please report your concerns, in confidence to one of the safeguarding officers at the Vale.
  - (v) Waste vehicle breakdowns continue to affect a number of villages. A brand new fleet of vehicles should be delivered in the summer.
  - (vi) Biffa has launched a new bin washing service in South and Vale - residents can pay a monthly fee to have their bins washed on a regular basis.
  - (vii) Residents aged 60 and over in South Oxfordshire and the Vale of White Horse will again have the chance to compete in their very own indoor games. The Vintage Village Games sessions are being organised by South Oxfordshire and Vale of White Horse District Councils as part of their GO Active Gold initiative which helps people aged 60 and over live more active lifestyles by offering physical activities to those in rural areas.

## 7. County Council Report

From the previously circulated report it was noted:-

- (i) OCC Election Results; The County Council election results are as follows:

Conservative	31
Labour	14
Liberal Democrat	13
Other	5

The Conservative Group was one short of a majority, but has maintained the alliance formed with two independents in the last administration and has thereby formed the ruling group again.

- (ii) Parish councils will be interested in the creation of the new Cabinet post 'Local Communities'. One of the key tasks for the portfolio holder is to re-energise the 'Oxfordshire Together' campaign that promotes closer working between OCC and parish councils.
- (iii) The Leader, Ian Hudspeth, has stated that he intends to make 'Social Care' and 'Highways Infrastructure' key priorities for the new administration.
- (iv) The County Council, Oxford City Council and the four District Councils have agreed not to promote the issue of Unitary Government until a new Government is in place.
- (v) A new website to support victims of crime has been launched by the Police and Crimes Commissioner, Victims First [www.victims-first.org.uk](http://www.victims-first.org.uk)
- (vi) Steventon Bridge is now likely to close for about 10 months starting around November, to allow actual work on the track over the Christmas and New Year period.
- (vii) Abingdon Reservoir is now back as the potential site for the second largest reservoir in the UK.
- (viii) Mr Fox-Davies will support the Parish Council in progressing any issues arising out of the snagging list for the northbound slips.

## 8. Planning

- (i) Applications Considered by the Parish Council

Application for Proposed new dwelling, annex and car parking. Willow Farm Lower Road Chilton 17/V0961/FUL - See Planning Minutes

Application by Raymond Brown Minerals & Recycling Ltd, A1 Omega Park, Electron Way, Southampton, Hampshire, SO53 4SE for the Non-material amendment for increase in the size of the hardstanding and internal track, additional storage bay, and realignment of internal fence of planning permission MW.0187/12 at Prospect Farm, Chilton, Didcot - See Planning Minutes

Application for proposed single storey rear extension to replace the existing conservatory, and internal alterations. 2 Church Farm Cottages South Row P17/V1563/HH - Application in circulation

Application to erect 3 dwelling houses (resubmission), 1 Pond Cottages Newbury Road Chilton P17/V1524/FUL - Application in circulation.

Next Planning Meeting 21 June

- (ii) Applications Determined by the Vale

Refusal for construction of three no. two storey houses with access from Newbury Road land adjacent Pond Cottages Newbury Road Chilton P16/V3133/FUL

Permission for Change of use of land from agricultural to equestrian use : Dene Hollow Chilton P16/V1701/FUL

Permission for Change of use of 8 acres (3.23 Ha) from equestrian for domestic/leisure purposes to equestrian for commercial use (rehabilitation of race horses). Construction of 9 further stables, wash box, wc and tack room. Provision of mechanical exercise enclosure

(horse walker). Provision of new timber entrance gates. Temporary mobile home accommodation. Dene Hollow Chilton P16/V1646/FUL

- (iii) Mr Broad said he had received an email from Mr McEwan-James, the Field Officer (South West), asking if the Parish Council could contribute towards the resurfacing of Dene Hollow, it will cost £8.5k . OCC are contributing £5k, the Rights of Way section are also contributing but there is about a £2k shortfall. The Parish Council discussed contributing and voted on the proposal to contribute £1.5k. 4 Councillors were in favour and 4 against. A final decision will be made in July if the Council can see the specification. The Council would also like to see in writing a commitment from the new owners of Dene Hollow stables to maintain the track once it is resurfaced.

## 9. Matters Arising

From APM 28th April

(i) School Buses

Mr Fox-Davies will be asked to follow this problem up with the County Council.

(ii) Neighbourhood Plan

The Terms of Reference for the Neighbourhood Plan Steering Group were proposed and accepted by all. Dr Druce will forward the application for the Chilton Village Neighbourhood Plan Area to the VWHDC.

(iii) Speed Limit - Lower Road

Mr Fox-Davies to be asked about the possibility of extending the 30mph all along Lower Road.

From Last Parish Council Meeting

(iv) Open Forum

The Clerk contacted the PCSO's re attending meetings more frequently, a report was sent to the meeting.

(v) Chilton Field

An amended transfer plan has been received. Mr Broad said that Simon Kirk had emailed to say that the dead trees were going to be replaced now. As this is not the growing season is not acceptable to be replacing the trees at this time. DWH offered £10.k to the Parish Council for the council to plant at a suitable time. There followed a discussion regarding planting the trees and the sum of money offered. It was agreed that the Council would not accept the £10.k, Mr Broad to draft the response and the Clerk to ask the Solicitor to send the response.

The tender for the maintenance contract has been issued.

Mr Morris asked if Berinsfield could be asked to trim back the weeds on the allotment area. It was decided that as DWH are still responsible for the land they should be asked to do it, to be included in the response Mr Broad is writing.

Equipped Activity Play Area

Mr Broad said the planning application is being completed.

(vi) Northbound Slips Snagging List

Mr Dumbleton reported that he had contacted both Galliford Try and OCC. The bus stop has been moved to its correct place but nothing has happened re the speed and no entry signs. The snagging list needs to be updated, Clerk to re-circulate.

(vii) Harwell Campus and Chilton Village Family Fun Day

Mr Girling thanked those from the Village, W.I, Scouts, VHMC, the Goodalls, for all their help on the Fun Day. Between 3 - 3,500 thousand people came and over £2K was raised for the two charities.

Mr Girling asked if the Parish Council thought it was worth supporting again. It was agreed it was, but more volunteers are needed. It has been provisionally booked for 9 June next

year to coincide with The Stone ceremony. Mr Girling laid a wreath on behalf of the Council.

**10. Finance**

(i) Expenditure

Cheques

31. Mrs Morris - May salary	320.00
32. Berinsfield - April grass cutting	311.58
33. L Rees - Chronicle 436	172.90
34. Anthony Stiff Associates - Invoice 7	2700.00
35. Surrey Hills Solicitor - Paddock agreement	668.40
36. Royal British Legion - Wreath	17.00
<b>Total</b>	<b>4189.88</b>

Petty Cash

6 Weeks litter clearing 60.00

(ii) Income

1<sup>st</sup> payment paddock rental 157.80

Balances

Treasurers Account 500.00  
 Instant Access 54410.21  
 Business Account 18877.15  
 Petty Cash 00.00

- (iii) The books have been returned from the Internal Audit, there were no matters arising. The Council thanked Mr Gibson. It was proposed and accepted by all that Mr Gibson be appointed Internal Auditor for 2017/18.  
 The Annual Return has been submitted to the External Auditor.
- (iv) Mr Gibson, on behalf of the Parish Council, has completed the Declaration of Compliance with the Pension Regulator.
- (v) The Clerk suggested that this year 8 bottles of wine (in lieu of payment) should be bought for Mr Gibson as he had undertaken the registration with the Pensions Regulator. It was agreed.
- (vi) The Clerk asked if Berinsfield could be asked to cut the grass on a 2 weekly basis around the toddler play area on Chilton Field. It was agreed as the work will be paid from the commuted sum.
- (vii) Mr Beech noted that f/p13 has become very overgrown again. The Clerk will contact OCC first to see who owns the f/p.

**11. Village Hall Management Committee Report**

Mr Morris said that the VHMC AGM had been held the previous evening. He reported that the balances for 2016/17 had increased significantly over 2015/16. with a surplus of £6606 at the end of the year. The total closing balance for 2016/17 is £11045.69.

Mr Morris said a new member has joined the Committee, Emily O'Shea, as the Social Secretary.

**12. Reports of Meetings Attended - None**

**13. Play Equipment Report**

To be carried out by Mr Beech followed by Mr Broad.

**14. Correspondence**

From the circulated list it was noted that:-

- (i) Barbara Hately is looking at the possibility of researching aspects of Chilton during WWI and is applying for National Lottery Heritage funding. The bid will have more weight if it has Parish Council support. Prior to the Meeting a bid proposal was circulated for information. It was agreed that the Parish Council would support the bid by managing the bank account.
- (ii) A letter had been received from Craig Hampton, EA, to say that although the sampling of the wells Harwell has been discontinued, EA will continue to monitor the well on the Green as part of their National Groundwater Monitoring network.
- (iii) The Agenda for OALC AGM on 3<sup>rd</sup> July was circulated.
- (iv) The Didcot Garden Town Consultation is due to start 19<sup>th</sup> June until 31 July.
- (v) The annual RoSPA inspection will be carried out in July. The Clerk to ask for a check list for the Toddler Area and also to ask the Inspector to look at the wooden climber equipment in the teenage area.

The Chairman closed the meeting at 9.30pm.