

**Minutes of Chilton Parish Council Meeting held on Wednesday 18 January 2017
at 8.00 pm in the Community Room**

Present	Mr C Broad Mr R Beech Mr Dumbleton Mr Girling Mr B Morris Mr M Urso-Cale	Chairman
	Mr R Waite Mrs M E Morris 3 members of the public	District Councillor Parish Clerk

1. **Apologies for Absence** were received from Mr S Lilly, Dr S Druce, Mr J Lewis and Ms J Shelley.
2. **Declarations of Interest** None
3. **Minutes of the last Meeting** were signed as a true record.
4. **Area Beat Officer's Report**
A written report had been received from PCSO Clements. It noted that a vehicle had been stolen but subsequently found unharmed in Didcot and there had been a snowball throwing incident. The Clerk noted that a child had been knocked down on the crossing outside Chilton School but was not hurt.
5. **Open Forum**
 - (i) Mrs Woods noted that a car had been trying to go down the northbound exit slips; a "No Entry" sign is needed. The Clerk said that she had already been in contact with Mr Mulvihill re the "No Entry" signs.
 - (ii) Mr Woods said that removal of the planter at the bus stop and electronic bus signs were left over from a previous budget.
 - (iii) Mr Woods asked why there is a portion in the rates for the Police. Suggested he contact the Vale.
 - (iv) Mr Woods had a query re pensions at the Vale, it was pointed out it was not a Parish Council matter.
6. **District Council Report**
Mr Waite reported that:-
 - (i) The next Planning meeting is 1st February when there may be news re the Upper farm Road application.
 - (ii) South Oxfordshire District Council is named as the best recycler in DEFRA's annual recycling table for 2015/16 once again whilst the Vale came lower in 4th place.
 - (iii) Don't forget you can recycle old small electrical items, old clothes and used domestic batteries with other waste.
 - (iv) If bins are not emptied due to bad weather check the Vale's website.
 - (v) From January 2017 pre-planning advice will be available publicly on the Vale's website once the full application is submitted.

- (vi) South and Vale are sponsors of a new competition for businesses which are less than two years old.
- (vii) The Food Standards Agency has recently published its report on local authority food law enforcement for the period 2015-2016. Out of the 323 English authorities that provided data, only 18 met the target to complete 100% of inspections for the year. Both the Vale and SODC are included within these 18, and are the only Oxfordshire authorities to have met this target.
- (viii) New funding from Sports England will be available to councils, community groups and sports clubs from this month. The funding is aimed at projects which reduce inactivity, increase volunteering and improve facilities.
- (ix) The Local Plan 2031 (Part 1) was adopted at the Vale's full council meeting on Wednesday, 14 December.
- (x) The Vale is proposing to carry out a public Examination of the Community Infrastructure Levy (CIL) Draft Charging Schedule (DCS) on 23 February 2017.
- (xi) 21 February 2017 is the confirmed date for South and Vale District Councils' annual Business Breakfast to be held at De Vere Oxford Thames hotel from 07.30 to 10.30 am.
- (xii) It was noted that grants of up to £1,000 are available for community festivals or events.
- (xiii) Mr Waite said that OCC would be publishing their proposal for a unitary authority, "A Fresh Start for Oxfordshire" on 19th January.
- (xiv) Mr Dumbleton asked Mr Waite to look into the status of the yew trees at The Yews.
- (xv) It was noted that Chilton Field residents are very unhappy about the delay in the adoption of the roads. The Clerk will write to Mr Barrow.

7. Planning

- (i) Applications Considered by the Parish Council
Application for erection of 3 detached dwellings and 2 semi-detached dwellings with associated landscaping, parking and access. Land at Upper Farm Road. P16/V3061/FUL
Application to erect 3 no. 2 storey houses with access from Newbury Road. Land adjacent to Pond Cottages. P16/V3133/FUL
Application for 3 classrooms and other works. Chilton Primary School R3.0144/16 (this is OCC reference number) P16/V3228/CC
- (ii) Applications Determined by the Vale
Permission for rear extension to form part of relative's accommodation. 92 Chilton Field Way. P16/V2818/HH

8. Matters Arising

- (i) Area Beat Officer's Report
PC Merritt called to see the Clerk and said that reports would be sent and it was hoped to have a PCSO attend a Meeting, duties permitting.
- (ii) Chilton Field
The tender document has been received from Anthony Stiff Assoc. but it has not incorporated all the changes. Mr Girling to re-send his comments to Mr Broad, Councillors to send any further comments to Mr Broad. The possible wildflower meadow area will be decided once the maintenance contract is in place. It was suggested that Councillors should start thinking about a Chilton Field sub-committee.
There has been no further news about the tree report. The Clerk to contact Mr Barrow.
The Clerk said that the draft transfer document had been received and she would circulate it once she had received a reply to a query.
- (iii) Play Equipment

Clerk has sent photos of parts needed to Wicksteeds as records don't go back as far as 2010 on their system and is waiting to hear from them.

(iv) Defibrillators

The Clerk has spoken to Marcia Oliver about the defibrillators, she suggested organising a dance as a fund raiser.

(v) Chilton Field Equipped Activity Area

The Working Group is going to apply for planning permission, this will give everyone a final chance to comment on the design.

(vi) Festival/Event June 2017

Mr Girling reported that 3rd June has been confirmed as the Harwell Campus and Chilton Village Fun Day. It will be centred round the cricket pitch, there will be an entry fee of £5.00 with free activities, to raise funds for Helen and Douglas House and the Chilton Defibrillator project.

Mr Girling requested a financial contribution from the Parish Council. It was proposed that £500.00 be donated, it was agreed by all.

It will be advertised in the Chronicle, flyers, Facebook and other forms of advertising.

Mr Waite left the meeting at 8.45pm.

9. Neighbourhood Plan

Mr Broad reported that a well-attended meeting (approximately 35 people) was held on 10th January. The aim was to collect comments on the draft vision statement and draft objectives to be used in developing the plan. The draft vision and objectives were also displayed at the produce market. There will be further public consultations. The next stage is a meeting of the Steering Group to have the boundary of the plan area agreed.

10. Finance

(i) Expenditure

Cheques

94. Mrs. Morris December salary	317.02
96. Mr Morris - Village Hall work & CR work	34.30
97. Anthony Stiff Assoc. - Invoice 5 Play Area work	1440.00
98. ALCC - Annual Subs	10.00
99. SLCC - Annual Subs	78.00
00. CPRE - Annual subs	36.00
01. Mrs Morris - Norton Computer protection renewal	89.99
02. Thames Water Utilities - Allot water	5.59
03. Fennell Blake - Val. 9 Final a/c	7175.09
04. SWA - 12 th Final stage payment	302.40
05. L Rees - Chron 432	42.90
06. L Rees - Flyer Neighbourhood plan	32.50
07. Berinsfield - Winter work	528.00
Total	10091.79

Petty Cash

5 weeks

50.00

Balances

Treasurers Account

500.00

Instant Access

60260.06

Business Account	18433.75
Petty Cash	70.00

- (ii) Friends of The Ridgeway - membership is £15. It was agreed to re-join
- (iii) Prior to the Meeting the Budget paper for 2017/18 was circulated, following discussion Mr Morris proposed, seconded by Mr Beech, that the Precept should be £18,307 for 2017/18 giving a figure of £27.72 per Band D house. It was accepted unanimously.
- (iv) The Clerk reported that there is a balance of £13,410 in the Village Hall Extension fund now that the final invoices have been paid. This is made up of £2,802 balance from VHMC grant, £3,950 from Parish Council reserves and £6,658 from donations. The Clerk recommended that the £2,802.10 be returned to the VHMC as it can only be spent on non-VAT items, leaving a balance of £10,608 to be used towards future Village Hall improvements. Mr Girling proposed, seconded by Mr Broad and agreed by all that the £2,802 is returned to the VHMC.

11. **VHMC Report**

Balances Main a/c 4387; Instant Access 4252.95; Social Fund 489.21;

Mr Morris said that as all the work on the Hall extension has completed a small gift should be bought for Steve Scott in appreciation of all his hard work. It was suggested that a malt whisky would be acceptable. The Clerk to purchase gift between £35 - 50. It was also proposed agreed that the Parish Council send a formal letter of thanks to Rider Levett Bucknall thanking them for allowing Steve Scott to do the work.

Mr Urso-Cale noted that the acoustic panels in the Community Room had made a difference.

Following the annual review of the hall hire rates it was decided that it is not necessary to raise the rates for 2017. The Parish Council accepted this. The only modification is to withdraw the introductory rates. The Parish Council accepted the modification.

12. **Play Equipment Inspection**

Mr Dumbleton carried out the inspection. The Clerk to remind Berinsfield re the extra sand. It was noted that the gate on the Toddler Play Area on Chilton Field does not close properly. Clerk to contact Fenland to order a new gate.

Dr Druce to do the next inspection.

13. **Correspondence**

From the circulated list it was noted:-

- (i) The Great British Clean Up will be held 3rd - 5th March. The Clerk to ask the WI if they would like to take part.
- (ii) Mr Broad noted that the F/P Officer had checked Dene Hollow BOAT and agreed that although it is not policy to maintain it OCC would see if there is any funding.

14. **Matters Raised by Public at end of Meeting**

- (i) There was an offer of help with bringing WiFi to the halls.
- (ii) It was said that many people do not like wildflower areas but want grass instead.

The Chairman closed the Meeting at 9.27pm