

**Minutes of Chilton Parish Council Meeting held on Wednesday 29 March 2017  
at 8.00 pm in the Village Hall**

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Present	Mr C Broad Mr R Beech Dr Druce Mr Girling Mr J Lewis Mr B Morris Mr M Urso-Cale	Chairman
	Mr R Waite Mrs M E Morris 3 Members of the public	District Councillor Parish Clerk

1. **Apologies for Absence** were received from Mr S Lilly, Ms J Shelley, Mr F Dumbleton.
2. **Declarations of Interest** None
3. **Minutes of the last Meeting** were signed as a true record.
4. **Open Forum**
  - (i) Mr Woods gave the Council a copy of an old map showing the footpaths around the Village. It was suggested that the map or similar should be put in the Chronicle again.
  - (ii) Mr Woods asked if the Council knew what the green container was for on the area of wooded land that belongs to Mr King. The Clerk will write to Mr King.
  - (iii) Mr Woods noted that the field behind the old Mc Cluskey yard had pieces of equipment in it – they have always been there.
  - (iv) Mr Woods thought that Chilton would no longer be in the catchment area for Didcot Girls and St Birinus Secondary Schools.
  - (v) Mr Woods asked about the rates for the Village Hall, they have not been received.
  - (vi) Mr Girling reported that two lights are out on the footbridge. To be reported to Fix-my-Street.
  - (vii) Mr Girling reported that there is a water pipe running down the back of the fencing along Avon Road, Duncan Rogers on Harwell Campus is looking into it.
5. **District Council Report**

Mr Waite said that as the Council has now entered the purdah period prior to the County Council elections he is limited in what can be reported.

  - (i) The Local Plan Part II consultation has now opened until 4<sup>th</sup> May.
  - (ii) The Unitary Authority bid has been submitted to the Secretary of State.
  - (iii) Landlords in Oxfordshire are being encouraged to sign up with Oxfordshire Lettings.
  - (iv) Over 60's can swim for the month of April for £5.00.
  - (v) The Vale will have a fleet of new waste vehicles delivered in the summer.
  - (vi) There is an enforcement order for the caravans on Warren Piece to be removed.
6. **Planning**
  - (i) **Applications Considered by the Parish Council**

Amendment (no. 1), on application P17/V0088/HH, for development work at 19 Diamond Way Chilton. The amendment is for: (Amended by drawing numbers 005B, 010A and 020C, received 3 March 2017; size and position of proposed new parking space altered).

No objections as amendment took into account PC's concerns.

- (ii) Penfold Wick – Application withdrawn.
- (iii) A hearing took place at the High Court into Summix's application for permission to seek judicial review of the inspector's section 78 appeal regarding Lower Road, and they were refused permission.

## 7. **Matters Arising**

### (i) Open Forum

Fly tipping around Wayland Crescent has been reported to Duncan Rogers.

### (ii) Chilton Field Roads

The work on the roads has almost finished, Clerk has asked DWH to get Blaze to clear up site compound area. Mr Girling would like to know what assurances the County will provide to keep up the highway areas once they have been adopted.

### Chilton POS

Following a meeting further questions were sent to the Solicitor. A reply has been received and the Council are content with the reply. Mr Broad reported that he will contact Anthony Stiff Assoc. to have the POS maintenance tender issued.

### (iii) Play Equipment

Wicksteeds should be coming at the beginning of April. The new gate for the Toddler Play Area has been booked for installation between 18<sup>th</sup>-21<sup>st</sup> April. The extra sand around the Rocker Boards has been delivered.

### (iv) Agenda for APM

In addition to the regular items on the APM Agenda it was agreed to write to Alisdair Cunningham and ask for an update on the A34 Action Group. Dr Druce will report on the Neighbourhood Plan and Mr Girling will report on the Family Fun Day.

It was agreed to combine the APM Chronicle with the one for the May meeting.

## 8. **Neighbourhood Plan Meeting**

Dr Druce reported that at the recent meeting the membership of the Group was confirmed and they agreed the revised vision and objectives of the Plan. There was an initial discussion on the Plan area, whether to enlarge the area and to include the Harwell Employment Zone. There is to be a meeting with representatives from the Vale on 5<sup>th</sup> April to discuss the Harwell Enterprise Zone and Employment Zone after which the Group will decide the area of the Plan.

## 9. **Finance**

### (i) Expenditure

#### Cheques

14. Mrs Morris - Feb salary and postage	352.18
15. Anthony Stiff Assoc. Open Space tender work	3396.00
16. L. Rees - Chron 434	85.80
17. Thames Water - allotment water	15.89
18. Mrs Morris - March salary	319.02
20. Environment Agency - refund	430.00
Total	4598.89

#### Petty Cash

5 weeks litter clearing 50.00

(ii) Income

6 Allotments @11.00	66.00
1 allotment water	1.00
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	69.00

- (iii) The annual subscription for OALC is due - 219.99 + VAT - it was agreed to renew.  
Community First Oxfordshire (old ORCC) - 70.00 - it was agreed to renew.

Balances

Treasurers Account	500.00
Instant Access	51163.73
Business Account	18667.75
Petty Cash	110.00

**10. VHMC Report**

Balances: Main a/c 2672.39; Instant savings a/c 7847.75; Social Fund 489.21.

Mr Morris reported that good progress has been made on installing Wi-Fi in the Village Hall, the router will be placed in the Meeting Room.

The VHMC are reviewing the list of capital investments for both premises, when the list is complete it will be circulated to the Parish Council. Maintenance of the car park will be included on the list although it is a Parish Council responsibility.

Car parking at the Community Room continues to be a problem for hirers; a reminder that parking is for CR use only to go in the Chronicle.

Dr Druce suggested that a letter of thanks be sent to Mr Pearce for the donation of the pictures in the lobby. It was agreed.

**11. Reports of Meetings Attended**

(i) A417 Meeting

Mr Broad reported on the meeting, the improvements on Featherbed Lane have stalled over a compulsory purchase order. There will be no work done at Rowstock and various roundabout options are being considered along the A417.

(ii) Local Plan Part II

Part II potentially includes 1,000 houses to the north of the Harwell Campus but more information is needed before the Parish Council can make any comments. Mr Broad is having a meeting with Angus Horner and following this meeting the Parish Council will need to meet to agree a submission.

(iii) Site Stakeholders Meeting

Mr Broad reported that at the last meeting the Emergency Planning Zones were discussed, as the Site is now so small there is no longer an EPZ.

(iv) Transport Representatives Meeting

Mr Dumbleton had emailed an update on the snagging list for the Slip Road work. It was agreed that the list should be checked fairly soon. It was noted that it was difficult to exit from Chilton Field in the morning. The timings on the lights may need adjusting, to be added to the list.

- (v) Mr Morris reported that he went to the trip round the Anaerobic Digester at Wallingford. It takes all the food waste from the Vale and SODC, it runs on 3 staff and there is negligible smell from it.

**12. Play Equipment Inspection**

Mr Lewis carried out the inspection. There was nothing of note, the next inspection to be carried out by Mr Beech.

**13. Correspondence**

From the circulated list it was noted:-

- (i) Ms Maddock had emailed to say she would not be renewing the paddock for her horse.
- (ii) There is to be a Town and Parish Forum on 12<sup>th</sup> July held by VWHDC .
- (iii) The Annual Review of Accounts form 2016/17 has been received.
- (iv) A request was received from Mr Williams and Ms Boot to rent the Lower Road paddock for keeping sheep. The Parish Council discussed the request and subject to a legal agreement being drawn up the Council were in favour of renting the paddock for sheep. The Clerk will contact Mr Williams and also the solicitor re a tenancy agreement. It was agreed that the previous tenants would be asked to remove their possessions and repair the fences in accordance with their tenancy agreement.

The Chairman closed the Meeting at 9.25pm.