

Minutes of Chilton Annual Parish Council Meeting held on Wednesday 3rd May 2017 at 8.00 pm in the Village Hall

Present	Mr C Broad	Chairman
	Mr F Dumbleton	(from 8.30pm)
	Mr R Girling	
	Mr B Morris	
	Dr S Druce	
	Mr J Lewis,	
	Mr S Lilly	County Councillor
	Mr R Waite	District Councillor
	Mrs M E Morris	Parish Clerk
	8 members of the public	

1. **Apologies for Absence** were received Mr M Urso-Cale, Mr Beech and Ms J Shelley.
2. **Declarations of Interest** None
3. **Election of Chairman**
Mr Broad was proposed by Mr Girling seconded by Mr Morris and accepted by all. The Acceptance of Office was signed.
4. **Election of Vice Chairman**
Mr Girling was proposed by Mr Broad, seconded by Mr Morris and accepted by all.
5. **Officers Responsibilities**
Footpaths - Mr Beech
Transport - Mr Dumbleton
VHMC - Mr Morris, Mr Dumbleton
Site Stakeholder Group - Mr Broad, Dr Druce
OALC - rotate between Councillors
AONB - Mr Dumbleton
Planning - whole Council
6. **Minutes of the last Meeting** were signed as a true record after amending item 4(vi) to read "Mr Girling reported".
7. **Area Beat Officer's Report**
There was no report, it was noted that a more visible PCSO presence is needed.
8. **Open Forum**
 - (i) Mr Lonnen from Chilton Field Way said that he and several other residents are concerned about the area of Public Open Space behind the Chilton Field Way houses as it will be open to all. He also said that it is a potentially an unsafe area particularly the gate area which appears to be an attractive place for youngsters to meet.
Mr Broad explained that there are areas of land all around the whole of Chilton Field that at the moment are still owned by DWH but will eventually be transferred to the Parish Council. The Transfer Document will preclude any of the Public Open Space being sold off. The Council were also not in favour of selling any of the land. The Parish Council will maintain all the land including the area behind Chilton Field Way.
Mr Lonnen asked if he could see the Transfer Document, Mr Broad replies that would be possible once the transfer had taken place.

- (ii) Mr Woods complained about the children sitting on the bus shelter roof, they use the concrete flower boxes to get on top. A photo of the children was given to the Council to pass to the PCSO's.

9. District Council Report

Mr Waite noted from his written report:-

- (i) The Vale is supporting the Biffa campaign DROPS – Driving Recklessly on Pavements – to raise awareness of the problem.
- (ii) A man who accepted waste removal bookings on Facebook has been fined £550 after rubbish was found fly-tipped in Harwell.
- (iii) Thames Valley Police has recently launched the “Thames Valley Alert” app which sends residents phone notifications about the latest policing alerts in their area.
- (iv) Extra garden waste can be left out week beginning 15th May.
- (v) The annual compost giveaway will take place on the weekend 13 – 14th May.
- (vi) The Statement of Community Involvement which was adopted in December is now available on the website.
- (vii) The Vale Community Infrastructure Levy Examination Hearing has been held.

10. County Council Report

Mr Lilly reported that:-

- (i) The County Council have objected to the report produced by the Oxfordshire Clinical Commissioning Group on the re-organisation of Oxfordshire health and care services.
- (ii) The County Council have ring fenced £15m for the care of elderly and care in the home.
- (iii) Thames Water have brought up the plans for the Abingdon reservoir between Steventon and East Hanney again.
- (iv) Network Rail have submitted plans for a new railway bridge to replace the old one at Steventon. It is hoped that the work will start in October and the road will be closed for 10months.
- (v) Funding for schools continues to be a problem as house building continues. OCC are trying to ensure that appropriate funding via Sec.106 agreements is made for schools. Mr Dumbleton noted that the problem paying for school buses was raised at the APM. The new County councillor will be asked to look into this.
- (vi) Mr Girling asked if there could be an undertaking from the County Council that when the Chilton Field roads are adopted the County will keep them in a good condition. Mr Lilly said that it depends on what the agreement says re keeping the roads in good condition but that OCC will do what it can within its limited budget to keep the roads maintained.

The Chairman thanked Mr Lilly for his work as a Councillor over the last eight years.

Mr Lilly and Mr Waite left the meeting at 9.00pm.

11. Planning

(i) Applications Considered by the Parish Council

Proposed new dwelling, annex and car parking. Willow Farm Lower Road Chilton DIDCOT 17/V0961/FUL

Application in circulation.

Application by Raymond Brown Minerals & Recycling Ltd, A1 Omega Park, Electron Way, Southampton, Hampshire, SO53 4SE for the Non-material amendment for increase in the size of the hardstanding and internal track, additional storage bay, and realignment of internal fence of planning permission MW.0187/12 at Prospect Farm, Chilton, Didcot

Application in circulation.

(ii) Applications Determined by the Vale

Permission for Single and two storey side and rear extension. (Amended by drawing numbers 005B, 010A and 020C, received 3 March 2017; size and position of proposed new parking space altered). 19 Diamond Way Chilton P17/V0088/HH

Planning Permission for Oxfordshire County Council for a new stand-alone building to provide 3 classrooms extension with storage, food technology, withdrawal room, pupil and staff toilets. This extension is connected to the existing building with a new canopy. Extension to existing kitchen, a new window to storage to convert it to a new PPA room, relocation of the external teaching area canopy and 3 additional parking spaces at Chilton County Primary School, Chilton, Didcot, Oxon, OX11 0PQ

Informatives:

It is recommended that options for improving the safety of school children during term time on the stretch of road currently without a pavement from Thorningdown to the A34 underpass be considered.

(iii) Local Plan Part 2 Response

Following consultation and a meeting the Council's response to Part 2 was submitted to the Vale. The response can be found on the Parish Council website.

12. Matters Arising

(i) Open Forum

The Clerk emailed Mr King re green container several times. The email returned "Inbox full" so will send a letter in the post.

(ii) Clerk emailed Fix-my-street re lights on footbridge. Lights do not belong to OCC, they may belong to Highways England. The lights appeared to have been repaired.

(iii) Chilton Field

The roads have not yet been adopted. The Clerk has written to Mr Bush to ask for the clause to be amended and the Clerk has spoken to Mr Ward, dead trees are supposed to be replaced now. The Parish Council will be notified when completed so a walk around can be carried out. The Transfer Plan has been sent to DWH for the minor amendments to be made. Mr Broad reported that there was no further news re the maintenance tender.

Play Area

Mr Broad reported that the Working group met and four tenders were received ranging from £145,200 to £127,360. The working Group's preferred bidder is Playground Services of Hungerford. They have carried out work at Harwell and have worked with Anthony Stiff before. Mr Broad proposed that the Parish Council accept the Working group's recommendation of using Playground Services. Agreed by all. The Working group is to meet with playground Services.

(iv) Play Equipment

The new gate has been installed at the Toddler Play Area. Wicksteed have fitted the bolts and also checked the wooden structure. Mr Morris said that Wicksteed had checked the wooden structure and said that several of the beams would probably need replacing next year but they are happy with its condition at the moment. They recommended filling some holes with wood filler which has been done.

(v) VHMC Report

The Clerk has written and thanked Mr Pearce for the donation of the pictures for the Village Hall lobby.

(vi) Transport

It is hoped that when Galliford Try are doing the night work on the slip roads 24/25 May the bus stop will be relocated. The new County Councillor will be asked to chase up the snagging list.

(vii) Lower Road Paddock

The Clerk and Chris met with the new proposed tenants to discuss renting the paddock. The Clerk has contacted Mr Davison for a new contract which was circulated prior to the meeting for approval. The Parish Council accepted the new contract. The previous tenants have removed their possessions and done some repairs to the fences.

13. Finance

(i) Expenditure

Cheques

21. Mrs Morris – April salary, expenses, wood filler	325.49
22. Berinsfield – March grass, extra sand	639.96
23. L. Rees – Chron 435	128.70
24. Family Fun Day - donation	500.00
25. Community First Oxfordshire - Annual subscription	70.00
26. OALC – Annual subscription	263.99
Total	<u>1928.14</u>

Petty Cash

5 weeks litter clearing 50.00

(ii) Income

1 Allotment	10.00
SSE Wayleave	41.60
1 st half Precept	9,153.50
Parish grant	211.00

	9,416.10

- (iii) The Grass area at the top of Latton Close adjacent to 2 Latton Close needs to be added to PC grass cutting programme. It was previously cut regularly by Mr Webber but since his death the family do not wish to continue. It was agreed, the Clerk to notify Berinsfield.
- (iv) It was agreed to renew the direct debit for the brown bin – 37.50
- (v) The Parish Council approved the Annual Governance section of the Annual Return. Proposed by Mr Broad, seconded by Mr Morris and accepted by all.
- (vi) The Parish Council approved the Annual Return. Proposed by Mr Broad, seconded by Mr Morris and accepted by all.

Balances

Treasurers Account	500.00
Instant Access	58600.09
Business Account	18719.35
Petty Cash	60.00

14. VHMC Report

Balances: Main a/c 3247.90; Instant Access a/c 7848.90; Social fund 489.21.

Mr Morris reported that the Wi-Fi in the Village Hall will be made available to hirers once terms and conditions have been approved. The Management Committee are still considering the items on the Capital works list.

15. Reports of Meetings Attended

- (i) Mr Broad reported that he had met with representatives from Harwell Campus, East Hendred and Harwell re commenting on the Local Plan Part 2. A copy of the Council's comments to be sent to Mr Waite.
- (ii) Mr Broad attended the opening of Harwell Village Hall, it is a very impressive building that cost £1.3m.

16. Play Equipment Inspection

The inspection was carried out by Mr Beech.

17. Correspondence

From the circulated list it was noted:-

- (i) A letter had been received from Magnox noting that Chilton is no longer in the Emergency Protection Zone for the site.
- (ii) The Vale will be carrying out a "Deep Cleanse" in Chilton during June, they asked for any particular areas to covered. It was suggested Hillpiece and to clean the bus shelter.
- (iii) Harwell RBL sent a letter inviting the Chairman to lay a wreath at the Stone Ceremony on 3rd June. It was agreed that a wreath would be ordered and laid by Mr Girling.
- (iv) Go Active Gold organised by the Vale have proposed to run an orienteering course round the recreation field. The Parish Council accepted the offer.

18. Dates of Meetings for the Next 12 Months

The dates were circulated and accepted.

The Chairman closed the meeting at 9.45pm.