

**Minutes of Chilton Parish Council Meeting held on Wednesday 4<sup>th</sup> October 2017 at 8.00 pm in  
the Village Hall**

---

Present	Mr C Broad Mr R Beech Mr R Girling Mr B Morris Mr J Lewis, Mr M Urso-Cale	Chairman
	Mr R Waite Mr M Fox-Davies Mrs M E Morris	District Councillor County Councillor Parish Clerk

5 members of the public

1. **Apologies for Absence** were received from Dr S Druce, Mr F Dumbleton and Ms J Shelley.
2. **Declarations of Interest** None
3. **Minutes** of the last meeting were signed as a true record after amending item 10. (i)51 apple to read applic. and 52 Lures to L.Rees .
4. **Area Beat Officers' Report**  
From PCSO Deane's email it was noted that there had been a theft from a vehicle in Potteries Lane. He also reported that he had been carrying out School Patrols as there had been problems with parking whilst the construction work takes place at School.
5. **Open Forum**
  - (i) Mr Woods asked if there had been a response from Mr King regarding the green container. There hasn't been.
  - (ii) Mr Woods asked if a list of private roads could be put on the website. It was agreed.
  - (iii) Mr Woods noted that despite being reported the missing manhole cover along the Holloway still hasn't been replaced.
  - (iv) Mr Alner asked what was happening about the condition of Dene Hollow as it has deteriorated very badly. The Clerk said she had been trying to contact Arthur McEwan-James, the Footpath Officer at OCC for information. Mr Beech said his concern about the track is that due to the use of commercial vehicles going to the stables the track will only get worse. He thought that the access for heavy vehicles was going to be via the Lynch Way. At the moment the vehicles are from the construction of the stables. It is difficult to know how many vehicles will use the track when the stables are open.  
Mr Woodley said that from the Dene Hollow residents point of view it is a conflict of interests to have the track repaired as all exits onto the track are blind and increased traffic will make it difficult to get out.
  - (v) A question was raised regarding the wooden bollards either side of the road going into Chilton Field as some of the bollards are damaged. It was explained that they belong to Harwell Campus. The Campus to be informed about the damaged ones.
  - (vi) A question was asked if there would be another consultation regarding the play equipment as the age group didn't cover young children. Mr Broad explained that the age group was controlled by the Sec 106 agreement. However, at a later date an extension to the toddler play area could possibly be considered.

## **6. District Council Report**

Mr Waite reported that:-

- (i) The new Joint Housing Delivery Strategy will work alongside local plans to guide how the Vale will meet their housebuilding targets by proactively working with landowners, developers, local communities and infrastructure providers, helping to bring sites forward and working with existing and new partners to develop innovative housing solutions.
- (ii) Part Two of the Vale of White Horse Local Plan 2031 will be published on 11 October, with consultation ending on 22 November. It is expected to be submitted to the Government for examination in early 2018.
- (iii) Communities looking to improve local facilities have just two weeks left if they wish to apply for a share of £175,000 available from Vale White Horse District Council.
- (iv) The first Parish Partner meeting was held on 28th September, it is anticipated further group meetings with the Vale's Parish Partners will be held early in the New Year.
- (v) Garden Waste customers can put out extra garden waste (equivalent to one extra brown-bin's worth) in bin liners or sacks on your collection day in the week commencing Monday, 16th October.
- (vi) The Oxfordshire Growth Board has provided unanimous support for an application to the Government's Housing Infrastructure Fund (HIF) as part of a package of investment to deliver the transport infrastructure necessary to allow the development of new garden towns and villages across the county.
- (vii) Under the Oxfordshire LEADER programme grants of up to £100,000 are currently available to farmers, foresters, businesses and community groups for projects that support the local rural economy.
- (viii) Groups in the Vale of White Horse looking to hold an event in the run up to Christmas are being encouraged to apply for grant funding from the District Council. The Vale of White Horse District Council has over £7,500 available to support local festivals and events organised by non-profit community organisations.
- (ix) It was noted that a new pub/restaurant and an ASDA supermarket are opening on Great Western Park.
- (x) Mr Beech asked if Mr Waite had spoken to the Planning Department regarding the non-compliance of the mobile home at the Dene Hollow Stables. Mr Waite said he would chase it up. Mr Beech spoke about the non-compliance with the Enforcement Order for Warren Piece, Mr Waite said he would speak to the Enforcement Officer.
- (xi) Mr Girling reminded Mr Waite that dog bins are still needed on Chilton Field.

## **7. County Council Report**

Mr Fox-Davies reported that:-

- (i) The Oxfordshire Growth Board has provided unanimous support for an application to the Government's Housing Infrastructure Fund (HIF) as part of a package of investment to deliver transport infrastructure. The funding bid for up to £500 million was submitted on 28 September by OCC as the county's transport authority. Money is sought to bring forward infrastructure investment to pump-prime three major development schemes: Didcot Garden Town; West Oxfordshire Garden Village and North of Oxford.
- (ii) Oxfordshire's Director of Public Health has published his tenth Public Health Annual Report. It is an independent report about the state of health in Oxfordshire and the challenges facing the county and its residents.
- (iii) The Council last year opened a £1m Transition Fund to help schemes for nought to five-year-olds get off the ground at locations formerly served by children's centres.
- (iv) A new system of delivering daytime support services in Oxfordshire came in to operation on 1st October. Eight new centres will provide support for more than 500 older people or

people with a learning disability who have been assessed as having an eligible need and some other people who do not have an assessed need.

- (v) Free electric blanket testing is being offered as the winter months approach.
- (vi) The snagging work on the Chilton slips is slowly being completed.
- (vii) The planning application for Steventon Railway Bridge has been postponed for another 2 weeks. It might be Christmas 2018 before the work can be started.
- (viii) Mr Fox-Davies was asked if there was a Unitary Authority update; Mr Fox-Davies thought that the report was still with the Minister in London.
- (ix) Mr Morris reported that the sequencing system that should allow traffic to exit from Chilton Field needs to be adjusted as traffic backs up along Chilton Field Way at rush hour. Mr Fox-Davies will report it to OCC.

Mr Fox-Davies left the meeting at 8.50pm

## **8. Planning**

### **(i) Applications Considered by the Parish Council**

Application for a Class B1 with associated offices 3,252m<sup>2</sup> (35,000ft<sup>2</sup>) with single-occupier space providing a production facility and offices Land South of Becquerel Avenue Harwell Campus P17/V2464/RM

#### **Comments**

The Council has no objections to this application but would like to see some charging units for electric cars in the car parking area.

Application for Single storey rear extension to extend existing family and dining area. 98 Chilton Field Way Chilton P17/V2631/LDP - *for information only.*

### **(ii) Applications Determined by the Vale**

Application withdrawn for demolition of existing store and adjoining bungalow, provision of new store with B & B facilities over, replacement forecourt canopy and improved accessibility and parking provision. Murco Filling Station P17/V2014/FUL

Permission for new 2 storey infill extension and single storey front extension. 3 South Row P17/V2005/HH

Refusal to erect 3 dwelling houses (resubmission), 1 Pond Cottages Newbury Road Chilton P17/V1524/FUL

Permission for Play area - Chilton Field P17/V2184/FUL

- (iii) Environmental Health was contacted re the Enforcement Order for Warren Piece. Mr Waite will speak to them.

## **9. Matters Arising**

### **(i) Northbound Slips**

Updated OCC survey sent to Mike Fox-Davies.

### **(ii) Neighbourhood Plan**

Mr Broad reported that the Vale amended the designated area to exclude Severn Road and the War Memorial. The revised plan was reluctantly accepted and a final decision on the Neighbourhood plan area will be made at the beginning of October.

### **(iii) Chilton Field**

The reply to the Solicitors letter was previously circulated. Mr Broad and the Clerk to meet with Simon Kirk on 3<sup>rd</sup> October to discuss a way forward.

### **(iv) Play Equipment**

Repairs to Tangle Net will hopefully be carried out end of October, beginning of November.

## **10. Finance**

### **(i) Expenditure**

#### **Cheques**

55. Mrs Morris - Sept salary, gloves for new litter clearer.	326.29
56. Mrs Morris - Wine for auditor in lieu of payment	111.92
57. Came & Company - Insurance renewal	2539.36
58. Berinsfield - August grass cutting	495.12
59. BDO LLP - Audit Fee	240.00
60. L Rees - Chron 439	85.00
61. Thames Water - Allotments	18.10
62. Be Free YC - donation	50.00
<b>Total</b>	<b>3865.79</b>

Petty Cash

4 weeks litter clearing 40.00

(ii) Income

VAT Refund August 16/17 5507.88

Quarterly paddock rental 450.00

Balances

Treasurers Account 500.00

Instant Access 53254.39

Business Account 26526.32

Petty Cash 120.00

- (iii) Prior to the meeting the Budget for first 6 months of Precept was circulated. The Council accepted the figures.
- (iv) The Annual Return has been returned, it was a qualified report as the Fixed Asset figure did not include the new noticeboard at the Community Room. The Asset Register has now been updated. The Annual Return was accepted by the Parish Council.
- (v) The Annual Return for the Charity account has been received from the Charity Commission, to be completed and returned.
- (vi) The latest edition of Local Council Administration by Charles Arnold Baker is now out. If ordered from the publishers LexisNexis it will cost £64 instead of £98. It was agreed to order a copy.
- (vii) Berinsfield has quoted £24.00 to cut grass at the Community Room Toddler Play Area. It was accepted.
- (viii) Abingdon CAB requested a donation. It was refused as Didcot is the CAB nearest to Chilton.

Mr Waite and 2 members of the public left the meeting at 9.08.

**11. Village Hall Management Committee Report**

Mr Morris reported that 18 households had signed up for the scarecrow trail with a couple more to come. There are two more regular hirers, Indian Dance class at the Community Room and Explorer Scouts in the Village Hall on a Tuesday.

There had been a complaint from Chilton Field residents regarding car parking during the cycle ride booking. It is probable that the cycle event will be held at Chilton School next year.

Mr Morris said that both halls are very busy now and a handyman is needed; a note to go in the Chronicle and the Chilton FB page. It was also noted that because the Hall has had various extension there are assorted electrical systems, these systems will in the future need making into one.

**12. Reports of Meetings Attended**

**(i) Part 2 Local Plan Consultation**

Mr Dumbleton attended and a report had been circulated. The Parish Council will need to meet to discuss the Council's response.

**(ii)** Mr Broad had chaired the recent SSG Meeting.

**(iii)** The Clerk had attended a Transparency of Data workshop to check what items need to be on the website. The Annual Return needs to be added. Mr Morris asked if the Chilton Wikki page still served a purpose, Mr Broad will check it.

**13. Play Equipment Report**

Mr Urso-Cale reported that there had been no change from the previous month. Mr Lewis is still to look at the gate. Mr Girling to do next inspection.

**14. Correspondence**

From the circulated list it was noted:-

**(i)** Dr Hatley wrote to say that WW1 project would not go ahead as there had not been sufficient community support.

**(ii)** A letter had been received re rights of way workshop, the email to be forwarded to Maura Launchbury.

**(iii)** A Tree Preservation Order has been received for the 2 yew trees at The Yews.

The Chairman closed the meeting at 9.25pm.