

**Minutes of Chilton Parish Council Meeting held on Wednesday 11<sup>th</sup> April 2018 at 8.00 pm in the  
Community Room**

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Present	Mr C Broad Dr S Druce Mr F Dumbleton Mr J Lewis Mr B Morris	Chairman
	Mrs M E Morris	Parish Clerk
6 members of the public		

1. **Apologies for Absence** Were received from Mr Girling, Mr Urso-Cale, Mr Beech, Mr Fox-Davies, Mr Waite and Ms Shelley.
2. **Declarations of Interest** None
3. **Minutes** of the last meeting were signed as a true record.
4. **Area Beat Officer's Report**  
PCSO Deane is off sick at the moment, PC Merritt will send a report for the Annual Parish Meeting.
5. **Open Forum**
  - (i) The persistent dog fouling issue was discussed, the possibility of bins being put in will be investigated.
  - (ii) It was noted that traffic exiting from Chilton Field seems to build up.
  - (iii) Mr Roots-Petty said it is good to see the new trees being planted, are all the dead trees being replaced. It was explained that the replanting is being done in 2 phases, the rest will be planted in the autumn.
  - (iv) Mrs Woods said that the sign on the Lower Road roundabout should say Chilton Village only or no access to the A34 to prevent unwanted traffic coming through the Village.
  - (v) Mr Woods complained about cars parking on the footpath in Main Street.
  - (vi) Mrs King handed out some photos of the area around her house adjacent to Chilton Field Way. She explained that the planting had never been carried out by Bovis. Following a discussion it was proposed that the resident would do suitable planting along their boundary. The Parish Council agreed to this proposal. The Clerk will let Mrs King know what species would have been planted.
  - (vii) There was a complaint regarding mud on the pavement by the old substation that is being demolished near North Drive. Mr Broad will let Magnox know.
6. **District Council Report**  
From the written report it was noted:-
  - (i) Warren Piece, the Vale is still discussing what action to take re prosecution.
  - (ii) There are 4 other Enforcement Investigations till ongoing; Land to south of Chilton Field, Land to the north of Manor Close, 7 Chilton Field Way, Corbiere Church Hill.
  - (iii) Didcot Garden Town Update: Gerry Brough has left his role as Interim Head of Development, Regeneration and Housing. The partnership aspects of Didcot Garden Town will now be overseen by Andrew Down and Suzanne Malcolm.
  - (iv) Extra Collection for Garden Waste Customers: Residents who are signed up for brown bin collections can put out twice as much garden waste during week of 16<sup>th</sup> April.

- (v) Gender Pay Gap Report: The Vale currently has a (mean average) pay gap of just 1.1 per cent, significantly lower than the public sector average which stands at 17.7 per cent.
- (vi) Man convicted of fly tipping: Vale of White Horse District Council has successfully prosecuted a 29-year-old man for fly-tipping and he has been ordered to pay more than £1,500.
- (vii) Community Engagement Update: Planning and our community engagement officers received some very positive feedback from their recent workshop to help neighbourhood planners engage with their communities.

## **7. County Council Report**

From the written report it was noted:-

- (i) Housing Minister Dominic Raab visited Heyford Park near Bicester last month to sign a deal to deliver a £215m investment in transport infrastructure and affordable housing in Oxfordshire.
- (ii) On 21 March the Government announced 44 bids which have made it through to stage 2 of its Housing Infrastructure Fund (HIF) to fund major infrastructure projects. Two of the three HIF bids submitted by OCC last autumn on behalf of Oxfordshire made it through and will now progress to a co-development stage:  
 Didcot Garden Town – £171m is sought for transport improvements including a Didcot Science Bridge and A4130 dual carriageway, a new river crossing at Culham and Clifton Hampden Bypass. This would support the delivery of over 22,000 homes in Didcot, Culham, Harwell and Berinsfield. Additionally, up to £70m of cycle and other sustainable transport improvements are proposed for inclusion in the bid plan.  
 West Oxfordshire Garden Village also made it through.  
 The Growth Board partners expect to hear this autumn whether or not the two bids going through have ultimately succeeded.
- (iii) Councillor Priority Fund: As announced in last month's report, all Oxfordshire County Councillors now have a £15k budget to allocate to highways or community projects within their parishes. The fund is for two years, so that means £1875 per year for each of my parishes.
- (iv) The OCC Adult Social Care Team is running a campaign to raise awareness of its *Live Well Oxfordshire* website. *Live Well Oxfordshire* brings together over 2,000 services and activities in one easy to search online directory – from residential care homes and care services that help people stay living at home, to transport services to get them out and about and new hobbies to enjoy.
- (v) Central Government has announced that local roads badly affected by recent winter weather will benefit from a further £100 million to help repair any potholes and other storm damage. This is on top of the £75 million in government funding already given to councils from the Pothole Action Fund this year, as well as the additional £46 million boost for highways authorities announced just before Christmas. Around 7 million potholes across the UK will be filled due to this money, announced in the 2016 Budget. Oxfordshire's share of these funds comes to nearly £3m.

## **8. Planning**

### **(i) Applications Considered by the Parish Council**

Application for demolition of Building R18 and erection of a replacement new visitors centre. Land South of Road Five RAL P18/V0506/FUL

No Comments

### **(ii) Applications Determined by the Vale**

Permission for proposed extension to provide a single room and en suite above the existing garage and to the adjoining house. 53 Chilton Field Way Chilton P17/V2881/HH

Permission for Two-storey extension to front of dwelling (encompassing existing porch structure), single-storey rear extension (with roof lantern), conversion of existing roof to form habitable space (with dormer to rear elevation and roof windows to front elevation) and new window to existing flank elevation at ground floor level. 6 South Row, Chilton P18/V0077/HH

Permission for two storey rear extension and demolish layout. P18V/0297 17 Elderfield Crescent

Permission for Variation of Condition 2 on permission P16/V1646/FUL Dene Hollow Stables Dene Hollow P18V/0347/FUL

(iii) Appeal Decision

Appeal Allowed - on the refusal for 3 houses, land adjacent to Pond Cottages, Newbury Road. APP/V3120/W/17/3188808 (P16/V3133/FUL)

**9. Matters Arising from the last Meeting**

(i) Open Forum - Up in the Downs

The Clerk wrote to Ms Lewiston re the copyright and an article has been put in the Chronicle.

(ii) Map of street names

Still to be done.

(iii) Keep Clear Boxes

The Clerk has passed the information onto Mr Fox-Davies.

(iv) Neighbourhood Plan Update

Dr Druce reported that the group had met on 21 March and Ros Page had been endorsed as the Secretary. The Outline structure was agreed, it will take about two years to complete. The four main areas were agreed, these are the Built Environment, Sustainable Development, Ecology and Infrastructure. There is now sufficient information to be able to apply for a grant.

(v) Chilton Field

Work has started on the remediation of the POS, Mr Urso-Cale is the point of contact on Chilton Field. The grass has had its first cut and the cuttings left as a mulch. A member of the public complained that it looked unsightly. Clerk has notified the Vale re the Work of Art and Abi Brown is still on the Project. She had noted that the School would like a gate on their back fence to be able to access the Work of Art but this is not in the planning permission. The Vale has been reminded that they are running the project. Tim Norris, the artist, will be in touch with Abi next week. The Clerk will contact the Vale re the outstanding Sec 106 payments for the POS and the play equipment.

(vi) Play Equipment

Mr Dodd has looked at the slide tube and will replace the rotten wood.

(vii) Dead Trees

Jenks have removed the dead trees by the zip wire.

(viii) The Clerk has contacted OCC and requested a speed survey on Lower Road, a map has been sent showing where Lower Road is.

**10. Agenda for the Annual Parish Meeting**

Items to be included are VHMC report, Neighbourhood Plan report, Harwell Campus and Chilton Village Family Fun Day and Chilton School Report.

**11. Finance**

(i) Expenditure

Cheques

89. Mrs Morris - February salary	320.00
90. L Rees - Chron 443	64.35
91. Mr Urso-Cale -Keys for bollard on Chilton Field	16.00
92. Mr J Aldridge - clearing allotment	50.00
93. Mr B Morris - external DVD drive	25.98
94. Mrs Morris - March salary	322.00
96. Thames Water - Allotment water	18.05

97. L Rees - Chron 444	85.80
98. Jenks Oxford – clearing dead trees	420.00
<b>Total</b>	<b><u>1322.18</u></b>

Petty Cash

7 weeks litter clearing 70.00

(ii) Income

2 Allotments 23.60

Defibrillator donation 1520.50

Defibrillator donation 26.50

2 Allotments 20.00

Wayleave 2018/19 42.41

1<sup>st</sup> half of Precept 10210.50

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11843.51

Balances

Treasurers Account 500.00

Instant Access 55574.07

Business Account 76245.48

Petty Cash 60.00

(iii) Annual OALC subscription for renewal - £273.12 Agreed

(iv) Annual Community First Oxfordshire for renewal - £70.00 Agreed

(v) A Request for donation towards the Harwell Campus and Chilton Village Family Fun Day has been received. It was agreed to donate £500.00 from the Charity account.

(vi) The Clerk reported that the money needed for the defibrillators has been raised. She will contact Mr Tracey to see about having them installed.

**12. VHMC Report**

Balances: 985.94, Main a/c; 8000.00, Savings a/c; 369.21, Social fund.

The Accounts for 2016/17 have now been audited. The General Data Protection Regulations were discussed, a meeting will be held to see what data they hold and develop a procedure for holding it. A booking has been received for the summer holidays for a summer school club. It would be for the whole hall and part of the playing field. It is a commercial booking and may possibly start in the May half term. The Parish Council had no objections to the booking.

**13. Reports of Meetings Attended.**

The Clerk had attended a training course for GDPR which will come into force on 25<sup>th</sup> May. These changes are needed because of developments in technology, the amount of data and types of data in use now, improved rights for individuals. There are clearer responsibilities for organisations and they must be more accountable. There are six new principles, Fair Process; Data is only collected for specific, explicit, legitimate purposes; It must be adequate, relevant and necessary; It must be accurate and up to date; Kept for no longer than necessary; It must be kept securely. The person who handles the data is the Data Controller but there also needs to be a Data Protection Officer. At the moment Clerks cannot not be the DPO. The OALC will advise Councils once the DPO position has been clarified.

**14. Play Equipment Inspection**

Dr Druce inspected the equipment in March. The toddler area gate was lubricated but it is not closing again. The zip wire needs a new seat and plastic sleeve. The Clerk will contact Fenland re a

new seat. The sand is very low under the skate board rockers, Mr Broad will check with Carolyn Place to see if bark chips can be used instead. A new basketball net is needed. The Clerk has a spare one.

Mr Lewis to do the next inspection and he will try and tighten the spring on the gate.

**15. Correspondence**

From the circulated list it was noted:-

- (i) Mr Morris had drafted the letter calling for a Public Inquiry into the Oxford Cambridge Expressway. It was agreed to send it to the Minister for Transport, Ed Vaizey MP, County and District Councillors and CPRE.
- (ii) There had been further correspondence on “Dog Poo” following faeces being found in the sand pit on the playing field. The Councillors discussed options, fencing of the area would be a solution but is not affordable and is undesirable. A ban on dogs on the playing field is another possibility. It was decided that signs could be put on the equipment. The Clerk will contact Gary Marcham, Environmental Protection at the Vale, for some signs that can be put up.
- (iii) A request had been received for the Parish council to support GLEAM (Green Lanes Environmental Action Movement) . It was decided that as the Council already supports CPRE and Friends of the Ridgeway not to support GLEAM.

The Chairman closed the meeting at 9.35pm.