

Minutes of Annual Chilton Parish Council Meeting held on Wednesday 16th May 2018 at 8.00 pm in the Village Hall

Present	Mr C Broad	Chairman
	Dr S Druce	
	Mr R Girling	
	Mr J Lewis	
	Mr B Morris	
	Mr M Urso-Cale	
	Mr M Fox-Davies	County Councillor
	Mrs M E Morris	Parish Clerk

7 members of the public

1. **Apologies for Absence** Were received from Mr Beech, Mr Dumbleton, Mr Waite and Ms Shelley.
2. **Declarations of Interest** None
3. **Election of Chairman**
Mr Broad was proposed by Mr Girling seconded by Mr Morris and accepted by all.
4. **Election of Vice Chairman**
Mr Girling was proposed by Mr Broad, seconded by Mr Morris and accepted by all.
5. **Officers Responsibilities**
Footpaths - Vacant
Transport - Mr Dumbleton
VHMC - Mr Morris, Mr Dumbleton
Site Stakeholder Group - Dr Druce
OALC - rotate between Councillors
AONB - Mr Dumbleton
Planning - whole Council
Neighbourhood Plan - Mr Broad, Dr Druce
Chilton Field Maintenance – Mr Urso-Cale
6. **Minutes** of the last meeting were signed as a true record.
7. **Minutes** of the Annual Parish Meeting were signed as a true record.
8. **Open Forum**
 - (i) Mr Softly asked who owned the land on Severn Road behind Chilton Field Way. It is Parish Council land. It was noted that some fences are down, they do not belong to the Parish Council and the problem has been reported.
 - (ii) F/p 13 is very overgrown at the point where it dips down.
 - (iii) Mr Woods complained that grass on The Green had been cut with a strimmer. To be mentioned to Berinsfield.
 - (iv) Mr Woods complained about Wi-Fi in the Village Hall coming out of the Precept.
 - (v) Mr Woods said that the Highway Code says you can't park on pavements.
 - (vi) Mrs Smith complained about fly tipping in the layby opposite the Old Main Entrance. It is not in Chilton Parish.
 - (vii) Mr Roots-Petty asked for an update on the muddy pavement. Mr Broad said he had spoken to the Magnox contractors.
 - (viii) Mr Roots-Petty asked if there was an update on the keep clear signs. Mr Fox-Davies said the request had been passed to the OCC.

- (ix) Mr Roots-Petty noted that a light was out on Roman Way and there was a CCTV camera pointing towards the road. The Clerk to put Fix My Street details in the Chronicle.
- (x) It was noted that the grass cutting on Chilton Field didn't seem to be up to standard. Mr Broad will speak to Carolyn Place.
- (xi) Is there any news re the proposed service station? No planning application has been submitted yet.
- (xii) It was noted that the Chilton Field roads will not be adopted until the builders have corrected all the faults.

9. District Council Report

From the circulated report it was noted:-

- (i) A woman from Harwell has been ordered to pay £400 after being prosecuted for failing to remove mess that her dog had left on public ground.
- (ii) Vale of White Horse District Council has successfully prosecuted a Birmingham man for illegal scrap metal dealing in Abingdon.
- (iii) Abingdon's popular Abbey Meadows outdoor pool will re-open to the public at 1.00pm on Saturday, 16 June after its £1.3m refurbishment.
- (iv) At the Annual Council Meeting on 16th May Mr Waite's 12 month's as Chairman of the Vale of White Horse District Council will draw to a close and a new Councillor appointed to the role. Mr Waite will then be appointed to several committees.
The full report is on the Parish Council website.

10. County Council Report

Mr Fox-Davies reported that :-

- (i) County Council's first thoughts on the Oxbridge Expressway - As the Highways Authority, OCC was asked for its views on the proposed Oxford to Cambridge Expressway. The submission says that until Highways England publishes a preferred route OCC cannot make a formal response on the proposal. Mr Fox-Davies noted that he is a member of the Transport Cabinet Advisory Group and will try and keep the Parish Council informed.
- (ii) Additional new pothole fixing machine - OCC and contractors, Skanska, have taken delivery of another Dragon-Patcher which uses a combination of compressed air, heat, bitumen and chippings to repair potholes. This means that there are now two machines working full-time in the County with another being shared with Peterborough and Cambridgeshire. It was noted that potholes should continue to be reported on Fix My Street. A note on Fix My Street to go in the Chronicle.
- (iii) Villagers throughout Oxfordshire are working with the County Council's trading standards team to police the scourge of heavy lorries ignoring weight limits on rural roads and bridges. And three out of the four most recent prosecutions in Magistrates' Court have come about after members of the public reported the drivers and their vehicles to the Council.
- (iv) A recruitment drive to encourage more people in Oxfordshire to consider a career as a care worker has attracted more applicants in just five months as in the previous two years.
- (v) A series of questions have been raised by OCC about Thames Water's plans to build a huge new reservoir to the south of Abingdon between Steventon and Marcham.
The full report is on the Parish Council website.
Mr Fox-Davies said he would email the guidelines for applying for the Councillor Priority Fund, it has to be used for something that will benefit the community.
Mr Broad said he was concerned that if Oxford is protected from the Expressway then Didcot/ Abingdon would be greatly affected.
Mr Fox-Davies replied that Highways England are not picking any one route yet, a corridor should be chosen this summer. The Expressway is Government pushed, OCC have called for a Public Inquiry but this has been rejected.
Mr Woods asked how much it costs to be twinned with Perm in Russia.
Mr Woods asked why OCC had given Northamptonshire County Council £10m. Mr Fox-Davies replied that it was a loan and there would be interest on the loan.

11. Planning

(i) Applications Considered by the Parish Council

Appeal for refusal for 3 detached cottages 1 Pond Cottages Newbury Road P17/V1524/FUL APP/V3120/W/17/3191523

The Parish Council objected to the original application.

(ii) Applications Determined by the Vale

Permission for demolition of Building R18 and erection of a replacement new visitor's centre. Land South of Road Five RAL P18/V0506/FUL

(iii) The Clerk has written to the Vale asking for an update on the Enforcement actions.

12. Matters Arising from PC Meeting 11th April

(v) Village Only signs

Request has been sent to Mr Fox-Davies.

(ii) Shrub Planting

The Clerk let Ms King know what shrubs should have been planted.

(iii) Street Maps

Maps have been put up in notice boards.

(iv) Neighbourhood Plan

Dr Druce reported that the Group has met to discuss how to best consult with the community. The Clerk to remind Vale re the Grant.

(v) Chilton Field

The Clerk has contacted the Vale re the Sec 106 money and completed a form. The Vale requires an estimate for the overall work for the play equipment and evidence of the Parish Council's ownership of the POS. These need to be with the Vale before 18 July to enable the Full Council to agree the payments.

(vi) Play Equipment

Mr Dodd has the wood, work to be done soon. Fenland still to be contacted re a new seat for the zip wire. Basketball net replaced.

(vii) GDPR

Started work on the data processing.

(viii) Public Inquiry Letter

The Clerk sent a copy of the Public Inquiry letter to Minister of Transport, MP, County Councillor, District Councillors, Leader of the Vale, CPRE. So far only a response from Dept Transport.

(ix) Dog Poo

Gary Marcham has sent some notices and these have been put up on the play equipment. Vale is looking into placing some bins either end of the underpass.

Matters Arising from Annual Parish Meeting

(x) The correct version of the accounts has been published in the latest Chronicle.

(xi) Chronicle

A note re dog poo bags can go in ordinary rubbish bins to go in Chronicle.

(xii) The County and District Councillor Reports are on the website.

(xiii) VHMC Report

A list of all the classes in the Village Hall and Community Room to go in the Chronicle.

13. Finance

(i) The books have been returned from the Internal Audit, there was only one matter arising, VAT can probably be reclaimed on the BT Wi-Fi charges. The Council thanked Mr Gibson. It was proposed and accepted by all that Mr Gibson be appointed Internal Auditor for 2018/19. It was agreed that in lieu of payment the Clerk would purchase 8 bottles of wine.

(ii) The Parish Council approved the Annual Governance section of the Annual Return. Proposed by Mr Broad, seconded by Dr Druce and accepted by all.

(iii) The Parish Council approved the Annual Return. Proposed by Mr Broad, seconded by Dr Druce and accepted by all.

(iv) The Clerk has contacted Mr Tracey and an order for 2 defibrillators has been placed. Once received installation will be arranged. Mr Tracey will be able to give a demonstration on how to use them once they are in place.

- (v) The Clerk and Chairman met with Mr Mahalingham to discuss the repair of West House chain link fence. There are four areas to be repaired. The Clerk will contact some fencing contractors.
- (vi) New pay scales for 2018/19 for the Clerk have been received from NALC. The scales apply from 1st April 18. The Clerk's hourly rate for Scale point 26 goes up to £12.404 per hour. (12.404 X 298 = 3696.40) It was agreed to implement the new pay scales.

14. Village Hall Management Committee Report

Balances: Main a/c 829.78; Savings a/c 7,000; Social a/c 369.21

Mr Morris noted that there would be a partial re-decoration of the Community room during August.

15. Reports of Meetings Attended.

(i) SOG Meeting

Mr Broad reported that he had been re-elected as Chair of the SOG for another 4 years. At the Meeting a question had been asked re the proposed changes to the old Main Entrance, it is an OCC matter.

(ii) SPD Meeting

Mr Broad and Mr Dumbleton had attended the Meeting. The SPD is sponsored by the Vale and is a supplement to the Local Plan Part 2. It has been produced to give weight to the 1000 houses on the Campus, it is possible that the Inspector might delete it from Part 2. It has to be proved to the Inspector that they are needed and there are exceptional circumstances. There are two problems, one is that they are trying to build housing on an employment zone and the other is that they are trying to create a large village in an AONB. The Part 2 Inquiry starts in July.

16. Play Equipment Inspection

Mr Lewis carried out the last inspection. He noted that there seemed to be a problem with the swing legs, Councillors to look at the swings after meeting. The ply wood on the climbing wall is starting to split. The next inspection Mr Beech.

17. Correspondence

From the circulated list it was noted:-

- (i) A wreath to be ordered for the RBL Service at The Stone. Mr Girling to lay the wreath on 9th June.
- (ii) OALC had written to say that there is an amendment going through Parliament, it means that Parish Councils will not need to employ a Data Protection Officer.
- (iii) OCC are holding Town and Parish events between July and November. Chilton to attend in October in Didcot. The Clerk to book the two places.
- (iv) The Vale are doing a "deep clean" in Chilton 1 – 5 June.

18. Meeting Dates 2018/19

Prior to the Meeting the Meeting Dates for 2018/19 were circulated. These were agreed.

The Chairman closed the Meeting at 9.50pm.