

Present	Mr C Broad	Chairman
	Mr F Dumbleton	
	Dr S Druce	
	Mr R Girling	
	Mr B Morris	
	Mr K Roots-Petty	
	Mr M Fox-Davies	County Councillor
	Mr R Waite	District Councillor
	Mrs M E Morris	Parish Clerk
	2 members of the public	

1. **Apologies for Absence** were received from Mr Urso-Cale and Ms Shelley.
2. **Declarations of Interest** Mr Broad declared an interest in Item 8 Planning Application MW.0111/18 as he is Chair of SSG.
3. **Minutes** of the last Meeting were signed as a true record.
4. **Area Beat Officer's Report**  
PC Merritt had emailed to say that in Chilton there had only been two crime reports and one suspicious incident in the last 2 months.
5. **Open Forum**
  - (i) Mr Woods asked where Orchard Mews is. It is the new development by Pond Cottages.
  - (ii) Mr Woods asked about the RAL meeting to discuss the recent planning application concerning the new car park. Mr Girling said that RAL had called the meeting to discuss the application but the Parish Council had not been invited. Residents are very concerned about the impact of the 2 year build programme, the construction traffic, the access to the construction site and the noise and pollution from the construction. It is possible that the work will start in January.
  - (iii) Mr Girling asked about dog bins for Chilton Field. Mr Waite said he would try and find out.
6. **District Council Report**  
Mr Waite reported that:-
  - (i) A draft SPD to allocate 1,000 homes at the Harwell Campus to provide housing to meet the specific needs of the Campus in the form of an Innovation Village will be formally consulted upon later in the year.
  - (ii) The Oxfordshire Growth Board has called for the government to provide more clarity on its proposals for the route of the Oxford to Cambridge Expressway in Oxfordshire.
  - (iii) Mr Broad said that the Parish Council expects Mr Waite and Ms Shelley to support them by objecting to any further applications for a petrol station at the Chilton Interchange. Mr Fox-Davies noted that the Harwell Campus is opposed to the petrol station and they had also noted that the design of the northbound slip was dangerous.  
The full report is on the website.
7. **County Council Report**  
Mr Fox-Davies reported that:-
  - (i) OCC's Cabinet has agreed to borrow up to £120m to invest in infrastructure improvements – easing the spending squeeze on road and property repairs. A report presented to Cabinet in September acknowledged that under-investment has resulted in significant reduction in quality of major and minor roads, as well as pavements, with an increase in car damage and personal injury claims.

- (ii) OCC will get a complete overhaul to ensure it is 'fit for the future' and continues to meet rising demand for services. The changes are crucial to enabling the county council to deliver its vision of 'thriving communities for everyone'.
- (iii) The latest snapshot of delayed transfer of care figures on September 13 showed there were 79 delayed patients in Oxfordshire – a 31% fall on the same period last year. The previous week there 77 representing a sustained and significant fall from 2017 when the highest local recorded weekly figure was 202.
- (iv) OCC welcomes the announcement of a preferred Corridor for part of the Oxford-Cambridge Expressway as it offers a degree of clarity on where the final scheme would go, but is very disappointed that access to the M40 through Oxfordshire is still unclear.
- (v) Oxfordshire's councils are working jointly on a countywide strategic plan which integrates planning for growth and infrastructure, with a focus on quality of life and health and wellbeing. At the September meeting, Cabinet approved a scoping document for the creation of the joint strategic spatial plan (JSSP), which will be considered by the districts and city council in the coming weeks.
- (vi) Mr Broad said he would be attending the meeting the Speeding Meeting at Blewbury on 4<sup>th</sup> October.
- (vii) Mr Woods asked if the report on housing figures for Oxfordshire was available. Mr Fox-Davies would look into it.
- (viii) The hedges of The Old Post Office and Middleton in Main Street are causing a problem for the buses, a letter to be sent asking them to cut the hedges back.

Mr Waite and Mr Fox-Davies left the Meeting.

## **8. Planning**

### (i) Applications considered by the Parish Council

Application for bus stops at Fermi Ave, Eight Street and Curie Ave. Harwell Campus P18/V2299/FUL

No objections.

Application for new extract ductwork for existing laboratory facility. RAL P18/V2295

No objections.

Application for Installation of a semi-rigid building for the temporary storage of non-radioactive waste and very low level radioactive waste. Land adjacent to Building 418.19, Dido Road, Harwell MW.0111/18

No objections.

Amendment to application for single storey front and rear extension. 29 Crafts End P18/V1905/HH

No objections.

### (ii) Applications Determined by the Vale

Permission for two-storey extension to the existing research building to provide additional store rooms and laboratories. Building R92 RAL. P18/V1784/FUL

Permission for erection of a Plant Room for scientific use. Building R92 RAL. P18/V1477/FUL

### (iii) Enforcement

The Planning Enforcement investigation for Corbiere, case now closed. No further news on 1 Chilton Field Way.

## **9. Matters Arising**

### (i) County Council Priority Funding

Mr Roots-Petty reported that one contractor had no public place licence to do the work. He has contacted some other contractors. It was agreed that only the L shape part of the path to be surfaced.

### (ii) Neighbourhood Plan

Dr Druce reported that two consultations had been held with over 60 people attending, so far over 100 surveys have been returned. The results will be analysed and also what residents would like done with the green spaces. At a useful meeting with the Vale a possible development boundary was discussed. This would need to be well thought out as the Inspector will need to see the reason for it being included. The latest NPPF requires district councils to allocate a number of houses in Neighbourhood Plans, it is not clear yet how this will be done.

### (iii) Chilton Field

Mr Urso-Cale and Mr Morris met with the contractors and agreed the work on the allotments. The quote to prevent the access onto the Open Space from the Community Room car park is still to be received.

Mr Broad has reported the broken bollards on Campus land to the Campus.

Mr Broad reported that three firms have reply to the tender for the Equipped Activity Area, one company has quoted significantly lower and Carolyn Place is checking with the company before making a final recommendation.

(iv) Defibrillators

The defibrillators are due to be installed 4/5<sup>th</sup> October.

(v) Play Equipment Inspection

The Clerk met with the representative from Fenland and went through the items noted in the RoSPA report for the three play areas. A detailed quotation for the work required will be sent.

(vi) Correspondence

The Trees of Remembrance letter was circulated, it was agreed to order a free tree to commemorate the end of WW1. It will probably be planted near the Play Builder area, but final position to be decided.

**10. Finance**

(i) Expenditure

Cheques

39. Berinsfield – August grass cutting	362.64
40. Anthony Stiff Assoc. – Project admin	792.00
41. Anthony Stiff Assoc. – Maintenance contract	487.50
42. Gavin Jones Ltd - August grounds maintenance	2131.91
44. NWD AONB – Annual Forum fee	15.00
45. Thames Water - Allotment water	19.43
46. L Rees – Chron 450	42.90
47. L Rees – Neighbourhood Plan Survey	263.18
48. Came & Co – Insurance renewal	2462.40
<b>Total</b>	<b>6576.96</b>

Petty Cash

4 weeks litter clearing 40.00

Balances

Treasurers Account	500.00
Instant Access	305,336.90
Business Account	77,174.86
Petty Cash	90.00

(ii) The Annual Governance and Accountability Return 2017/18 has been returned from the External Auditors.

There are no matters arising to give concern. The Return has been published on the Council website.

(iii) A request for a donation to The Abingdon Bridge, they support 2 young people in Chilton. It was agreed to donate £25.00

A request for a donation to Be Free Young Carers, they support 6 young carers in Chilton. It was agreed to donate £50.00

A request for a donation to Oxfordshire South and Vale Citizens Advice, it was agreed to donate £36.00

(iv) The Annual Return for the Charity Commission has been received – to be completed.

(v) Estimated costs for local elections next year been received.

**11. Village Hall Management Committee Report**

Bank Balances – Main a/c £1555.15; Instant Access Saving a/c £6000.30; Social Committee a/c £369.21

Mr Morris noted that the Annual Accounts are still to go to be audited. There is still some doubt about the licensed capacity of all the rooms in both premises. Mrs Scott to investigate an accurate figure.

**12. Reports of Meetings Attended**

- (i) Mr Broad attended the Town and Parish Forum when the Heads of the different Departments explained what each department did.
- (ii) SOG Meeting  
Mr Broad reported that at the recent Meeting SOG Members were taken on a very interesting tour of the Harwell Interim Box Store (HIBS) for Intermediate Level Waste. This building is nearing completion and will be storing the ILW in cubes. The building itself is constructed of very thick concrete walls, the cubes will be stacked in such a way that the low level cubes will shield the slightly higher level cubes. When the building is operational it will be run by two members of staff.

**13. Play Equipment Inspection**

Mr Girling carried out the latest inspection.

**14. Correspondence**

From the circulated list it was noted:-

- (i) The speed survey results had been received, a decision needs to be made regarding the next step. The results to be re-circulated for Councillors to review.
- (ii) A consultation on the North Wessex Downs AONB Management Plan has been received, the Parish Council will comment on it. At a minimum the Council should support the Plan.

The Chairman closed the Meeting at 9.45pm