

Minutes of Chilton Parish Council Meeting held on Wednesday 5th September 2018 at 8.00 pm in the Community Room

Present	Mr C Broad	Chairman
	Mr F Dumbleton	
	Mr R Girling	
	Mr B Morris	
	Mr K Roots-Petty	
	Mr M Urso-Cale	
	Mr M Fox-Davies	County Councillor
	Mrs M E Morris	Parish Clerk

4 members of the public

1. **Apologies for Absence** were received from Dr S Druce, Mr J Lewis, Mr Waite and Ms Shelley.
2. **Declarations of Interest** Mr Morris declared an interest in Item as he is a Trustee of the Lydia Thomas Chilton Gift Fund. The Register was signed.
3. **Minutes** of the last Meeting were signed as a true record.
4. **Open Forum**
 - (i) Mr Woods thanked Mr Fox-Davies for his help on a Highways matter.
 - (ii) Mr Woods asked if there been a decision regarding the Oxford-Cambridge Expressway? No information yet.
 - (iii) Mr Woods thought the Parish Council should buy the Didcot Herald every week.
 - (iv) Mr Roots-Petty had emailed a list of lights that are out on Chilton Field, David Wilson Homes were ignoring requests to have them repaired. Mr Fox-Davies said he would look into it.
 - (v) The grass/nettles at the back of Townsend Green need cutting back. The Clerk will speak to Berinsfield.
 - (vi) Mr Woods thanked Mr Morris for the work he had done on producing the maps for the Neighbourhood Plan.
 - (vii) Mr Woods said that 50 copies of Up in the Downs had been ordered.
5. **County Council Report**

Mr Fox-Davies reported:-

 - (i) Councillors at OCC and Cherwell District Council have approved a proposal for a partnership between the two local authorities, including the appointment of a joint chief executive. The partnership arrangement will offer long-term opportunities to join up services for residents, reduce the costs of providing services, and secure investment in Cherwell to enable the continued growth in homes and jobs.
 - (ii) A Level and GCSE results have now been published ,confirmed pass rates for the County as a whole will be confirmed when national figures are published later this year.
 - (iii) OCC is carrying out a detailed review of the costs and liabilities related to its properties following the Carillion collapse so that a robust financial plan can be considered by councillors in the autumn and included in the council's budget.
 - (iv) The latest published figures on people who are unnecessarily in hospital while they await confirmation of care arrangements have been published. The figures for June 2018 show that on average 90 Oxfordshire residents had their hospital discharge delayed. This is 9% fewer than in May and less than half the number of people delayed than the same time last year.
 - (v) Commuters returning to work after the holiday period are being encouraged to walk or cycle, for all or part of their journey, by OCC. The Council is championing healthy alternatives to the car, which will also help to reduce congestion and pollution on the County's roads.
 - (vi) Almost every primary school child in the County will now be able to get free cycle safety training after the award of an £84,500 Bikeability grant which will pay for an additional 2000 places. The bulk of cycling

training in the County is carried out by a 700-strong army of volunteer instructors under the Oxfordshire Cycle Training Scheme, which has been running for more than 40 years.

- (vii) Mr Fox-Davies noted that he had proposed a motion regarding the possible reservoir, calling on the Leader of the Council to write to Thames Water, Defra, the Environment Agency and Ofwat, requesting that a second consultation be undertaken due to incomplete information or errors on the information used to base their recommendations.
- (viii) Mr Fox-Davies is proposing to hold a meeting with officers from the County Council traffic team to address problems with speeding traffic through the villages. He will let the Council know when a date has been fixed.
- (ix) There is no news regarding Steventon Bridge, Network Rail are going to appeal.
- (x) Mr Woods asked if there was any news re Harwell East as a separate parish. No, not at present. The full report is on the Parish Council website.

Mr Fox-Davies left the meeting at 8.30pm.

6. District Council Report

From the written report it was noted:-

- (i) The Vale can now collect and recycle used cooking oil as part of the food waste service. Oil is collected every week. After cooking, any left-over oil can be allowed to cool before being poured into a plastic bottle no bigger than a 1 litre size and placed into the kerbside food waste caddy.
- (ii) More residents are satisfied with the Vale Council's work and almost three-quarters believe the services it provides are 'good', according to a survey. Seventy-nine per cent said they were satisfied with how the Council runs things. This is up by seven per cent since 2015 when the Council carried out its last Residents' Survey.
- (iii) Pub in West Hanney shut down after two dead mice found following a routine but unannounced inspection by Environmental Health Officers.
- (iv) New managers in post; Donna Pentelow is now the Head of Community Services. Michelle Wells is the Insight and Policy Manager.
- (v) New legislation comes in on 1 October, which affects landlords of houses in multiple occupation (HMOs). More information can be found on the Vale's website.
- (vi) The elections team have reported that the annual canvass campaign is going well with 64 per cent of households in the Vale having responded to date.
- (vii) SmartWater scheme launched: Officers from Thames Valley Police have been visiting households in Botley and Cumnor to launch a crime prevention and anti-burglary scheme in partnership with the Vale's Community Safety Team.
- (viii) A total of £3.1 million available for projects via the European Social Fund: Businesses and charities are encouraged to bid for major funding, supporting better access to the jobs market.
- (ix) OxLep will be holding its 2018 annual review event on Tuesday, 25 September at Satellite Applications Catapult, Harwell Campus. Anyone interested should register their place by visiting their website – www.oxfordshirelep.com
The full report is on the Parish Council website.

7. Planning

(i) Applications Considered by the Parish Council

Application for road side service area comprising petrol filling station, retail shop (class A1), drive-through-unit (Class A3/A5), parking and associated works. Land at A34 Chilton interchange, Chilton. P18/V1755/FUL
Application for two-storey extension to the existing research building to provide additional store rooms and laboratories. Building R92 RAL. P18/V1784/FUL

Application for erection of a Plant Room for scientific use. Building R92 RAL. P18/V1477/FUL

Application for single storey front and rear extension. 29 Crafts End P18/V1905/HH

Comments on these applications in minutes of 8th August Planning Meeting.

Application for ground floor extension to provide new kitchen/breakfast room and shower room including part demolition of conservatory. 33 Crafts End P18/V2110/HH

Comments

The Parish Council fully supports this application.

Application for removal of Condition 6 - Code for sustainable homes on application ref. P14/V0112/FUL
Demolition of existing ancillary building. Erection of a new four bedroom dwelling (within the ground of The Yews). The Yews Main Street. P18/V2150

Mr Dumbleton declared an interest as he is a neighbour. The Register was signed.

Comments

Chilton Parish Council objects to this application because the Council does not approve of the original condition, which was accepted by the applicant, being changed.

(ii) Applications Determined by the Vale

Permission for alterations/Extension to existing private dwelling to form kitchen extension 43 Crafts End Chilton P18/V1409/HH

Permission for single storey side extension 3 Manor Close Chilton P18/V1410/HH

Permission for erection of building R115 to replace R74. RAL P18/V1431/FUL

Permission The Cottage Ridgeway Farm

Permission Ridgeway Farm

Application withdrawn for road side service area comprising petrol filling station, retail shop (class A1), drive-through-unit (Class A3/A5), parking and associated works. Land at A34 Chilton interchange, Chilton. P18/V1755/FUL

(iii) Enforcement Report

No further information on 1 Chilton Field Way.

8. Matters Arising

(i) County Council Priority Fund

Several ideas were proposed for using the fund; Clearing the undergrowth along Lower Road underpass; cleaning the graffiti on the underpass; light bollards along Church Path; tarmac along the footpath at the Garden Centre end of Jubilee Bridge; tarmac the gravel footpath path from Diamond Way to School. Following a short discussion Mr Roots-Petty offered to take forward tarmacking the gravel footpath from Diamond Way to School.

(ii) Neighbourhood Plan

Mr Broad reported that the survey is completed and being printing, a web based version has also been prepared. There will be events for the public to discuss the survey/ neighbourhood plan and have been organised for 29 September in the Village Hall and 3 October in the Community Room.

(iii) Chilton Field

The Sec 106 commuted sum for the POS has been received from the Vale.

Carolyn Place has provided a report on the POS maintenance which was previously circulated. It was noted that the grass cutting will take time to come up to an acceptable condition. Mr Broad reported that the contractors would like to do some work on the hedges around the allotment, put in a fence to prevent dog walkers cutting along the allotments and also refurbish the rabbit proof fencing. It was agreed that Mr Morris and Mr Urso-Cale would check out the proposals.

It was suggested that following the recent problems with Travellers on the Campus, the access onto the Open Space from the Community Room car park needed to be protected. It was agreed to get quotes for bollards, beech hedge and post and rail fence and a simple earth bund from Gavin Jones.

The Clerk and Mr Broad met with Abi Brown and Tim Norris to discuss the Work of Art, it was made clear that the Vale is running the project and it is hoped that work might start in Spring 2019.

The Equipped Activity area original bidder is no longer interested in the project, so the Working Group have gone for 3 more bids, the two original ones plus Jupiter. The bids are being analysed but are all more expensive than the original bidder. Once a decision has been made the information will be sent to the Vale.

(iv) Defibrillators

It was agreed to accept the quotation from GA Electrics for the installation of the defibrillators.

(v) West House Fencing

Work completed and two lockable posts to playing field also installed.

(vi) Church Path

Work completed.

9. Finance

(i) Expenditure

Cheques

24. Mrs Morris – July salary	326.03
25. Mrs Morris – Wine for auditor in lieu of payment	117.87
26. Berinsfield - June grass cutting	340.38
27. Dr S Druce – printer, paper, ink for Neighbourhood Plan work	194.94
28. GeoXphere Ltd – Parish on line renewal	36.00
29. Gavin Jones Ltd – June grounds maintenance	2131.91
30. Playsafety Ltd – RoSPA annual inspection	273.00
32. Mrs Morris – August salary	326.03
33. Jenks Oxford – Fence clearing	330.00
34. Gavin Jones Ltd – July grounds maintenance	2131.91
35. R. Page – Survey monkey subscription- Neighbourhood Plan	384.00
36. L Rees – Chron 449	137.70
37. Arrow Fencing	882.00
38. Jenks Oxford Ltd - Church Path work	840.00
Total	8451.77

Petty Cash

7 weeks litter clearing 70.00

(ii) Income

VWHDC – POS commuted sum 286,377.59
Paddock rental (July) 450.00
VAT refund – (Aug 17 – June 18) 6061.32
2nd half Precept 10210.50
303,099.41

Balances

Treasurers Account 500.00
Instant Access 311,913.86
Business Account 77,174.86
Petty Cash 60.00

- (iii) Insurance policy renewal , following Mr Millward’s visit three quotations were received and circulated. It was agreed to accept Inspire and also the 3 year agreement. The premium is £2462.40
- (iv) Commuted sum money needs to be invested. Mr Gibson has suggested that it is put in a Lloyds 32 day account to start with whilst looking into other options. It was agreed that a phased investment plan is needed.
- (v) Didcot Community Bank had written requesting a grant, however it does not meet the criteria, so the request was refused.

10. Appointment of Lydia Thomas Chilton Gift Fund Trustee

The Revd Pam Rolls had written “ On behalf of the Trustees of the Lydia Thomas Chilton Gift Fund, I am writing to the Parish Council to nominate Hazel Benton as a new Trustee of the Fund. Hazel is willing to serve as a Trustee and would replace Audrey Slater who is standing down after the New Year. All the Trustees think that Hazel would be an excellent, caring and competent appointment.” The other Trustees are Brian Morris, John Berry and Revd Pam Rolls. Mr Broad proposed, seconded by Mr Urso-Cale that the nomination be accepted. It was agreed by all, Mr Morris abstained as he is a Trustee. The Clerk will notify Revd Rolls.

11. Village Hall Management Committee Report

Mr Morris reported that the VHMC had discussed the Fire Risk procedure, the present system is very onerous . It was decided that a new system be set up, a full risk assessment will be carried out every 5 years with an annual check. The Community Room has been redecorated during the summer period.

12. Reports of Meetings Attended

Mr Broad said that he had attended a Pre-Part 2 Local Plan IEP meeting with CPRE and the NWD AONB. He had also attended the IEP Part 2 meeting on Part 6 of the Local Plan. At the IEP it was difficult to judge what the Inspector will say as the Vale and the Campus are not clear about the tenure of the 1,000 houses they want built. They have got to be able to demonstrate that there exceptional circumstances for these houses. Some of the land is designated as Enterprise Zone, not for housing and some is in the employment zone, whilst another area is greenfield. Even if the houses are included planning permission will still be needed and exceptional circumstances will need to be proved. The AONB are unhappy that the houses taken out of Part 1 have now been put in again.

13. Play Equipment Inspection

The annual RoSPA inspection was carried out in July and the Report shows some items need repairing. The Clerk to contact Fenland for a quotation for the work.

The regular inspection was carried out by Mr Urso-Cale, Mr Girling is next.

14. Correspondence

From the circulated list it was noted :-

- (i) A thank you note had been received from Revd Rosanna Martin for the new rubbish bins.
- (ii) A copy of the Title Deed for the POS at Chilton has been received.
- (iii) Trees of Remembrance project – a free tree to commemorate the end of WW1 Clerk to circulate the letter.
- (iv) Town & Parish Council meeting 24th September – Mr Broad to attend.
- (v) NWD AONB Annual Forum – 17th October - Mr Dumbleton to attend.

The Chairman closed the meeting at 9.50pm