

**Minutes of Chilton Parish Council Meeting held on Wednesday 7<sup>th</sup> November 2018 at 8.00 pm in the Community Room**

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Present	Mr C Broad	Chairman
	Mr F Dumbleton	
	Dr S Druce	
	Mr R Girling	
	Mr J Lewis	
	Mr K Roots-Petty	
	Mr M Urso-Cale	
	Mr M Fox-Davies	County Councillor
	Mr R Waite	District Councillor
	Mrs M E Morris	Parish Clerk
	3 members of the public	

1. **Apologies for Absence** were received from Mr B Morris and Ms J Shelley.
2. **Declarations of Interest** None
3. **Minutes** of the last Meeting were signed as a true record.
4. **Area Beat Officer's Report** None
5. **Open Forum**
  - (i) Mrs Hatton asked when the roads on Chilton Field would be adopted. Mr Fox-Davies said that there were numerous snagging items still to be completed before the County would adopt the roads. He had a map of the snagging items which he gave to the Parish Council.
  - (ii) Mr Woods asked what roadworks are going to be carried out at Townsend. Mr Dumbleton will find out and let Thames Travel know in case the buses are affected.
  - (iii) Mr Woods noted that the leak outside the Rose and Crown appeared to be repaired.
  - (iv) Mr Woods wanted to know if the County and District Councillors were attending a meeting on 16<sup>th</sup> November re the Oxford- Cambridge Expressway. Mr Fox-Davies said yes, they had been invited and were attending.
  - (v) Mr Woods showed a photo of the gates to Mr King's field off Lower Road; did the Parish Council have any information about it. No.
  - (vi) Mr Woods asked if an extension at 1 The Gallops had planning permission. Yes.
  - (vii) Mr Woods asked if there was any news regarding the Campus application for the new carpark. No.
6. **District Council Report**

Mr Waite reported that:-

  - (i) Vale Local Plan Part 2 - The Inspector examining Part Two of the Vale's Local Plan has written to the Council to explain that, with some modifications, the Plan could meet the tests of soundness required for it to be adopted.
  - (ii) The planning application P18/V1826/RM for erection of a Healthcare Site in Sir Frank Williams Drive, Harwell: Consultation period expires on Friday, 9<sup>th</sup> November.
  - (iii) The Vale has more than £6,000 available to support festivals and events organised by non-profit community organisations. Groups in the Vale looking to hold an event in the run up to Christmas (and beyond) are being encouraged to apply for grant funding from the District Council.
  - (iv) Business owners, managers, leaders and entrepreneurs attended the launch of the business awards at Cornerstone on 31<sup>st</sup> October.
  - (v) Following a motion at the Vale's Council meeting on Wednesday, 10<sup>th</sup> October, Cllr Roger Cox, Leader, has written to the Secretary of State for Housing Community and Local Government to request a review of the definition of 'affordable housing' and is strongly urging Government to consider a more regional based approach to affordable housing which could reflect local circumstances and salaries.

- (vi) Purple Tuesday, 13<sup>th</sup> November, is a special day aimed to encourage shops across the country to make shopping more inclusive and accessible for disabled customers.  
The full District Council report can be found on the Parish Council website.  
Dr Druce referred to the Inspectors letter regarding the Local Plan Part 2 and thought the Inspector was questioning the need for the extra housing. Mr Waite said he would look into the query and send some figures re housing.

## **7. County Council Report**

Mr Fox-Davies reported that :-

- (i) Earlier this year OCC put an extra £10m into fixing the roads – effectively doubling the amount of money invested in repairs – and crews are out and about every day in all types of weather doing the job.
- (ii) OCC is committed to keeping the network of major roads free from ice to minimise the risk of accidents and ensure the smooth flow of traffic. Precautionary salting (sometimes called 'gritting') helps achieve this aim. OCC usually salts between 2 November and 5 April.
- (iii) Plans to completely overhaul the County Council were given the go-ahead by the County Council's Cabinet on 16 October. They agreed a major investment in digital technology to improve customer service and reduce council running costs. The redesigned Council will enable residents to report faults or book appointments online, freeing up staff time to help to service users who cannot go online or have complex care needs.
- (iv) Rogue traders and aggressive doorstep sellers were targeted during October by OCC Trading Standards as part of ongoing work to protect residents and business people. Working in collaboration with Thames Valley Police, Operation Rogue Trader aims to stop rogue business practices and raise awareness of the dangers linked to hiring cold-callers.
- (v) Hundreds of businesses and homes across Oxfordshire are set to benefit from faster internet connections, following the launch of the UK Government's nationwide Gigabit Broadband Voucher Scheme (GBVS). The £67m investment is in addition to the £200m allocated to the Local Full Fibre Networks (LFFN) programme, and will provide future-proof full fibre connections for businesses and the residential communities around them.
- (vi) Flu season is coming and the army of front line carers across Oxfordshire are being urged to make having a free jab a key priority. As well as workers in social care settings, anyone who receives a carers allowance, or is the main carer for an elderly or disabled person, is eligible for a free vaccination; all they have to do is present their ID badge to a pharmacist or GP surgery.

The full County Council report can be found on the Parish Council website.

Mr Dumbleton noted that although bus routes are salted, Chilton bus route is not. A question was raised regarding salt bins at the entrance to Chilton Field. Mr Fox-Davies said he would look into it.

Mr Fox-Davies said a consultation will be held at Cornerstone on 10<sup>th</sup> November between 10.00am – 4.0pm regarding road improvement schemes.

Mr Waite and Mr Fox-Davies left the meeting at 8.35pm

## **8. Planning**

### **(i) Applications considered by the Parish Council**

Application for two storey extension to end of building RAL P18/V2498

#### Comments

The Parish Council had no objections but would like the cladding to be a sympathetic colour for an AONB.

Application for first floor attic extension over existing ground floor. New entrance porch to ground floor. 59 Crafts End P18/V2737/HH

#### Comments

No objections.

### **(ii) Applications Determined by the Vale**

Permission for retrospective application for removal of Condition 6 - Code for sustainable homes on application ref. P14/V0112/FUL The Yews Main Street. P18/V2150

Permission for retrospective application for replacement of 3 windows. Malt House P18/V2206/LB

Permission for ground floor extension to provide new kitchen/breakfast room and shower room including part demolition of conservatory. 33 Crafts End P18/V2110/HH

Permission for single storey front and rear extension. 29 Crafts End P18/V1905/HH

(iii) Appeal Result  
Willow Farm Appeal dismissed.

(iv) Enforcement  
Nothing further news from the Vale re 1 Chilton Field Way.

## **9. Matters Arising**

(i) The Vale confirmed that a planning application was needed for the large advert for Orchard Mews

(ii) Dog Bins  
The Clerk emailed the Waste Management Team – their response “The roads and paths on the Chilton Field estate have not been adopted by the county council as yet so the district council are not responsible for street cleansing including installing or emptying bins. “

(iii) Main Street Hedges  
Letter still to be sent.

(iv) County Council Priority Funding  
Mr Roots-Petty reported that Gavin Jones could give a quote for the footpath work. The Clerk to forward Andy Mighall’s contact details.

(v) Neighbourhood Plan  
Dr Druce reported that there were over 200 responses to the survey. A summary of the findings will be published in the Chronicle.

(vi) Chilton Field  
The quarterly report from Carolyn Place has been received. The contractor has made a big impact on Chilton Field and the appearance and condition of it is improving. The allotment work is progressing well, the tree work has been carried out and a large multi stemmed lime tree now needs to be either removed or left as it is. It was decided that the tree would be left for a year to see if it causes the allotment holders a problem.  
A multi stemmed lime tree in Spa Street is leaning against a householder’s fence, Gavin Jones have checked the tree. It was decided that the problem branches should be removed. The Clerk to let Gavin Jones know. The quotation for the extra protection around the Community Room was discussed, there were two options, a hedge or bollards. It was decided that bollards were the preferred option. The Clerk will let Gavin Jones know.

Equipped Activity Play Area – the Tender Appraisal has been received for Carolyn Place. Following a discussion, Mr Girling proposed that Jupiter Play be appointed to carry out the work, it was seconded by Dr Druce and accepted by all present. The Clerk will send the new Tender Appraisal to the Vale.

(vii) Defibrillators  
These are now installed and a training session is to be run on Saturday 24<sup>th</sup> November at 9.30am in the Community Room.

(viii) Play Equipment  
Quotations for the repair work had been received. The Chilton Field Toddler play area, it was agreed to replace the Multiplay wooden deck. For the equipment on the Playing Field, it was agreed to replace the spring on the gate, to do the work on the cableway, replace the bush and shackle on the basket swing, top up the wood chips under the Pick Up Sticks and the work to the wooden retaining wall. It was agreed to have both sets of wooden steps removed as the wood is rotten, the Clerk to ask for a quote for both sides instead of the one side. The Clerk will contact Fenland.  
It was agreed to fill in the sand under the springy/rocker boards with soil and grass. The Clerk to ask Gavin Jones for a quotation.

(ix) Trees of Remembrance  
A tree has been ordered and is now ready for collection, Mr Urso-Cale agreed to collect the tree and the plaque.

(x) Speed Survey Results  
The findings of the speed survey were discussed and it was felt that there was no evidence to show any speeding. Mr Broad proposed that no further action be taken as a result of the survey, it was agreed by all present.

(xi) NWD AONB Management Plan  
Comments on the Management Plan consultation have been submitted.

**10. Finance****(i) Expenditure**Cheques

49. Mrs Morris - Sept salary, expenses & stamps	356.03
50. All Saints' Church – Churchyard donation	1057.00
51. Gavin Jones Ltd - Sept. grounds work	2131.91
52. Berinsfield - July grass cutting	340.38
53. Be Free YC - donation	50.00
54. The Abingdon Bridge - donation	25.00
55. OSAV CA (Citizens Advice) - donation	36.00
56. Mrs R Page – Neighbourhood Plan refreshments re-imburement	93.92
57. Cancelled	0
58. Moore Stephens - 2018 Audit	387.96
59. Berinsfield - September grass cutting	362.64
60. Group GA - defibrillator installation	1363.02
<b>Total</b>	<b>6203.86</b>

Petty Cash

5 weeks litter clearing 50.00

**(ii) Income**

Paddock rental 450.00

Balances

Treasurers Account	500.00
Instant Access	299,133.04
Business Account	83693.18
Petty Cash	40.00

(iii) It was agreed that Mr Girling and Dr Druce be signatories for the Parish Council accounts as Mr Beech is no longer a Councillor. The Clerk will get the forms completed.

**11. VHMC Report**

Balances: Main a/c 1,733.48; Savings a/c 7,000.00; Social Committee a/c 369.21.

Mr Broad attended the Meeting in Mr Morris's absence and reported that the VHMC has decided that they will not run any further social events. Mr Morris has resigned from the VHMC and his work has been allocated to other committee members.

**12. Reports of Meetings Attended****(i) North Wessex Downs AONB Annual forum**

Mr Dumbleton attended the annual meeting, the focus of the meeting was on farming.

**(ii) OCC Town & Parish Forum**

Mr Broad attended, there was an opportunity to lobby for the adoption of the Chilton Field roads.

(iii) Mr Broad and Dr Druce, as representatives of the Parish Council and the Neighbourhood Plan, were approached by a land promoter. The meeting was to discuss a possible application for 10 houses to be built next to Mr Carlisle's barn. The problems with that piece of land were pointed out and also it is outside the developed boundary of the Village.

**13. Play Equipment Inspection**

The latest inspection was carried out by Mr Roots –Petty, Mr Dumbleton to do the next one.

**14. Correspondence**

From the circulated list it was noted :-

(i) A letter from Garsington residents trying to raise awareness regarding the proposed Expressway. Details are on <https://www.change.org/p/oxfordshire-growth-board-rethink-oxfordshire-s-economic-growth-plan>

The Chairman closed the Meeting at 9.55pm