

Minutes of the Chilton Parish Council Meeting held on Wednesday 11th December 2019 at 8.00 pm in the Village Hall

Present	Mr C Broad Ms L Bent Dr S Druce Mr F Dumbleton Mr R Girling Mr M Urso-Cale	Chairman
	Mr Z Ahmed Mrs M E Morris	Head Teacher Chilton Primary School Parish Clerk

1. **Apologies for Absence** Were received from Dr J A Berry, Mr J Lewis ,Ms S Medley, Ms H Gascoigne, Mr M Fox-Davies and PCSO T Deane Area Beat Officer.
2. **Declarations of Interest** None
3. **Minutes of the last meeting** were signed as a true record.
4. **Area Beat Officer's Report**
PCSO Deane had sent a message saying there was nothing to report.
5. **Mr Zaheer Ahmed Head Teacher Chilton Primary School**
Mr Ahmed was welcomed to the Meeting, he explained that he wanted to set out a commitment to work with the wider community not just the School; the School is there to serve the community. He is looking to see what can be done together in the future, if he can work with the Parish Council that would be very useful. There is a need for more adverts about School events and more information in the Chronicle. The Councillors all introduced themselves and Mr Ahmed thought the various skills on the Council could be very useful. The Clerk mentioned the Annual Parish Meeting that is held in May and will send him the date. Mr Broad thanked Mr Ahmed for coming and said the Council was very keen to understand the direction the School wishes to go.
Mr Ahmed left the Meeting at 8.30pm
6. **Open Forum**
 - (i) Mr Roots-Petty had sent a message to say thank you for replacing the bollards.
 - (ii) The hedge at the top of Lower Road has still not been cut back by OCC. As Mr Fox-Davies is ill, Mr Hudspeth, Leader of OCC will answer questions on his behalf. The Clerk to contact Mr Hudspeth re the hedge.
7. **District Council Report**
Prior to the Meeting a report was circulated and can be found on the Parish Council website.
8. **County Council Report**
No report as Mr Fox-Davies is ill.
9. **Planning**
 - (i) **Applications Considered by the Parish Council**
None
 - (ii) **Applications Determined by the Vale**
Permission for an extension to Diamond House, associated car parking and landscaping. Diamond House, Harwell Campus. P19/V1531/FUL
Permission to erect a rear single-storey extension. The proposal also includes changing the window and door openings along the rear elevation at ground floor to the Kitchen and Garage to include bi-fold doors. Elsfield, Crafts End P19/V2572/HH

(iii) No further news re Warren Piece, it is gradually getting more untidy.

10. **Matters Arising**

(i) Area Beat Officer's Report

PCSO Deane's contact details put in Chronicle.

(ii) Neighbourhood Plan Report

Dr Druce reported that the first full draft plus 4 appendices have been sent to the Vale for comment. The Group may or may not accept the comments. When the draft is returned from the Vale it will then come to the Parish Council.

(iii) Chilton Field

Speed Limit consultation

A consultation on a proposed 20mph speed limit for the whole of Chilton Field and some parking restrictions on Chilton Field Way has been received. The Parish Council fully supported the proposals.

Equipped Activity Area

Mr Urso-Cale had obtained one quote for play equipment inspection, a further two are needed. The Clerk has some names. The Clerk will also check with the Insurance company how frequently the inspections should be carried out.

Bollards on Open Space

Mr Broad reported that the bollards in question were on Harwell Campus land.

F/p to School

Sawscape have started the work.

(iv) Finance

Allotment Tap - Still to be fitted.

New bin liner still to be ordered.

Clerks Manual still to be ordered.

Grass cutting tender, the Clerk still to find previous tender.

(v) VHMC Report

The Clerk contacted DHL, the van has moved from the Community Room Car Park.

(vi) Correspondence

The Clerk wrote to the Vale re drop off points for Christmas trees. Trees will be collected on Tuesday 21 January.

The Clerk wrote to Sustrans asking for further information. Mr Broad reported on a conversation he had with Louis Devenish. Sustrans are looking into the cycleway from Didcot to Harwell Campus. The section Upton along Chilton Road to the top of Hagbourne Hill is a problem as the cyclists have to cross over the top of Hagbourne Hill. There were 3 possibilities put forward (i) close the road but have some access for the Farmers but the cyclists will still have to cross the top of Hagbourne Hill; (ii) negotiate new cycle route alongside the road but will need co-operation with the local farmers; (iii) A suggestion from Mr Broad that the cyclists use the Lynch Way from the George and Dragon to Chilton. Mr Devenish will consult with the farmers about a way forward.

11. **Finance**

(i) Expenditure

Cheques

73. The Landscape Group Oxford - October grass cutting	366.18
74. Mrs Morris – November salary	338.00
75. Castle Water - Chilton Field allotments	58.14
76. L Rees – Chron 463	157.95
77. Nuture Landscape - November POS maintenance	2131.91
Total	3052.18

Petty Cash

5 weeks litter clearing 50.00

(ii) Income

SA Clothing Bank – October 45.30

Paddock rental	450.00

	495.30

Balances

Treasurers Account	500.00
Instant Access	216920.56
Business Account	112833.75
Petty Cash	40.00

- (iii) The annual subscription for the Society of Local Council Clerks is due- £92.00 agreed to renew
- (iv) CPRE membership due for renewal - £36.00 agreed to renew
- (v) The letter for Parish Precepts for 2020/21 has been received.
- (vi) Request for donation from South Oxfordshire CAB, as they see a considerable number of people from Chilton it was agreed to donate £100.00

12. Village Hall Management Report

Mr Dumbleton reported that the Committee were not quorate last month, the Meeting was postponed until January.

13. Reports of Meetings Attended

(i) Code of Conduct Training

Mr Broad reported on the training that he and the Clerk had attended. The seven principles of public life were discussed and also disclosable pecuniary interests. A new model Code of Conduct is being discussed. It was also noted that the Code of Conduct and Declaration of Interests should be applied to Neighbourhood Planning groups. The power point presentation from the meeting to be circulated.

- (ii) Dr Druce and Mr Dumbleton attended the North Wessex Downs AONB Annual Forum. There was a presentation on what Neighbourhood Plans are and a discussion about AONB's not being understood by people generally. There was a suggestion that perhaps the name should be changed to National Landscapes.

14. Play Equipment Inspection

Dr Berry was due to carry it out.

15. Correspondence

From the previously circulated list it was noted that:-

- (i) Letters had been received from Mr & Mrs Launchbury concerning the edges of some of the roads on Chilton Field being damaged by vehicles. The edges are service strips and eventually when the roads are adopted will belong to OCC. It is not within the Parish Council remit to have the edges hard landscaped. The problem is because of poor car parking. The Clerk to reply.
- (ii) Dr Berry had written asking for the Parish Council to accept the nomination of Mr Steven Launchbury as a trustee of the Lydia Thomas Chilton Gift Fund. He will replace Mrs Audrey Slater who is stepping down. The nomination was accepted by all.

The Chairman closed the Meeting at 9.35pm.