

Minutes of the Chilton Parish Council Meeting held on Wednesday 12th June 2019 at 8.00 pm in the Community Room

Present Mr C Broad Chairman
 Dr J A Berry
 Dr S Druce
 Mr F Dumbleton
 Mr R Girling
 Mr J Lewis
 Mr M Urso-Cale

 Mrs M E Morris Parish Clerk

 4 members of the public

1. **Apologies for Absence** Were received from Mr M Fox-Davies, Ms H Gascoigne and Ms S Medley.
2. **Declarations of Interest** None
3. **Minutes of the last meeting** were signed as a true record.
Minutes of the Annual Parish Meeting were signed as a true record.
4. **Area Beat Officer's Report**
It was noted that there had been a theft at the Waste Transfer Station. PCSO Deane would be outside Chilton School on 19th June for a Have Your Say meeting. Note to be put on the website.
5. **Open Forum**
 - (i) Mr Woods gave the Chair some copies of the VHMC Constitution for the Parish Council.
 - (ii) Mr Woods noted that he had written to Ed Vaizey MP re the corridors for the Expressway. There should be a discussion with local communities and a decision reached in 2020.
 - (iii) Mrs Hatton asked if there was any news re the planning applications affecting Chilton Field. No.
6. **County Council Report**
From the written report it was noted:-
 - (i) Social workers from Oxfordshire County Council are set to use a new "screening tool" as part of their work to help children being exploited by so-called "county lines" drugs gangs and those who may be at risk of being exploited.
 - (ii) Details of short 'rolling road closures' have been announced for the Oxfordshire stage of the OVO Energy Women's Tour professional cycling race on Wednesday 12 June. The County Council has been working closely with the event organisers to minimise disruption to road users.
 - (iii) More than more than 50 miles of road across Oxfordshire will be given a new lease of life thanks to the 'surface dressing' technique which waterproofs and extends the life of roads. The cost of the work is in the region of £3.5m which is seen as a good investment, potentially preventing the need for more costly resurfacing for several years.
 - (iv) Oxfordshire County Council has taken delivery of a new fleet of electric cars and vans for its fire and rescue service and general staff pool car resource. As the largest council in Oxfordshire, the County Council has already taken a strong lead and committed to being carbon neutral by 2030.
 - (v) Funding has been secured from Public Health England for the development of alcohol services across Oxfordshire. A grant of £215,000 has been awarded, as part of £6m allocated to local authorities for 2019-20, to make it easier for people with alcohol problems to access help.

The full report can be found on the Parish Council website.
7. **Planning**
 - (i) **Applications considered by the Parish Council**

Application for 2 storey and single story rear extension to provide additional living accommodation. Dene Lodge P19/V1143/HH and P19/V1144/LB

Comments

Chilton Parish Council does not object to this application but would like to see proper provision for a minimum of 2 car parking spaces in a space that does not impede the view of the listed building.

Amendments to application to demolish outbuilding and replace with habitable building. The Old Post Office P19/V0940/HH

Comments

Chilton Parish Council continues to object to this application.

- (i) The flue of the proposed stove will cause fumes to enter the Velux windows in Barn Cottage.
- (ii) The roof is pitched and will have a gutter which will overhang onto Barn Cottage causing problems for maintenances.
- (iii) The building should be moved forward to allow for the fixing/maintenance of a gutter within the curtilage of The Old Post Office.

Application to install a Portakabin to provide additional office space for a temporary period of 3 years. RAL P19/V1173/HH

Comments

No objections

Retrospective application for a single-storey pergola in rear garden. 84 Chilton Field Way P19/V1094/HH

Comments

No objections

Amendments to application for development work at Malt Cottage, Main Street. P18/V2754/HH

Comments

No objections

8. Matters Arising from 8th May

(i) Co-option to the Parish Council

Fiona Goodenough and Lucy Bent are both interested in being co-opted. A date to be arranged to meet with them.

(ii) Neighbourhood Plan

Dr Druce reported that individual contributions on the text are still being written. There is a need to make progress on the development of policies. The Vale is holding a workshop on writing policies which Dr Druce and Mrs Page will attend.

(iii) Chilton Field

Mr Broad reported that work on the play equipment is due to start week of 24th June. A note to be put on the Parish Council website.

Matters Arising from the Annual Meeting

None

9. Finance

(i) Expenditure

Cheques

09. L Rees – Chronicle 457	101.40
10. Landscape Group Oxford - April grass cutting	351.36
11. Nuture Landscapes – April POS maintenance	2131.91
12. The Poppy Appeal – wreath for Stone Service	18.50
13. Mrs Morris – May salary +expenses	338.00
14. Family Fun Day donation	500.00
15. North Wessex Downs Landscape Trust – donation	75.00
<u>Total</u>	<u>3516.17</u>

Petty Cash
5 weeks litter clearing 50.00

(ii) Income
Salvation Army Clothing collection remittance 27.00

Charity Account
Rental for field from Dr Hately 156.00

Balances
Treasurers Account 500.00
Instant Access 363367.31
Business Account 84680.85
Petty Cash 80.00

- (iii) Bank signatures – paper work still to be completed.
- (iv) The books have been returned from the Internal Audit, there were no matters arising. The Council thanked Mr Gibson. It was proposed and accepted by all that Mr Gibson be appointed Internal Auditor for 2019/20. It was agreed that in lieu of payment, the Clerk would purchase 8 bottles of wine.
- (v) The Parish Council approved the Annual Governance section of the Annual Return. Proposed by Mr Broad, seconded by Mr Urso-Cale and accepted by all.
- (vi) The Parish Council approved the Annual Return. Proposed by Mr Broad, seconded by Mr Urso-Cale and accepted by all.
- (vii) The External Auditors require a risk assessment for the Public Open Space commuted sum of money. An updated Risk Assessment was circulated prior to the meeting. It was proposed and accepted by all that the updated Risk Assessment be accepted. It was agreed that the funds would be moved into suitable accounts as soon as practicable. Mr Broad will assist the Clerk.
- (viii) The Lower Road allotment holders have written to ask for the green waste area on the allotments to be cleared. If the Council will pay for hire of skip they will clear the area. Two quotes for the skip hire had been obtained, Chilton Waste £189+ VAT and Aasvogel £221.45+ VAT. It was agreed to accept the Chilton Waste quote.
- (ix) Annual Return the Chilton Charity Fund for 2019 has been sent to the Charity Commission.

10. Village Hall Management Report
No report.

12. Play Equipment Inspection
Mr Urso-Cale carried out the last inspection. The basketball nets need replacing, the Clerk to order some more. The next inspection is Mr Girling.

13. Correspondence

From the previously circulated list it was noted:-

- (i) A letter had been received from Sue Southern asking if there were any sites in the Village that need more trees planted. The area referred to in the letter does not belong to the Parish Council. The Council discussed and decided that at the moment there were not any suitable sites. The Clerk to reply.
- (ii) The Vale will be carrying out a “Deep Clean” in Chilton 28 – 30th August.
- (iii) Dr Berry noted that there were a lot of animals on Warren Piece and was concerned about a potential animal welfare issue. To be monitored.
- (iv) Car parking at the Community Room is still an issue, the printed notices for putting on windscreens have run out. More signs to be printed by the VHMC.

The Chairman closed the Meeting at 9.30pm.