

Minutes of the Chilton Parish Council Meeting held on Wednesday 2nd October 2019 at 8.00 pm in the Village Hall

Present	Mr C Broad Ms L Bent Dr J A Berry Mr R Girling Mr J Lewis Mr M Urso-Cale	Chairman
	Ms S Medley Mr M Fox-Davies Mrs M E Morris	District Councillor County Councillor – from 8.10pm Parish Clerk

3 members of the public

1. **Apologies for Absence** Were received from Dr S Druce and Mr F Dumbleton.
2. **Declarations of Interest** The Council declared an interest in the planning application for the Work of Art as it is a Parish Council project. Mr Broad noted that a paper on Bias and Predetermination had been circulated. Mr Broad and the Clerk will attend a training session on the Code of Conduct.
3. **Minutes of the last meeting** were signed as a true record.
4. **Area Beat Officer's Report**
None
5. **Open Forum**
 - (i) Mr Roots-Petty complained about the nonattendance of an Area Beat Officer at the meetings. He asked for Thames Valley Police to provide tracking information for all the times the Police have driven through Chilton in the last 12 months. He also complained of the anti-social behaviour of children on Chilton Field.
 - (ii) Mr Roots-Petty noted that a number of the wooden bollards are either broken or have been removed. Nuture Landscapes have been contacted, the Clerk will chase them up.
 - (iii) Mr Roots-Petty complained that lights along Downside are out. These are on Harwell Campus land.
 - (iv) Mr Woods noted that a new fence was being erected along Church Path but it is on Mr King's land.
 - (v) Mr Woods said that a notice in the Didcot Herald stated that the A4185 in front of Harwell will be closed for 8 weeks from 21 October.
 - (vi) Ms Bent reported that she had a request for a 20mph speed limit to be considered in Chilton Village. Speed checks have been carried out in the past but have not shown excessive speeding.
 - (vii) A request had been made for different bike stands in front of the Village Hall – no.
6. **District Council Report**

From the previously circulated report it was noted:-

 - (i) The first Climate Emergency Advisory Committee will be held on 15th October.
 - (ii) Adoption of the Local Plan Part 2 will be considered at the Full Council Meeting on Wednesday 9th October.
 - (iii) The Leader of the Council has written to the Government regarding serious concerns on the future funding of local government.
 - (iv) The Chair of the District Council is holding a Charity Dinner on 1st November.

- (v) Harwell Campus car park Planning application - a meeting has been held with the developer, residents and Vale Officer.
- (vi) A Jobs Fair to be held on 15th October at Cornerstone Didcot.
- (vii) Didcot Garden Town have provided an update.
- (viii) Milton Park is working on a vision to 2040.
- (ix) Every household needs to confirm their details for the Electoral Register.
- (x) There will be a pop-up business school in Shrivenham
- (xi) Changes proposed to support Vale residents on low income.
- (xii) Community Grants and Festival Grants now available.
- (xiii) There is a consultation of the proposal to support the use of 5G.
- (xiv) OCC and Oxford City Council are consulting on cutting congestion and improving public transport.
- (xv) Smartwater to protect private property can be obtained for Thames Valley Police.
The full report can be found on the Parish Council website. Ms Medley was asked if she had any views on Unitary Authority.

7. County Council Report

From the previously circulated report it was noted:-

- (i) Oxfordshire County Council and Oxford City Council commit to cutting traffic congestion and improving public transport into Oxford.
- (ii) People with hidden disabilities, including autism and mental health conditions now have access to Blue Badges.
- (iii) New powers have been approved that will give Oxfordshire County Council more control over roadworks. Companies wanting to work on roads around Oxfordshire will have to apply and pay for a permit in order to work on the highway.
- (iv) Oxfordshire County Council works on action plan to go carbon neutral.
- (v) County Council leader calls on South Oxfordshire councillors to approve their local plan.
The full report can be found on the Parish Council website.

Mr Fox-Davies reported that he is having a meeting with County Council officers re the adoption of Chilton Field roads.

Trains are now able to pass under Steventon Bridge on electricity, just slightly slower. It seems probable that the bridge will not need demolishing.

Mr Girling asked if signs could be erected to prevent construction traffic entering Chilton Field by mistake, Mace have already asked the County. Mr Fox-Davies will speak to the County.

Mr Fox-Davies and Mr Roots-Petty left the meeting at 8.40pm

8. Planning

- (i) Applications Considered by the Parish Council
Application for proposed detached cart shed garage. Hawthorn End, The Orchids. P19/V2124/HH
Comments No objections.
Application for Sculptural seating. Open Space Chilton Field P19/2123/FUL
No comments as Parish Council application.
Application for Loft Conversion With Two Rear Dormer Windows. 8 Elderfield Crescent P19/V2259/HH
Comments No objections but consideration should be given to additional off road parking.
Application for Certificate of Lawful Use for a 3 metre single storey rear extension. 8 Elderfield Crescent P19/V2264/LDP - for information only.
Application for amended plans and additional information received on 18 September 2019 Land West of Diamond House, Land South of Road Six and South of Road Four Harwell Campus P19/V1531/FUL
Comments No objections.
- (ii) Applications determined by the Vale

Permission for demolition of existing carport/garage; construction of a single-storey rear extension, a one-and-a-half-storey side extension, and a front porch. 20 Crafts End P19/V1777/HH
Permission for Erection of a car park with associated landscaping and lighting. Land west of Severn Road P19/V0926/FUL

Mr Girling gave a brief report on the meeting held to discuss the issues regarding the construction of the carpark. Working hours will be Monday to Friday, Saturday working will only be if there is a severe delay. The work should only take 4 months. Concern was raised regarding the positioning of the welfare facilities for the workers, the doors of this unit should be facing away from Chilton Field residents. There was a complaint re poor communication, Rob Bridges the Project manager is happy to act as a point of contact. Mr Girling raised the issue of traffic entering Chilton Field by mistake, the Project Manager to speak to OCC.

9. **Matters Arising**

(i) PCSO Deane apologised for not sending a report through for the last meeting, he had been involved in an incident all that day. The Clerk has sent information re the keying of the cars.

(ii) Sec 106 money

Mr Broad wrote to Infrastructure re cemetery money in the Pegasus Close Sec 106. At the moment the Churchyard has about at least 5 – 10 years of space. The Parish Council will re-visit the issue in five years.

Ms S Medley left the meeting at 9.00pm

(iii) Footpath to A34

The footpath has been cleared but a new sign is needed.

(iv) Neighbourhood Plan

Mr Broad reported that the policies were being circulated.

(v) Chilton Field

Equipped Activity Area

Mr Broad reported that the gym area has been finished but already some vandalism has occurred, a RoSPA inspection should be taking place. It was noted that the quality of the gym equipment is not what was expected. The Play Park area mounds have been turfed and a RoSPA inspection will take place once the turf has taken. The path has been re-compacted. Carolyn Place will come and do a snagging list of both areas of equipment. The Clerk has notified the insurers of the extra equipment.

Mr Broad said that there is now a sum of money for improving the play area on the Playing Field, Mr Lewis and Ms Bent volunteered to work on this group.

F/p to School

The re-surfaced bound gravel path to School has been improved in places but there have been several complaints regarding the path and the suitability of the surface. After a discussion it was agreed that Mr Lewis would contact Sawscape and find out if it is possible to tarmac the surface.

Mr & Mrs Woods left the meeting at 9.30

(vi) Overhanging branch

The Clerk has contacted the Householder and Nuture is still to be contacted.

(vii) Rose and Crown

The Rose and Crown is no longer on the Community Asset list. Mr Broad has downloaded the form for listing. After a discussion it was proposed by Mr Broad, seconded by Mr Girling and agreed by all that the Parish Council should add the Rose and Crown to the Community Asset List.

10. **Finance**

(i) Expenditure

Cheques

46. Nuture Landscapes – August POS maintenance	2131.91
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47. Sawscapes Play Ltd - footpath	4320.00
48. The Landscape Group Oxford – August grass	216.18
50. Anthony Stiff Associates – Play equipment project	2286.00
51. Anthony Stiff Associates – Landscape maintenance contract	1137.50
52. Came & Company – Insurance renewal	2534.76
53. Mr Broad - Planning application - Work of Art	142.00
Total	12768.35

Petty Cash

5 weeks litter clearing 50.00

(ii)	<u>Income</u>	
	2 nd Precept payment	10,097.00
	SA Clothing Bank – August payment	22.40

		10,119.40

Balances

Treasurers Account	500.00
Instant Access	228399.90
Business Account	89386.64
Petty Cash	60.00

- (iii) The insurance renewal has been paid, the extra figures for the play equipment to be sent off for the additional premium.
- (iv) Swan Community Bank has written asking for a donation towards running costs. No, does not meet the Council's criteria.
- (v) VAT for the last 12 months has been reclaimed.
- (vi) A new tap needed for the Lower Road (old) allotment. It was agreed.
- (vii) The Annual Return has come back from the External Auditors. The Auditors noted that due to the high level of reserves the fidelity insurance cover should be raised at the next review of the risk assessment. The Annual Report to be published on the Parish Council website.

11. Village Hall Management Committee Report

Dr Berry reported that the VHMC did not think that cards telling people not to park in the CR car park worked. The VHMC would like a permanent sign erected in the car park. It was agreed that a simple sign could be erected. Dr Berry to let the VHMC know. It was suggested that if the DHL van continues to park in the CR car park then the DHL Transport Manager should be contacted.

12. Reports of Meetings Attended

(i) Planning Training Evening

Mr Girling and Ms Bent attended this very useful training session. The Power Point presentation has been circulated.

13. Play Equipment Inspection

It was noted that the log in the Toddler Play Area has rotted away even more. Clerk to get log replaced.

14. Correspondence

From the circulated list it was noted :-

- (i) Mrs Russell had written asking about the grass cutting. The Church is satisfied that the contractor is providing an adequate service but not as neat as the previous provider. The Parish Council feel that the Village grass cutting has not been up the same standard as previously. The Clerk to let The Landscape Group Oxford know that the Council will be going out to tender for next year.
- (ii) A letter had been received from Mrs Groves regarding trees from Mr King's land hanging over their fence in need of being cut back. It was agreed that Mrs Groves should write to Mr King.
- (iii) Code of Conduct Training, the Clerk and Chairman to go.
- (iv) The NWD AONB Annual Forum is to be held on 15th November, Dr Druce and Mr Dumbleton to go.

The Chairman closed the meeting at 10.00pm