

**Minutes of the Chilton Parish Council Meeting held on Wednesday 28<sup>th</sup> August 2019 at 8.00 pm in the Community Room**

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Present	Mr C Broad Ms L Bent Dr J A Berry Dr S Druce Mr F Dumbleton Mr R Girling Mr M Urso-Cale	Chairman
	Ms S Medley Mrs M E Morris	District Councillor Parish Clerk

2 members of the public

1. **Apologies for Absence** Were received from Mr J Lewis, Mr Fox-Davies and Ms H Gascoigne.
2. **Declarations of Interest** None
3. **Minutes of the last meeting** were signed as a true record.
4. **Area Beat Officer's Report** None
5. **Open Forum**
  - (i) Mr Woods noted that he had found a book about old Berkshire.
  - (ii) Plot no.23 on Warren Piece is up for sale.
  - (iii) The Travel Pack for Pegasus Close is out of date.
  - (iv) It was reported that stones had been thrown on Chilton Field and there had been 6 separate incidents of cars being keyed. The Clerk will inform the PCSO.
6. **District Council Report**

From the previously circulated report Ms Medley noted the following items:-

  - (i) Ms Gascoigne will be on the Climate Emergency Advisory committee.
  - (ii) The Vale has written to the Transport Minister opposing the building of the Oxford to Cambridge expressway.
  - (iii) There will be a planning training evening on 9<sup>th</sup> September.
  - (iv) Earth Trust Quiz night – 4<sup>th</sup> September.
  - (v) There is now a dedicated councillor Facebook page for Hayleigh and Sarah.
  - (vi) There has been progress on the installation of the Work of Art.
  - (vii) Harwell Campus car park planning application – the application is still under consideration. Ms Medley noted that as she works for UKAEA she is unable to take part in any items involving UKAEA. Ms Gascoigne will be the point of contact.
  - (viii) There is a consultation on Reading Transport Plan.
  - (ix) Every household needs to confirm their details for the Electoral Register.
  - (x) There is a polling station review being carried out.
  - (xi) There will be a pop-up business school in Shrivenham
  - (xii) Great Western Railway community and Festival grants are now available.
  - (xiii) There is an Oxfordshire cyclist survey and electric vehicle charging points consultation.

A full report can be found on the Parish Council website.

7. **County Council Report**

A full report can be found on the Parish Council website.

  - (i) OCC has started plans to replace Kennington Bridge with an estimated cost of £40m.

- (ii) The County Council is set to provide more charging points for electric vehicles.
- (iii) Work is due to start on Bicester's new 600 pupil school.
- (iv) A pioneering approach that has radically changed the way children's social care operates in Hertfordshire is set to be adopted by OCC.
- (v) The County Council has agreed an investment of £1m to enable the number of foster carers to be increased.
- (vi) Free school transport for young people with disabilities and special education needs is to be retained. Thanks were noted for Mr Fox-Davies as the trees in Main street had been cut back and the temporary Chilton only signs had been put up.

## **8. Planning**

### **(i) Applications to be considered by the Parish Council**

Application for demolition of existing carport/garage; construction of a single-storey rear extension, a one-and-a-half-storey side extension, and a front porch. 20 Crafts End P19/V1777/HH

Comments No objections

Application for Variation of Conditions 2 - Approved plans on Application P18/V1996/FUL for removal of disabled parking, reduction in scale of adjacent footpath, ancillary building to the west of the main building to be increased in depth and pitch of roof to change direction, consolidation of the flues in areas, increase of stair core and southern boundary wall amendment from concrete retained wall to gabion with hedge row. (Erection of Class B1 research and development building to be known at Rosalind Franklin Institute with associated car parking. As amended by plans and information received 27 September 2018. As amended by plans received 15 November 2018.) RAL P19/V1855/FUL

Comments No objections

Application for discharge of condition for updated travel plan for Chilton School attached to the planning permission for the extension at School. – OCC planning Application

Comments No objections

### **(ii) Applications determined by the Vale**

Application withdrawn for two storey and single rear extensions Dene Lodge P19/V1143/HH and P19/V1144/LB

Permission for demolish of outbuilding and replace with habitable building. The Old Post Office P19/V0940/HH

Application withdrawn for Certificate of Lawful Development – Remove 2 roof lights, single storey rear extension and 2 dormer windows to rear. 8 Elderfield Crescent. P19/V1500/LDP

### **(iii) Enforcement**

No further news on Warren Piece.

### **(iv) Sec 106**

The Vale has received Sec 106 monies from the developer for Pegasus Close. A play equipment working party will need to be formed to enable the money to be released by the Vale. The VHMC will also need to put a plan together for the Village Hall money. Mr Broad will write to Infrastructure at the Vale as there is a query about the contribution towards a new cemetery.

## **9. Matters Arising**

### **(i) Footpath across to A34**

The Clerk contacted Mr Richardson, once the oilseed rape has been harvested the path should be re-instated. The f/p is still to be re-instated although the field has been cleared. It was noted that there is no sign showing the direction of the path across the field, also the f/p does not go to the shop but onto the slip road. A person would then have to walk along the side of the slip road to the shop.

### **(ii) Neighbourhood Plan**

Dr Druce reported there had been a meeting with the Vale when they went through the draft policies that have already been written. Unfortunately, policies in previously accepted plans are no longer considered suitable. The Group have to revise the policies. There has been some discussion on how boundaries should be shown in the Plan.

### **(iii) Chilton Field**

The Equipped Activity Play Area – there is a problem with the grass mound as the grass has not taken properly, so the equipment will remain fenced off. The gym equipment is waiting for a piece of hydraulics to be fitted. It was agreed to hold the cheque until the missing piece had been fitted. Jupiter is arranging a RoSPA inspection.

It was noted that Sawscape were good clean builders.

F/p to school – there has been a few complaints regarding the surface, but the surface seems to have settled. It will occasionally need topping up.

Work of Art – A meeting was held between the Vale, the Parish Council and Hayleigh Gascoigne. It was agreed that the Parish Council would re-apply for planning permission as it had lapsed last November. Once granted the Sec 106 funding will have to be applied for. Once this is granted the funds will be transferred to the Parish Council to draw up the contract with the artist to commence work. Mr Broad proposed that the Parish Council should take responsibility for the Project. It was agreed by all present.

- (iv) Vale Planning Training Session  
Mr Girling and Ms Bent to attend.
- (v) Dog fouling note still to go in Chronicle
- (vi) Fly tipped trailer was reported and has since gone.

## 10. Finance

### (i) Expenditure

#### Cheques

32. Mrs Morris - July salary, Basketball nets	362.99
33. GeoXphere Ltd – Parish on line renewal	36.00
34. Nuture Landscape Ltd – July grounds maintenance	2131.91
35. Play safety Ltd – annual play equipment inspection	280.20
36. Moore Stephens - reminder letter	48.00
37. Thames Water - allotments	303.98
38. Jupiter Play - Equipped activity area	25332.00
39. Chilton Village Hall Management Committee - 12 months Wi-Fi bill	423.36
40. Mrs Morris – August salary and expenses	340.00
42. Oxfordshire Association of the Blind - donation	40.00
43. Jupiter Play – final payment play equipment	36183.60
44. L Rees - Chronicle 460	50.70
45. The Landscape Group Oxford - July grass cutting	366.18
<b>Total</b>	<b>65898.92</b>

#### Petty Cash

6 weeks litter clearing 60.00

### (ii) Income

SA Clothing Bank – June 37.35  
 SA Clothing Bank – July 24.15  
 Councillor Priority Funding 3750.00  
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3811.50

#### Balances

Treasurers Account 500.00  
 Instant Access 218302.90  
 Business Account 89364.24  
 Petty Cash 40.00

- (iii) The insurance policy is due to be renewed, prior to the meeting the renewal papers were circulated. It was agreed to pay the insurance and when the new play equipment has been handed over the policy will need amending and an additional premium paid.
- (iv) Dr Berry is now a signatory on the bank account.

- (v) Annual Audit, the external auditors required an explanation for the high reserves. A copy of the internal audit report was needed and how the internal auditor maintains independence from the Council. The Clerk to respond. A copy of the insurance policy was also required.

**11. Village Hall Management Committee Report**

Balances - Main a/c £2586.12; Savings a/c £10000.42; Social Committee a/c £369.21.

It was noted that on 31 August there will be the annual Village Hall check.

**12. Play Equipment Inspection**

The annual RoSPA report had been received. Toddler Play Area, Community Room - The end of the timber log is splintered, contact Derek Dodd to see if it can be removed.

Toddler Play Area- the back board on the Climber Cube needs replacing. Clerk to contact Fenland. Toddler swings, old tube base protruding, contact Derek Dodd for removal.

Junior Play Area – Some rot on 3 uprights of climber. The rocker/surfboards, the springs need rubbing down and repainting. Clerk will speak to Fenland.

**13. Correspondence**

From the circulated list it was noted:-

- (i) A request from a house in the Potteries for an overhanging branch to be cut back, agreed. Clerk to contact Nuture.
- (ii) A request for another compost bin on Chilton Field allotments was agreed.
- (iii) A query regarding contractors equipment in the allotment car park. Clerk to contact Mr Fox-Davies re adoption progress.
- (iv) OCC had written about a meeting being organised with a Highways Inspector. The Parish Council agreed it is a good idea. The Clerk to respond.
- (v) The Vale has written noting that they are removing the Rose & Crown from the list of Community Assets, it was agreed that the Parish Council wished to have the listing re-instated. Mr Broad will notify the Vale. The re-listing to be discussed at the next Parish Council Meeting.

The Chairman closed the meeting at 10.03pm.