

Minutes of the Chilton Parish Council Meeting held on Wednesday 6th November 2019 at 8.00 pm in the Community Room

Present	Mr C Broad Dr J A Berry Mr R Girling Mr J Lewis Mr M Urso-Cale	Chairman
	Ms S Medley PCSO T Deane Mr S Lilly Mrs M E Morris	District Councillor Area Beat Officer Chair Woodlands Patient Participation Group Parish Clerk

1 member of the public

1. **Apologies for Absence** Were received from Ms L Bent and Mr M Fox-Davies.
2. **Declarations of Interest** Dr Berry and Mr Dumbleton declared a personal interest in item 8(i). The Register of Interests was signed.
3. **Minutes of the last meeting** were signed as a true record.
4. **Area Beat Officer's Report**
PCSO Deane explained about 3 years ago there were seven officers covering the area and now there are only two. He also noted that the Police do not monitor Facebook, so any complaints posted are not seen by the Police. He read out a brief report for the last couple of months. In response to criticism about a recent problem PCSO Deane offered to have an independent chat with the complainant, this offer was accepted. The Clerk will put PCSO Deane's contact details in the Chronicle. He was thanked for attending.
5. **Mr S Lilly**
Mr Lilly explained that he is the Chair of the Woodlands Medical Centre Patient Participation Group. Over the last few years Didcot has rapidly expanded but the number of medical centres has not. This is putting pressure on patients being able to see a doctor. There are three practices, Woodlands, the Health Centre and Oaktree, in Didcot and they are forming a network so that tasks can be shared between the three practices. Although there is a Community Infrastructure Levy on new developments none of this money is put towards improving medical resources. Approaches have been made to the Oxfordshire Clinical Commissioning Group; however a response has stalled because the OCCG has announced a merger with Buckinghamshire and West Berkshire to provide a new integrated care group.
Mr Lilly would like to write occasional articles for the Chronicle so that residents are aware of the situation, the articles would cover all three practices. The Council was in agreement.
Mr Lilly left the meeting at 8.35pm
6. **Open Forum**
 - (i) Mr Roots-Petty asked when the broken wooden bollards would be replaced. An order has been placed.
 - (ii) Mr Roots-Petty asked about the footpath to School, it was noted that the upgrade will be discussed later in the meeting.
Mr Roots-Petty left the meeting at 8.37pm
7. **District Council Report**
Ms Medley reported that :-
 - (i) The first Climate Emergency Advisory Committee was held on 15th October.
 - (ii) Local Plan Part 2 was adopted on 9th October.
 - (iii) The Council passed a motion on EU citizens' rights.
 - (iv) There is information on the Vale website re the forthcoming local election.

- (v) Both councillors have a dedicated Facebook page.
 - (vi) STFC has written to the Chilton Field residents with an update on the car park plans.
 - (vii) Pumpkins can be left next to the food waste bins and there will be an extra collection of garden waste.
 - (viii) There is a vacancy on the Police and Crime Panel.
 - (ix) There is a consultation on a new homelessness strategy.
 - (x) Oxfordshire Growth Board has a survey asking for feedback on all aspects of the Board
 - (xi) There are more locations across the Vale and South signed up as "Safe Places".
 - (xii) A video "Don't Disappear" has been launched to raise awareness of relationship abuse.
 - (xiii) Sovereign Housing Association is relocating to a new hub in Greenham near Newbury.
 - (xiv) Community Grants and Festival Grants now available until 28 February 2020.
- The full report can be found on the Parish Council website. Ms Medley noted that at a recent meeting with the Police she submitted a written question asking them to provide tracking information for all the times the Police have driven through Chilton in the last 12 months. When she gets a reply she will let the Council know.

8. County Council Report

From the written report it was noted :-

- (i) The County Council backs proposals for an integrated health and social care system that will cover Buckinghamshire and West Berkshire as well.
 - (ii) OCC has endorsed the development of a strategy which sets out a vision for a regional zero-carbon transport network by 2050.
 - (iii) Oxfordshire communities are invited to bid for £1m fund to provide youth services.
 - (iv) The Mineral and Wastes sites have been approved in a draft plan for consultation.
 - (v) Health and care providers are working together to manage winter pressures.
- The full report can be found on the Parish council website.

9. Planning

(i) Applications to be Considered by the Parish Council

Application to erect a rear single-storey extension. The proposal also includes changing the window and door openings along the rear elevation at ground floor to the Kitchen and Garage to include bi-fold doors. Elsfield, Crafts End P19/V2572/HH - No objections

Application for Variation of Condition 2 of P18/V2196/FUL for design changes to the scheme (amended plans). Erection of two Class B1 research and development buildings, R114 and extension to R100 with associated car park and relocated car park. As amended by plans and information received 27 September 2018. As amended by plans and information received 12 November 2018. Land north of Fermi Ave, Harwell Campus. P19/V2466/FUL - No objections

(ii) Applications Determined by the Vale

Permission for new signage (as amended by the supporting MinION document) Nanopore Becquerel Avenue Harwell Campus. P19/V1549/A

Permission for development work at the following location: Malt Cottage Main Street Chilton. P18/V2754/HH

Permission for Sculptural Seating Chilton Public Open Space P19/V2123/FUL

Permission for proposed detached cart shed garage. Hawthorn End, The Orchids. P19/V2124/HH

Permission for Variation of Conditions 2 - Approved plans on Application P18/V1996/FUL for removal of disabled parking, reduction in scale of adjacent footpath, ancillary building to the west of the main building to be increased in depth and pitch of roof to change direction, consolidation of the flues in areas, increase of stair core and southern boundary wall amendment from concrete retained wall to gabion with hedge row.

(Erection of Class B1 research and development building to be known at Rosalind Franklin Institute with associated car parking. As amended by plans and information received 27 September 2018. As amended by plans received 15 November 2018.) RAL P19/V1855/FUL

Permission for demolition of Building R46 and erection of an employment building with associated car parking and landscaping. Science & Technology Facilities Council Rutherford Appleton Laboratory Harwell P19/V0955/FUL

Permission for Loft Conversion with Two Rear Dormer Windows. 8 Elderfield Crescent P19/V2259/HH
 Permission for Certificate of Lawful Use for a 3 metre single storey rear extension. 8 Elderfield Crescent
 P19/V2264/LDP

- (iii) Ms Medley was asked if there was any news on the enforcement action regarding the two caravans on Warren Piece. She will follow it up.
 Ms Medley left the meeting at 9.05pm

10. Matters Arising

(i) Open Forum

The Clerk spoke to PC Merritt and PCSO Deane attended the meeting.

- (ii) Nuture/Gavin Jones have been contacted re bollards and a contract placed for renewing them.

(iii) Neighbourhood Plan

Dr Druce reported that a 1st draft of the Plan has been produced and seen by the Leader of the Vale. There is to be a meeting with Steve Moss from UKAEA to discuss the green area in front of the School. There is also to be a meeting with Zaheer Ahmed, the new Head Teacher. Dr Druce asked the Parish Council when they would like to see a draft, it was decided to wait until the draft had been approved by the Vale.

(iv) Chilton Field

Equipped Activity Area

The Equipped Activity Area has had an independent Safety inspection and the equipment is safe to use. It was open in time for half term. A maintenance and inspection contract needs to be placed. Mr Urso-Cale to follow this up. The trees for the landscaping need to be planted, Mr Lewis will follow this up.

Work of Art

The planning permission for the Work of Art has been granted. Mr Urso-Cale has contacted Tim Norris, who is in Korea at the moment. He will contact Mr Urso-Cale on his return.

F/P to school

Sawscape gave a quote which was circulated prior to the meeting. It was agreed to accept the quote for the path to have a tarmac surface.

(v) Overhanging branch

The branch has been removed.

11. Finance

(i) Expenditure

Cheques

54. Mrs Morris - September salary	338.00
55. Mrs Morris – Wine for auditor in lieu of payment	117.87
56. L Rees – Chronicle 461	104.83
57. Mrs Page - Neighbourhood Plan Survey Monkey subscription	384.00
58. Derek Dodd – Removal of nails - play equipment	75.00
59. Nuture Landscapes – September POS maintenance	2131.91
60. The Landscape Group Oxford - September grass cutting	366.18
61. Moore – External audit fee	1200.00
63. Came & Company – extra premium for play equipment	209.58
64. North Wessex Downs AONB Annual Forum	30.00
65. Thames Water - Lower Road allotments	90.00
66. Mrs Morris - 2 toner cartridges	13.77
67. Mrs Morris – new allotment tap	32.48
68. VWHDC – uncontested election fees	100.00
69. Anthony Stiff Assoc. –Admin for equipped activity area	630.00
70. L Rees – Chronicle 462	131.63
71. Mrs Morris – October salary	340.00
72. Nuture Landscape – October POS maintenance	2131.91
Total	8427.16

Petty Cash

4 weeks litter clearing 40.00

(ii)	<u>Income</u>	
	VAT refund for 12months	22896.61
	SA Clothing Bank – September payment	35.10

		22931.71

Balances

Treasurers Account	500.00
Instant Access	219972.74
Business Account	112318.35
Petty Cash	90.00

- (iii) New allotment tap has been purchased – Mr Broad will fit it.
- (iv) New bin liner for rubbish bin by swings needs to be purchased from Streetmaster - £63.00 - agreed
- (v) Account has been set up with Castle Water for the Chilton Field allotments.
- (vi) Clerks Manual update - new edition now out £47.50 from SLCC – agreed.
- (vii) A tender for the grass cutting for Chilton Village to be prepared. The Clerk will find the previous tender.

12. Village Hall Management Committee Report

Dr Berry reported that the car park sign for the Community Room would arranged, the location of the sign to be agreed with the Parish Council. Gavin Jones to be asked to install it.

The DHL van continues to park in the Community Room car park, the Clerk to send the registration number to DHL and ask them to tell the driver not park on Parish Council land.

13. Reports of Meetings Attended

(i) SOG Meeting

Dr Druce reported that the Cavendish Fluor partnership has finished and Magnox are now directly responsible for decommissioning. There is a new Site Director for Harwell and Winfrith and he is confident that there will not be any further delays. There was an extremely interesting talk from STFC regarding all the fascinating science that is being carried out on Site. The pipe line that ran from the Site to the Thames at Sutton Courtenay has been almost completely removed, the section that will remain is under the A34.

(ii) Parish Transport Representatives Meeting

Mr Dumbleton reported that he had attended the meeting and talked with a lady who keeps track of Sec 106 money for the County. There would appear to be a sum of money for upgrading the underpass between Chilton Field and the Village. Mr Dumbleton will contact the lady for further information.

14. Play Equipment Inspection

Dr Druce carried out the last one, he will pass the book to Dr Berry.

15. Correspondence

From the previously circulated list it was noted:-

- (i) Mr Ahmed had asked to come and introduce himself at the next Parish Council meeting. It was agreed.
- (ii) The Vale have written asking if we could provide an area for the collection of real Christmas trees after Christmas. It was agreed to have a drop off point at the Village Hall car park and the Community Room carpark.
- (iii) A letter had been received from Sustrans asking to discuss how Chilton Road , Upton could be improved. The Clerk to write and ask for further information.

The Chairman closed the meeting at 9.50pm