

Minutes of the Chilton Parish Council Meeting held on Wednesday 15 January 2020 at 8.00 pm in the Community Room

Present Mr C Broad Chairman
 Ms L Bent
 Dr J A Berry
 Mr F Dumbleton
 Mr R Girling
 Mr J Lewis
 Mr M Urso-Cale

 Mrs M E Morris Parish Clerk
 5 members of the public

1. **Apologies for Absence** Were received from Dr S Druce, Ms S Medley, Ms H Gascoigne, Mr M Fox-Davies and PCSO T Deane Area Beat Officer.
2. **Declarations of Interest** None
3. **Minutes of the last meeting** were signed as a true record.
4. **Area Beat Officer's Report**
PCSO Deane had emailed to say that following the Police presence in the Village on 13th Jan a man had been arrested for carrying an offensive weapon.
5. **Open Forum**
 - (i) Mrs Goodall said the monthly charity market held on Crafts End Green is raising funds to buy two heavy duty gazebos that will protect the stall holders from all types of weather. The cost of the gazebos is £1434; so far £400 has been raised. The gazebos, once purchased would be available for other Village organisations to use. The Parish Council were asked if a contribution could be made towards the purchase. After some discussion it was proposed by Mr Broad and seconded by Mr Girling that £1000 be donated from the Chilton Public Purposes Charity. It was agreed by all. The gazebos would be the property of the Parish Council with the Charity Market having first use of them. Community groups would need to contact the Clerk if they wished to use them.
 - (ii) Mr Wells had sent a message to Mr Girling regarding the Cubs doing some work in the Village towards their Environment Badge. The message to be circulated to see how they can be helped.
 - (iii) Dr Berry asked for a note to be put in the Chronicle asking for the wheelie bins to be put away promptly after they have been emptied so that they do not block pavements.
6. **District Council Report**
Prior to the Meeting a report was circulated and can be found on the Parish Council website.
7. **County Council Report**
Cllr Hudspeth is following up the hedge along Lower Road. Mr Fox-Davies, when he has recovered will continue as County Councillor
8. **Planning**
 - (i) **Applications Considered by the Parish Council**
Application to replace an existing outbuilding with a Shepherd Hut to provide ancillary accommodation.
Pond Cottage, Dene Hollow, Chilton P19/V3083/HH
Comments
Chilton Parish Council does not object to this application but it wants a condition placed on it so that the shepherd's hut cannot be used as a separate dwelling. It should also be noted that there is no indication on how foul water from the shower and cloakroom are disposed of.

Application for construction of an external elevator shaft to house a service elevator to the R80 plant room. CCLRC, Rutherford Appleton Lab, Harwell. P19/V3345/FUL

Comments

No objections

- (ii) Applications Determined by the Vale

None

- (iii) Applications Determined by OCC

Approved Chilton School Travel Plan.

9. Matters Arising

- (i) Head Teacher Meeting

Date of APM and Chronicle deadline sent to Mr Ahmed. Ms Bent reported that she had attended a meeting at School to discuss increasing Early Years provision. A proposal is being prepared to go to the Governors.

- (ii) Neighbourhood Plan Report

Mr Broad reported that at the January meeting the Group received supportive and helpful feedback from the Vale to be addressed in the draft plan. After including this feedback the next stage is for the plan to go to the Parish Council for approval. Chilton residents will then have the opportunity to provide their input.

- (iii) Chilton Field

The Clerk contacted the Insurers re the frequency of play equipment inspections. The equipment needs to have a visual inspection every four weeks, and recorded in writing, by an appointed person (no qualifications are necessary but they should be deemed competent by the Parish Council). A full safety check must be carried out annually by an independent specialist. It was agreed that a set of photos would be taken for the checklist. It was agreed that the play equipment rota would be altered so that Chilton Field was carried out by the Chilton Field Councillors and Chilton Village by the Chilton Village Councillors. Sawscapes to be contacted regarding a quarterly inspection.

Sawscapes have completed the f/p to School. Mr Roots-Petty thanked the Parish Council for getting the path re-surfaced and also the bollards replaced. He noted that the lights on Downside were not working. Mr Broad will contact the Campus.

The wooden fence along part of Diamond Way needs to have some work carried out on it. The fence originally was put up when the Estate was being constructed to protect the School. The fence is on Parish Council land. There are two options (a) repair it but this will prevent the shrubs growing up or (b) remove the fence and allow the shrubs to grow. The Clerk will speak to the School about removing the fence before any decision is made.

- (iv) Correspondence

Reply sent to Mr & Mrs Launchbury.

- (v) Dr Berry notified of acceptance of Mr Launchbury as a Lydia Thomas Trustee.

10. Finance

- (i) Expenditure

Cheques

79. Mrs Morris – December salary	338.00
80. All Saints' Church – Churchyard maintenance	1083.00
81. Sawscapes Play Ltd – Footpath	4284.00
82. OSAV CA – Donation	100.00
83. SLCC - membership renewal	92.00
84. CPRE – membership renewal	36.00
85. Nuture Landscapes Ltd. – Dec POS maintenance	2131.91
86. L Rees – Chron 464	80.73
Total	8145.64

Petty Cash

4 weeks litter clearing 40.00

- (ii) Income

SA Clothing Bank - November 29.50

Balances

Treasurers Account	500.00
Instant Access	208774.92
Business Account	112863.25
Petty Cash	70.00

- (iii) Clerks Manual and the new litter bin liner have been ordered. The Clerk has contacted The Landscape Group Oxford and Nuture for a quote for grass cutting in the Village, a third quote is needed.
- (iv) Prior to the meeting the Budget papers for 2020/21 were circulated, following a discussion the Budget was proposed by Mr Broad, seconded by Dr Berry that the Precept for 2020/21 should be £18,805 giving a figure of £28.29 per band D house. It was accepted unanimously.

11. Village Hall Management Committee

Balances : Main a/c 2248.68; Instant access 11.504.88; Social committee a/c 215.93

Dr Berry reported that at the next meeting the VHMC will present a "wish" list of items to be carried out at the Hall. The list will be for the Council's comments.

The Parish Council was asked to decide where the No Parking sign should be erected at the Community Room. To be done after the Meeting.

Dr Berry said that after discussions it was proposed to rename the Small Hall the Morris Room in memory of Brian Morris. All were in agreement.

12. Reports of Meetings Attended

None

13. Play Equipment Inspection

Next inspection to be carried out by Mr Lewis.

14. Correspondence

From the circulated list it was noted:-

A letter had been received from OCC noting that the consultation on the speed limits and no parking for Chilton Field were recommended for approval.

The Chairman closed the Meeting at 9.15pm