

# Chilton Parish Council

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Minutes of the Extraordinary Parish Council Meeting on 27<sup>th</sup> March 2020

Present : Mr C Broad, Chair; Ms L Bent; Dr J A Berry; Dr S Druce; Mr F Dumbleton;  
Mr B Girling; Mr M Urso-Cale; Mrs M E Morris, Clerk

1. Apologies - None
2. Declaration of Interests – None
3. **Minutes** of the last Meeting accepted as true record.
4. **Resolutions**

(i) Chilton Parish Council resolves that during the Covid-19 pandemic cheques can be signed by any of the two following, Chris Broad, Stephen Druce, John Berry and the Clerk. The Clerk will cease to sign cheques when the pandemic is over.  
This was agreed by all.

(ii) Chilton Parish Council resolves that Chris Broad Chair, Bob Girling Vice Chair, Stephen Druce Councillor and the Clerk are given delegated powers to conduct Parish Council business by email and phone during the Covid-19 pandemic. (With advice from the other Councillors where possible).  
This was agreed by all.

(iii) Chilton Parish Council resolves that the Clerk/RFO and Chris Broad Chair are authorised to act as signatories to any funding acceptance letters or agreements.  
This was agreed by all.

## 5. **Planning**

### Applications Considered by the Parish Council

Application for single storey extension to an office building R3 Rutherford Appleton Labs.  
P20/V0548/FUL

#### Comments

The Parish Council has no objections. It should be noted that if Avon Way is used as Site Access measures need to be put in place to minimise noise, dust etc.

Application for extension over garage and bathroom extension. 5 Thorningdown  
P20/V0598/HH

#### Comments

No objections

Application for proposed conversion of existing garage to guest room and utility room linked to existing dwelling with single storey extension. 4 Potteries Lane P20/V0667/HH

#### Comments

Chilton Parish Council objects to this application. It will create a separate annex with its own independent access. Off road parking will be lost and the extra room will give rise to more cars at the property. The new door has the potential to further reduce off road parking. On road parking is a major problem in Chilton Field and the Council does not support anything that will increase this problem.

Application to replace all windows with white UPVC – currently rosewood frames and other alterations to exterior. 1 Limetrees P20/V0674/HH

#### Comments

The Parish Council does not object to this application but notes that the cladding and white frames are not in keeping with the other houses on this development.

#### Applications Determined by the Vale

None

#### Hawthorn End Garage

It was noted that the hedge that had been removed was now re-instated.

### 6. Matters Arising

#### (i) The Chronicle

The latest Chronicle was not distributed as all the events had been cancelled. A proposal for a small working group to look into alternate ways of distributing the Chronicle was made.

Ms Bent to liaise.

#### (ii) County Council Report

The letter to Highways was not written due to the Covid-19 pandemic. When the situation has resolved the request for a meeting will be made.

#### (iii) Chilton Field

Nature have quoted for the work which has been accepted. The fence will be removed when it is possible. The planting of infill shrubs to be delayed until the September planting season.

#### (iv) Work of Art

Slowly progressing, a resolution re signatures has been passed.

#### (v) Play Equipment Inspection

Under Government guidelines all of the play equipment is closed and there will be no inspections until the equipment is open again. Notices have been posted on all the equipment, the Parish Council website and the two Facebook pages.

#### (vi) Correspondence

Names of the Parish Council representatives sent to Didcot Garden Town .

The CCLA form still to be completed.

Lower Road hedge; has been cut back, no indication of who did it but the pavement is now completely clear.

Fly tipping in V Hall carpark; the fly tipping has been removed.

### 7. Finance

#### (i) Expenditure

##### Cheques

96. The Friends of The Ridgeway - annual subscription	15.00
97. OALC - Annual subscription	297.97
98. Mrs Morris - March salary	338.00

99. Nuture Landscapes Ltd - February POS work	2131.91
00. The Landscape Group Oxford - Winter work	468.00
01. L Rees - Chronicle 466	134.55
02. Thames Water Utilities - Lower Road allotments	5.97
<u>Total</u>	<u>3391.4</u>

Petty Cash

1 weeks litter clearing 10.00

(ii) Income

SA Clothing Bank – February 22.95

10 allotments 146.10

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169.05

Balances

Treasurers Account 500.00

Instant Access 200612.60

Business Account 113447.60

Petty Cash 80.00

8. Correspondence

(i) It was reported that one of the drop down barriers opposite the School was down. The email was sent on to Duncan Rogers at Harwell Campus.

(ii) The Salvation Army have closed the Clothing Bank, a notice has been placed on the bank, also the Parish Council website and the two Facebook pages.

(iii) The Annual Governance and Accountability Return has been received, the date for the return to the External Auditor may be delayed. The Clerk to notify the Internal Auditor.

The next meeting to be held on 6<sup>th</sup> May 2020.