

**Minutes of the Chilton Parish Council Meeting held in the Community Room on Wednesday 15th December 2021
at 8.00 pm**

Present	Mr C Broad Dr J A Berry Mr F Dumbleton Dr M Hansard Mr M Urso-Cale	Chairman
	Ms H Gascoigne Mrs M E Morris 1 Member of the public	District Councillor Parish Clerk

1. **Apologies for Absence** Ms L Bent, Dr S Druce, Mr R Girling, Ms S Povolotsky, County Councillor.
2. **Declarations of Interest** None
3. **Minutes of the last Meeting** were signed as a true record.
4. **Area Beat Officer's Report**
A report from PC Merritt noted that there had been a report of shoplifting, report of anti-social behaviour off road motorcycles driving round a farmers field and a dog dangerously out of control in the area of Prospect Farm.
5. **Open Forum**
Mr Softley asked if the Parish Council will still be able to consider any planning applications for Severn Road as they are not included in the Neighbourhood Plan. Mr Broad said yes because Severn Road is still part of the Parish.
6. **District Council Report**
Prior to the meeting the District Council monthly report had been circulated. The main message was that covid figures were still high and everyone should get a booster dose. At the last Full Council meeting the Vale opposed the plans for the reservoir.
7. **Planning**
 - (i) **Applications to be considered by the Parish Council**
Application for erection of a roadside charging area comprising electric vehicle (EV) and hydrogen vehicle charging points and associated infrastructure, parking and welfare facilities. Chilton Interchange P21/V3183/O
Comments
The Parish Council objects to this application, it is poorly drafted, raises many unanswered questions and the reasons for refusal for the previous application on this site still stand.
Application for two-storey side/front and single storey rear extension. Additional parking to frontage with extended crossover. 7 Crafts End P21/V3317/HH
Comments
No objections
Amendment to P21/V3103/FUL land at side of Manor House
Comments
No objections
Amendment to P21/V1171/FUL Commercial buildings at Esso Research Centre
Comments
The amendments do not change the Parish Council's comments on this application.

- (ii) Applications determined by the Vale
 Permission for proposed extension to Waste Transfer Station until December 2032
 Rose & Crown application withdrawn
 Permission for Demolition of existing rear conservatory, new single storey rear extension, relocate front door with new porch, new driveway entrance from Main Street, block existing driveway entrance and internal alterations. The Blenheims P21/V2679/HH

8. Matters Arising

- (i) Play Equipment Working Group
 Mr Urso-Cale reported that the Expressions of Interest letter had been sent to several applicants, closing date is 22nd January, there will be a meeting in early February to discuss the results. Mr Broad asked if there should be a joint consultation with the VHMC regarding the space behind the Village Hall.
- (ii) Tender for Tree Work
 Quotes have been received from Nurture and Crosscut, Ringrose have replied they are too busy to quote, Jenks are also too busy to quote. A decision to be made at the January meeting.
- (iii) 20mph in the Village
 The Clerk has sent off the completed form to OCC. OCC have asked for a survey to show village support for the application. A survey to be put in the Chronicle and also on Facebook.

9. Finance

- (i) Expenditure
Cheques

56. Mrs Morris - November salary and expenses	354.79
57. Mrs Morris - Chronicle 483	99.36
58. HomeStart- Southern Oxfordshire	50.00
59. Mrs R E Talbot - Bus stop flower boxes	20.19
60. Nurture Landscapes Ltd - November POS	2216.30
61. Sawscapes Play Ltd - replacement slide caps	162.00
62. Sawscapes Play Ltd - play equipment maintenance	6835.20
Total	9737.84

Petty Cash

Litter Clearing - nil

- (ii) Income
 SA Clothing Bank 25.60

Balances

Treasurers Account	500.00
Instant Access	139814.28
Business Account	153153.46
Petty Cash	110.00

- (iii) The Precept Form for 2022/23 has been received.
- (iv) Oxfordshire South & Vale CAB have written requesting a donation, they have supported 40 residents from Chilton, it was agreed to donate £150.00
- (v) Membership of SLCC renewal £98.00 – renewal agreed.
- (vi) The Annual CIL Monitoring Report has been submitted and is on the website.

10. Village Hall Management Committee Report

Dr Berry reported that bookings are looking very good. A faulty heater has been replaced with a more powerful one in the Morris Room, also a heater has been removed as it had been pulled off the wall. The two remaining heaters will be monitored to see if they are sufficient. The broken window in the Main Hall, no responses from companies contacted so far. The upgraded WiFi connectivity should be completed by the end of January. The main projects are awaiting quotes from contractors.

11. Play Equipment Inspection Reports

Dr Druce carried out the inspection on the Playing Field, there were no items highlighted, Mr Girling had carried out the Chilton Field inspection. Sawscapes have visited and carried out maintenance on previously highlighted items.

It was agreed to amend the previously circulated sign for Chilton Field to say No alcohol and increase the size of the sign to 300mm x 400mm. The Clerk will contact Kingdom Signs with the amendments.

12. Correspondence

From the previously circulated list it was noted:-

(i) The Vale will be carrying out a deep clean in Chilton in March.

(ii) OALC have written suggesting that in the light of rising covid figures Councils should have a scheme of delegation in place as remote meetings are not legal. The following resolution was proposed by Mr Broad and agreed by all.

In response to the continuing Covid-19 outbreak and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority after discussion with the Chair, to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the Council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.

The Chairman closed the meeting at 9.10pm