

Minutes of the Chilton Parish Council Meeting held in the Village Hall on Wednesday 1st November 2023 at 8.00 pm.

Present	Mr C Broad Dr J A Berry Mr F Dumbleton	Chairman
	Dr D Dewhurst Mrs F Goodenough 1 member of the public Mrs M E Morris	District Councillor VHMC Parish Clerk

1. **Apologies for Absence** were received from Mr C Clements, Mr R Girling, Dr M Hansard, Mr J King, Mr M Urso-Cale, Ms H Gascoigne District Councillor, Ms S Povolotsky County Councillor.
2. **Declarations of Interest** None
3. **Minutes of the last Parish Council Meeting** were signed as a true record.
4. **Area Beat Officers' Report**
PCSO Deane had emailed to say that suspicious males had been seen in Horsa Lane, when spoken to they left. Downs Lane, male in a stationary van got out with a torch, when asked what he was doing left the area. There was a report of an abandoned vehicle on Potteries Lane, it was reported to DVLA as it was SORN.
5. **Open Forum**
 - (i) The Council were asked if there is anything that can be done regarding the traffic as it is getting increasingly difficult to exit both sides of the Village. It was explained that there will be some work carried out as a result of the Moderna application. A traffic survey has been done, it is hoped to have an overall strategy for all of the ongoing building, not just one building at a time.
 - (ii) Dr Dewhurst said that the Toddler Group is going to have to close down as a result of lack of funds. It was agreed that if the Treasurer can let the Parish Council know what funds they need then a donation could be made from the Charity fund. It was suggested that the Group talk to Judy Goodall and ask if the Charity Markets could hold a fund raiser one Saturday.
6. **District Council Report**
Prior to the meeting the monthly report was circulated and put on the website. Dr Dewhurst noted that a motion had been passed regarding period poverty and also the Council has pledged their ongoing commitment for paying staff at least the Real Living Wage. The roadworks on the A4130 are for Valley Park and the Taylor Woodrow application has not yet been approved as flood zone discussions are holding it up.
7. **County Council Report**
None
8. **Planning(i) Applications to be considered by the Parish Council**
Application for development to accommodate a Data Research Centre (Class E(g)) with associated access, parking, landscaping, signage and boundary fence. Land at Road 8 Rutherford Appleton Laboratory Harwell Campus. P23/V2077/FUL
Comments No objections
Application for erection of the Ionosonde mast, associated antenna and hut with associated fencing. Land north of Upper Farm Road Upper Farm Road Harwell Campus. P23/V2078/FUL
Comments No objections
Application for the erection of a canopy with photovoltaic cells over existing car park. Car Park east of Building R106 Road Eight Rutherford Appleton Laboratory P23/V2379/FUL
Comments No objections
 - (ii) **Applications Determined by the Vale**

Permission for single storey rear extension, including some minor remodelling. 61 Crafts End P23/V1913/HH

- (iii) The Enforcement Team asked for photos of the paddock adjacent to Gore Hill Farm, the Clerk asked the complainant to provide them.
- (iv) Mr King and Dr Hansard attended a planning course; Mr Clements is attending the Wednesday evening session.

9. Matters Arising not covered elsewhere on the Agenda

(i) Play Equipment Working Group

The Clerk read a report from Mr Urso-Cale. Following the Sec 106 form being lodged with the Vale there were a few questions which have been satisfactorily answered. It is due for Cabinet approval on 1st December and Council approval on 13th December. It was agreed that if it receives Cabinet approval on 1st December, Dr Dewhurst will notify the Clerk, then the Council will send Jupiter a Letter of Intent to be followed by the Purchase Order after approval on the 13th December.

(ii) Tree Report

The Clerk circulated the Tree Report from Jenks, it was agreed that the trees marked Priority H on the report should be seen to. The total cost of the trees marked Priority H is £975 and will come out of the Chilton Field remediation fund.

The Landscape Group will remove the tree stump on the playing field. They can also replace the broken drop-down bollards when they are purchased.

10. Finance

(i) Expenditure

Cheques

25. Moore - External audit fee	378.00
26. Mrs Morris - September salary	385.59
27. Gallagher - Insurance renewal	7425.92
28. Mrs Morris - Chronicle 504	248.40
29. Thames Water - Lower Road allotments	53.87
30. Castle Water - Chilton Field allotments	13.97
31. Nurture - September POS	2216.30
32. Mrs Morris - Stamps and postage	13.55
33. Jenks - Tree survey	258.00
34. All Saints' Chilton - Churchyard donation	1212.00
Total	<u>12205.60</u>

(ii) Income

SA Clothing Bank	46.98
VAT refund April – September	4244.99
Paddock rental	450.00

	4741.67

Balances

Treasurers Account	500.00
Instant Access Account	76336.08
Business Account	177625.59
Petty Cash	50.00

- (iii) New Bank accounts, Dr Hansard is compiling the Report.
- (iv) Car park marking, TFM have said that the line marking should be carried out the week of 13th November. If they are unable to come the Clerk will cancel the contract and contact Oxford Direct Services.
- (v) Rent has been paid on the paddock, it was agreed that it would be helpful if a meeting can be set up with the tenants at the paddock.

11. VHMC Report

Mr Broad said he understood that at the VHMC meeting on 23rd October a Vote of No confidence had been passed on Mr Coates and Mr & Mrs Cartwright had also stepped down from the VHMC. After considerable discussion Mr Broad said that as Mr Coates is no longer Treasurer he would try and contact Mr Coates. Dr Dewhurst said she would check the bank account balances. Mrs Adams, Dr Dewhurst and Mrs Goodenough have also resigned from the VHMC but Mrs Goodenough agreed to hold the keys until the next VHMC meeting on 27th November. In Mrs Adams resignation letter she had asked for a proper contract for cleaning the Community Room. The Clerk will look into it.

12. Play Equipment Report

Mr Dumbleton had carried out the inspection, he noted that one of the fold down bollards is still broken and also one of the wooden bollards. The Clerk has spoken to The Landscape Group Oxford and they can do the work. Next inspection, Mr Broad. Mr Girling had carried out the Chilton Field inspection. It was noted that the Salvation Army Clothing Bank was full, Clerk to notify the Salvation Army.

13. Correspondence

From the previously circulated list it was noted:-

- (i) Chilton Primary School will erect bamboo screening on their side of the fence.
- (ii) A toddler's finger had been injured in a gate at the Community Room toddler play area. A padlock has been put on the gate, the padlock code is in the Community Room.
- (iii) An extra brown bin/ garden sack of garden waste can go out in October.
- (iv) The Clerk said she is having a knee operation in November and would like to change the date and place of the next Parish Council meeting to 13th December in the Village Hall. It was agreed.

The Chairman closed the meeting at 10.00pm.