

Present	Mr C Broad	Chairman	
	Dr J A Berry		
	Mr F Dumbleton		
	Mr R Girling		
	Mr M Urso-Cale		
	Ms S Povolotsky	County Councillor	until 8.45pm
	Dr D Dewhurst	District Councillor	
	Mrs M E Morris	Parish Clerk	

1. **Apologies for Absence** Ms H Gascoigne and Dr M Hansard.
2. **Declarations of Interest** None
3. **Minutes of the Annual Parish Council Meeting** were signed as a true record.
4. **Minutes of the Annual Parish Meeting** were signed as a true record.
5. **Area Beat Officers' Report**
PCSO Deane had emailed to report a suspicious person/vehicle at Prospect Farm; theft of a leaf blower from a van in Hill Piece and ASB Community report of motorbike racing between roundabouts on Chilton Road. It was also note that McColl's shop on Site was broken into recently and cigarettes stolen.
6. **Open Forum**
None
7. **District Council Report**
Prior to the meeting the monthly report had been circulated. Dr Dewhurst said the report regarding Gore Hill Garage had been passed to enforcement. The Climate Action fund is now open; health care provision for Great Western Park is to be discussed at the 23rd June Cabinet meeting; the Joint Local Plan will be out for consultation in July.
At a previous meeting it had been suggested that the Campus should have an LDO, Mr Broad said they are reluctant to have one. There is a difference between Milton and the Campus; at Milton they are just replacing old buildings as the area is built out, but the Campus still has areas for development.
8. **County Council Report**
Prior to the meeting the monthly report had been circulated. Ms Povolotsky said that the 20mph limit for Lower Road should be considered in September/October. There is no further news re the adoption of the Chilton Field roads. Ms Povolotsky reported that she has spent considerable time on trying to sort out Hagbourne Hill, but it is scheduled to have work done on the gullies in the next few weeks and the road will be closed for the works. When the road is closed the Clerk to ask for signage to prevent drivers driving round Chilton. Ms Povolotsky is continuing to press for changes to Hagbourne Hill as the road is not fit for purpose. The County Priority fund is now open and the application for the play area has been completed. Mr Dumbleton said he had sent a letter to OCC re gully clearing in The Lane, it is a Vale problem and can be reported on Fix my Street. Ms Povolotsky noted the email re the missing signs on Upper Farm Road, the Clerk will contact Mr Francis.
Ms Povolotsky is now Chair of the Vale and she showed the Council her Chain of Office.
Ms Povolotsky left the Meeting at 8.45pm
9. **Planning**
 - (i) **Applications to be considered by the Parish Council**
Application for proposed loft conversion with front and rear roof windows. 55 Chilton Field Way P23/V1187/HH

Comments No objections.

Application for installation consisting of one new telegraph pole for fibre to premises (FTTP). Upper Farm Road P23/V1261/T28

Comments No objections.

Mr Broad and Mr Girling are to attend a meeting with the Campus to discuss the two new applications below. Application for erection of two linked employment buildings, with associated car parking and landscaping. Land south of Curie Ave and west of Second Street. Harwell Campus. P23/V1217/FUL

Comments Following a meeting with the Campus, Chilton Parish Council is unable to give a view on the applications until further information on traffic impact is provided.

Application for erection of employment building, with associated car parking and landscaping Land south of Rutherford Avenue. Harwell Campus P23/V1253/FUL

Comments Following a meeting with the Campus, Chilton Parish Council is unable to give a view on the applications until further information on traffic impact is provided.

Application for single storey rear extension and internal changes at ground floor. Dene Lodge Dene Hollow P23/V1227/HH and P23/V1228/LB

Comments No objections.

Application for single storey, new build, brownfield site. Bay Tree House, Orchard Mews, Newbury Road P23/V1326/FUL

Comments

Chilton Parish Council objects to this application in the strongest possible terms.

1. It is overdevelopment of the Site.
2. It is not in line with the Chilton Neighbourhood Plan, 7.3,7.4 7.5 and 8.7 all apply. The Neighbourhood Plan Design Principles are in line with the Vale.
3. The design is not in keeping with the surrounding properties.
4. The D&A statement refers to a village shop, there is not one.
5. The access and parking is very poor.
6. The application refers to a brownfield site, prior to the development of this area the land was a paddock not brownfield.

The Parish Council would like to see the application refused.

Application for a freestanding Garden Room within the boundaries of the garden of Tolkien Cottage. Tolkien Cottage, Townsend. P23/V0917/HH

Comments No Objections. The Parish Council queried the need for a LB application as it is in the curtilage of Chilton House which is listed.

(ii) Applications Determined by the Vale

Permission for application amendment (no. 3), on application P23/V0199/FUL, amended by plans received 28 April 2023 relocating position of mast. RAL, Harwell Campus

Permission for application amendment (no. 3), on application P23/V2001/FUL, amended by plans received 28 April 2023 relocating position of mast. RAL, Harwell Campus.

Permission for application amendment (no. 3), on application P23/V2003/FUL, as amplified by landscaping details received 28 April 2023 RAL, Harwell Campus.

(iii) Planning Enforcement

Following a report regarding the garage on Gore Hill, it has been reported to the Enforcement Officer. The unauthorised portacabin on Warren Piece has been reported to Enforcement.

There was a complaint regarding football/rugby posts erected on land behind Manor House. The posts are Gaelic football posts, the Vale have said that if nothing permanent was built planning permission was not needed.

A complaint has been received regarding the number of cars parked on the road in Crafts End, some of which are untaxed. Dr Dewhurst will take the complaint forward.

10. Matters Arising from the APCM and APM

APCM

(i) Damage to Chilton Field Trees

The Clerk has written to PCSO Deane and the School.

- (ii) Chilton Field Light
DWH have been notified re the light on Diamond Way.
- (iii) Play Equipment Working Group
Mr Broad reported that an application for a Certificate of Lawfulness had been applied for, it is now confirmed that a full planning application is required which is being submitted. Dr Dewhurst said that Magnox are donating £5,000 towards the play equipment.
- (iv) New Website
Still work in progress.
- (v) Spa Street Trees
The Clerk and Dr Hansard met with Nurture and checked out the shrubs along Avon Road. It was agreed that just the shrubs by the fence of no.4 Spa Street need cutting back. Dr Hansard will let the householders know. The Clerk still to contact arboriculturists for the tree survey.
APM
- (vi) The Clerk wrote to Ms Povolotsky asking for an updated Chronicle entry.
- (vii) The Council had received a request and it was also raised at the APM that the Council should adopt No Mow May. The suggestion was discussed and it was decided not to change the routine for Chilton Field Open Space as there are already several areas only cut twice a year. For Chilton Village it was decided that Townsend Green and the Pump Green should be left until June to allow the daffodils to die back but other areas unchanged. Nurture have cut the new grass area, the Clerk to contact them re cutting.
- (viii) A short District Council report was put in the latest Chronicle.

11. (i) Expenditure
Cheques

91. Nurture Landscapes - April POS	2216.30
92. RBL Poppy Appeal - donation for wreath	20.00
93. Landscape Group Oxford - April grass cutting	165.00
Total	<u>2401.30</u>

Petty cash Nil

(ii) <u>Income and Balances</u>	
SA Clothing Bank	76.65
Ms Boot – Paddock rental	900.00

	976.65

Balances

Treasurers Account	500.00
Instant Access	92950.57
Business Account	162891.63
Petty Cash	50.00

- (iii) The Parish Council approved the Annual Governance section of the Annual Return. Proposed by Mr Broad, seconded by Mr Girling and accepted by all.
- (iv) The Parish Council approved the Annual Return. Proposed by Mr Broad, seconded by Mr Girling and accepted by all.
- (v) The books have been returned from the Internal Audit, there were no matters arising. The Council thanked Mr Gibson. It was proposed and accepted by all that Mr Gibson be appointed Internal Auditor for 2023/23. It was agreed that in lieu of payment, the Clerk would purchase 8 bottles of wine.
- (vi) Approval of New Village Hall Hire Rates, it was proposed and accepted by all that the new hire charges be accepted. The Clerk will let the Management Committee know.

Chilton VH/CR hire charges from 01/09/2023 (All rates are per hour, fractions of hours will be charged at the full hour rate)	Village Hall - Whole Building (per hour)	Village Hall - Main Hall (per hour)	Village Hall - Small Hall (per hour)	Village Hall - Meeting Room (per hour)	Community Room (per hour)
Regular Village Hirers	£35.00	£12.00	£12.00	£9.00	£10.00
Casual Village Hirers (for one-off events)	£40.00	£14.00	£14.00	£10.00	£12.00
Regular Non-Village Hirers	£45.00	£16.00	£16.00	£11.00	£14.00
Casual Non-Village Hirers (for one-off events)	£47.00	£20.00	£20.00	£12.00	£17.00
DAILY RATE [Non Commercial] (9am to 12 midnight)	£200.00				£150.00
DAILY RATE [Commercial] (9am to 12 midnight)	£300.00				£250.00
WEDDING WEEKEND RATE - Friday lunchtime to Sunday morning (Subject to Availability) - Village Hirer	£300.00				
WEDDING WEEKEND RATE - Friday lunchtime to Sunday morning (Subject to Availability) - Non-Village Hirer	£350.00				

- (vii) Two quarters rent have been received from Patsy Boot for the paddock.
- (viii) Sovereign Play were unable to quote for the replacement slide steps. Online Playgrounds said they could quote for replacement slide steps but there would be a charge of £175 for a site visit, refundable if quote accepted. Sawscapes quoted £6085 to replace the steps. Online Playgrounds quoted £2936 for fibrefall resin bound rubber mulch slope and pull up rope. After a discussion it was proposed by Mr Broad, seconded by Dr Berry to accept the quote for the slope and pull up rope.
- (ix) Spanglefish website fee due - £39.95 It was agreed to pay it.

12. Village Hall Management Committee Report

Mr Dumbleton reported that following the AGM Fiona Goodenough is the Chair, Kate Adams Vice Chair, Andrew Coates Treasurer with Michael Cartwright working with him with a view to take over next year, Jo Cartwright Secretary, Debra Dewhurst Bookings Officer, Frank Dumbleton Parish Council representative. Bookings have risen significantly but also have costs, rates to be raised in September. Fly tipping is a problem, CCTV installation to be discussed. Doors to be checked by locksmith for suitability to install keypad entry. Online booking system working well. A free energy audit has been applied for.

13. Play Equipment Inspection

Mr Girling carried out the Chilton Field inspection, nothing to report. Dr Berry to carry out the June inspection, to pass the folder to Mr Dumbleton.

14. Correspondence

From the previously circulated list it was noted :-

- (i) A response had been received re a possible parish councillor from September.
- (ii) RoSPA inspection will be in July.
- (iii) Parish Council Code of Conduct training 15th June.
- (iv) Fly tipping in car park removed by Tactical Facilities Management.
- (v) The Vale will be carrying out a deep clean in the Village between 4th September to 6th September. They will be litter picking, sweeping and removing weeds or moss on pavements.

The Chairman closed the meeting at 9.27pm.