

Present	Mr C Broad Dr J A Berry Mr C Clements Mr M Urso-Cale	Chairman
	Dr D Dewhurst Mrs M E Morris	District Councillor Parish Clerk

1. **Apologies for Absence** Mr R Girling, Mr F Dumbleton, Dr M Hansard and Mr J King. Mr Broad reported that Mr Girling had written to say he was resigning from the Parish Council. He was thanked for all his hard work over the ten years as Councillor. The Clerk will write to Mr Girling and notify the Vale of the vacancy.
2. **Declarations of Interest** None
3. **Minutes of the last meeting** were signed as a true record.
4. **Area Beat Officers' Report**
None
5. **Open Forum**
 - (i) Mr Clements asked if there could be a litter bin placed near the Chilton Field allotments, it was agreed but a suitable place for the bin would need to be found.
 - (ii) Mr Broad said he had received a bookings enquiry for dog training in the Village Hall. It was agreed not to accept dogs in the Village Hall. This should be included as a condition on the bookings form.
6. **District Council Report**
Prior to the meeting the monthly report had been circulated and put on the website. Dr Dewhurst noted that it was very important to comment on the proposed reservoir. The Clerk will circulate the consultation link. There is also a link to a Green Spaces consultation, the Clerk will respond. Dr Dewhurst said that she is now standing as an Independent Councillor as she has left the Liberal Democrats.
7. **County Council Report**
None. The Council would like an update on the on the adoption of the Chilton Field roads. During the meeting Dr Dewhurst contacted Ms Povolotsky who replied that it is a small area on the corner of Chilton Field Way and Downside. It is still with the Legal dept and once it has been adopted the snagging list for adoption will need to be re-visited.
8. **Planning**
 - (i) **Applications for consideration by the Parish Council**
Application for public art installation. Fermi Ave/Eight Street roundabout P24/V0950/FUL
Comments No objections.
Application for erection of a building to accommodate a data centre with external plant, associated acoustic barrier and boundary fencing. Diamond House Road 13 P24/V1033/FUL
Comments No objections
 - (ii) **Applications determined by the Vale**
Permission for installation of canopies and meeting pods. Land adjacent to Building R108 P24/V0621/FUL
9. **Matters Arising not covered elsewhere on Agenda**
 - (i) **Parish Clerk Replacement**
Advert has been re-drafted and a closing date of 12 July included. The Clerk to circulate the advert to the two people who were interested.

10. Finance

(i) Expenditure

97. Tactical Facilities Management Ltd - removal of party rubbish	90.00
98. Mrs Morris - May salary	410.42
99. Mrs Morris - Chronicle 512	165.60
00. Nurture Landscape - plants at Chilton Field Way sign	732.00
01. Nurture Landscapes - Allotment carpark	1440.00
02. Nurture Landscapes - May POS	2216.30
04. Royal British Legion - Poppy wreath for D-Day Service	27.49
05. Jenks Oxford Ltd. - Avon Road trees	1170.00
06. OALC - Annual membership	332.86
07. Home Start Southern Oxfordshire - Donation	45.00
Total	6629.67

(ii) Income

SA Clothing Bank	87.56
Jupiter Play – donation for 3 rd August	<u>200.00</u>
	287.56

Balances

Treasurers Account	500.00
Instant Access	18561.83
Business Account	182348.36
Petty Cash	70.00

- (iii) The Parish Council approved the Annual Governance section of the Annual Return. Proposed by Mr Broad, seconded by Dr Berry and accepted by all.
- (iv) The Parish Council approved the Annual Return. Proposed by Mr Broad, seconded by Dr Berry and accepted by all.
- (v) The books have been returned from the Internal Audit, there were no matters arising. The Council thanked Mr Gibson. It was proposed and accepted by all that Mr Gibson be appointed Internal Auditor for 2024/25. It was agreed that in lieu of payment, the Clerk would purchase 12 bottles of wine.
- (vi) The overgrown allotment has been cleared; the Clerk will let the 2 new tenants know.
- (vii) Nurture have sent the quote for the annual herbicide treatment to the POS - 805.80 +VAT It was agreed to accept it, the Clerk will notify Nurture.
- (viii) Nurture have looked at the trees at 8 Potteries, the sycamore needs the crown reduced and the dead wood removed. The Clerk will obtain two further quotes.
- (ix) The box hedge on the corner of Spa Street has completely died from Box Blight and needs to be removed. Nurture have suggested that when it is removed the area is just seeded with grass. It was agreed, the Clerk will ask Nurture for a quote.
- (x) Website fee is due for renewal - 39.95. Agreed.

11. Village Hall Management Committee Report

Mr Broad reported that quotes are being sort for new curtains in the Village Hall (main hall); the blinds in the Community Room are to be replaced; a new cleaner has been employed; a Bookings Policy has been drafted and the next meeting will be on the 24th June. The Clerk forwarded a policy from Mr Clements to Mrs Launchbury.

12. Play Equipment Inspection

Mr King is due to do the next inspection. The monthly inspection for Chilton Field needs to be arranged as Mr Girling has stepped down.

13. Meeting Dates for next 12 Months

Prior to the meeting the list was circulated, the dates were accepted. The Clerk to circulate the dates to the County Councillor, District Councillors and VHMC Bookings. The Clerk to place the list on the website.

14. Correspondence

It was noted that a letter had been received from the Highways Engagement Team, the Team will enhance the quality of highways. A note on reducing the Risk of Domestic abuse to go in the Chronicle. The metal railings by the school were damaged by a car driver.

The Chairman closed the meeting at 9.00pm