

Present	Mr C Broad	Chairman
	Mr C Clements	
	Mr F Dumbleton	
	Dr M Hansard	
	Mr J King	
	Mr M Urso-Cale	
	Dr D Dewhurst	District Councillor
	Mrs M E Morris	Parish Clerk
	2 members of the public	

1. **Apologies for Absence** were received from Dr J A Berry.
2. **Declarations of Interest** None
3. **Minutes of the last meeting** were signed as a true record.
4. **Area Beat Officers' Report**
None. The Clerk has not received any emails from PCSO Deane recently. A recent break in in a paddock had been reported but there had been no response. Dr Moseley said he had been trying to contact PCSO Deane on behalf of Mrs Hillier but without any success. The Clerk will try contacting the Police & Crime Commissioner. There was a complaint re overgrown hedges on pavements, a note to be put in the Chronicle.
5. **Open Forum**
There was a complaint regarding dog poo on the playing field, a note to go in the Chronicle.
6. **District Council Report**
Prior to the meeting the monthly report had been circulated and put on the website. Dr Dewhurst noted that the first two phases of Valley Park have commenced but the increase in traffic at the new junction is causing problems.
The Vale is waiting to receive a planning application for the new Health Centre at Great Western Park. The Campus now believe that they own Downside so the lights will be able to be fixed.
7. **County Council Report**
None
8. **Planning**
 - (i) **Applications to be considered by the Parish Council**
None
 - (ii) **Applications Determined by the Vale**
Permission for public art installation. Fermi Ave/Eight Street roundabout P24/V0950/FUL
Permission for erection of employment building, with associated landscaping and carparking. Land to the south of Rutherford Avenue. Harwell Campus P23/V1253/FUL (Quad 3 building)
Permission for erection of two linked employment buildings with associated landscaping and car parking. Land south Curie Ave and west of Second Street. Harwell Campus P23/V1217/FUL
 - (iii) The Boundary Commission have proposed that for the Vale of White Horse District Council review, Chilton will become part of the Chilton, Blewbury and Upton ward and no longer be part of the Harwell and Blewbury ward. The Parish Council object to this proposal as the Council has strong links with the Campus. The Parish Council would like to see the status quo retained and that Severn Road should be included with Chilton. The Clerk will reply.
9. **Matters Arising**
 - (i) **Mr Girling resignation**

The Clerk notified the Vale of the Vacancy and a notice was put on the website. As there was no request for an election by 18th July, the Vale notified the Council that a Councillor can be co-opted. A notice to go in the Chronicle.

(ii) Reservoir Consultation

The Parish Council strongly object to this proposal by Thames Water, the Council feels that it is not justified and the problems of leaks should be fixed first. It will cause wildlife and ecological destruction. The Clerk will reply.

(iii) Adoption of Chilton Field roads

Ms Povolotsky emailed a map of the area involved and Ryan Moore from OCC emailed with an update that has been circulated.

(iv) Parish Clerk Replacement

Two copies of the job application were sent out, one application was received from Dr Jacqueline Berry who will be interviewed on Thursday 25th July.

10. Finance

(i) Expenditure

Cheques

08. Mrs Morris - June salary, expenses and postage	447.72
09. Mrs Morris - Chronicle 513	132.48
10. Landscape Group Oxford - May grass cutting	381.84
11. Nikki Kendal - Clearing the allotment	500.00
12. Sure Shutter Blinds - new blinds for Community Room	990.00
13. Tactical Facilities Management Ltd - May bins	77.33
14. Tactical Facilities Management Ltd - June bins	77.33
15. Mr Broad - New vacuum cleaner for Community Room	129.00
16. Mr Broad - Post box outside Community Room	23.99
17. Mr Broad - Cord pull for Community Room	2.50
18. Mr Gibson - 12 bottles of wine in lieu of payment for internal audit	131.88
19. Thames Water - Lower Road allotments	60.61
20. Nurture Landscapes - June POS	2216.30
21. Nurture Landscapes - Bollards at Roman Fields	1176.00
22. Landscape Group Oxford - June grass cutting	381.84
23. Mrs Morris - website renewal	39.95
Total	<u>6768.77</u>

(ii) Income

Paddock	450.00
2 Allotments	20.00
SA Clothing Bank	248.24
Magnox Grant	<u>500.00</u>
	1218.24

Balances

Treasurers Account	500.00
Instant Access	15409.03
Business Account	183536.73
Petty Cash	70.00

(iii) The Annual Return has been sent to the external auditor.

(iv) VAT has been claimed for October 2023 to March 2024 - £3522.07 and April 2024 to June 2024 - £27859.61

(v) Two further quotes for work on trees adjacent to 8 Potteries Lane have been received.

Jenks – reduce 1 – 1.5 metres of crown 315

Youngs - reduce 2 m of crown 200

Nurture – reduce entire crown by 20 – 30% 1750

It was agreed to accept the quote from Nurture as they were removing more of the tree.

- (vi) I have sent the Vale the account of expenditure on the new play equipment. Total income £131587.06, spent £128539.02, there is a balance of £3048.04 , however none of this is Sec 106 money as we only had £123201.36 from the Vale.
- (vii) I have completed the form to claim the Sec106 commuted sum for maintenance of play equipment - £52811.01
- (viii) Nurture had written to say that a resident had asked for the band of trees behind Chilton Field Way should not be cut back but left as a security measure. The Parish Council disagreed as access is needed to get to trees further round. The Clerk will let Nurture know that the area needs to be cut as per the maintenance schedule. The box hedge that appeared dead has greened up again, however it was agreed that the hedge should be removed as it probably has box moth which will keep coming back. The Clerk to ask for a price to remove the hedge and replace with suitable low growing shrubs and a price without shrubs.
- (ix) One of the springboard rockers has been broken, it is with Mr Broad, the Clerk will let Sawscapes know.

11. VHMC Report

Mr Broad reported that the VHMC are waiting for some quotes to come in for redecorating the Main Hall. GA Electric have quoted for an electronic key lock that can be fitted to the existing Village Hall door, the VHMC have accepted the quote and the Parish Council agreed. The revision of the Bookings Policy is in progress, should there be a request for nothing to be stuck on the walls? It has been agreed that deposits will be stopped for the next 6 months and there is to be a clause in bookings that the hirer is responsible for any damage. The next meeting is on 19th August.

12. Play Equipment Inspection

The folder and the form for Chilton Field are with Mr King. Dr Berry to do next the next playing field inspection and the Councillors on Chilton Field will do the Chilton Field one. The Clerk has asked RoSPA for an equipment check list for the play equipment. The Clerk will re-send the form from Mr Girling. The Clerk to ask The Landscape Group to strim round the tube slide and the rocker boards area.

13. Correspondence

- (i) Thames Valley Air Ambulance had written asking to site a clothing bank in car park. It was agreed not to accept.
- (ii) My Vision Oxfordshire have asked for a donation; the Clerk has asked if they have any clients in Chilton.
- (iii) Royal British Legion have written thanking the Parish Council for attending the Stone Service . Next years' service will be on 7th June.
- (iv) The householder in Middleton noted that she never has cars parked on Main Street. The trees in front of The Old Post Office are causing a problem in Main Street, Mr Dumbleton has reported it on Fix my Street. OCC says they have written to the landowner but no letter has been received. The Clerk will contact Natalie Weston of the Highways Engagement Team to make a visit.
- (v) Mr Broad said that he and Mr Clements are looking into the use of a robot mower on the large Public Open Space in Chilton Field.

The meeting closed at 9.40pm