

Present	Mr C Broad	Chair
	Dr J A Berry	
	Mr F Dumbleton	
	Mr C Clements	
	Mr M Urso-Cale	
	Dr M Hansard	from 9.00pm
	Dr D Dewhurst	District Councillor
	Mrs M E Morris	Parish Clerk
	3 members of the Public	

1. **Apologies for Absence** were received from Mr R Girling, Mr J King and Ms S Povolotsky County Councillor.
2. **Declarations of Interest** None
3. **Minutes of the last Meeting** were signed as a true record.
4. **Area Beat Officers Report**  
None
5. **Open Forum**
  - (i) Prior to the meeting Dr Moseley had sent an email regarding Warm Welcome as they had received an invoice for hire charges. It was explained it had been sent out in error and that the new rates have not yet been drawn up. Once the new rates are agreed then Warm Welcome will be notified. Dr Moseley said the VHMC website showed a committee, however the website is out of date and will be amended once the VHMC is in a better position.
6. **District Council Report**

Prior to the Meeting the monthly report was circulated and put on the website. Dr Dewhurst updated the position on Great Western Park Health Centre. Initially the Sec 106 agreement did not include provision for a 3<sup>rd</sup> party to build and develop the Centre, a Deed of Variation to Sec 106 has been made so that transfer of the land and money can be made to the Vale. A planning application should soon be submitted for 950 sq m this a third bigger than the original application. It will take 3 – 6 months before the application is permitted. It is hoped that construction will start early next year and take 12 months to complete. The Centre is just for Great Western Park and there will be separate facilities for Valley Park.
7. **County Council Report**

The monthly report was circulated.
8. **Planning**
  - (i) **Applications to be considered by the Parish Council**

Application for replacement of existing conservatory with single storey extension. 100 Chilton Field Way P24/V0440/HH

**Comments**  
No objections  
Additional information received regarding the Waste Transfer Station application. MW.0166/23

**Comments**  
No further comments.
  - (ii) **Applications determined by the Vale**

Permission for the partial demolition of Building R1 and erection of an extension to Building R1 for laser facility (Class E(g)) Building 1 RAL P23/V2546/FUL

Refusal for outline planning application for a proposed new 60 bedroom motel associated access, car parking and landscaping with all matters reserved. Land at the A34 Chilton interchange. P23/V2684/O  
 Permission for loft conversion including installation of 1No linked pitch-roof dormer to the rear elevation & 3No pitched roof to the front elevation, to form additional habitable space 1 Roman Fields Way  
 P23/V2860/HH

**9. Matters Arising from the last meeting not covered elsewhere**

(i) Church Hill

The report re the Church Hill suggestion has been sent to Mark Francis asking for the white line on edge of road to be repainted.

(ii) New Play Equipment Working Group

Mr Urso-Cale reported that the installation of the new equipment is progressing well, the electrician is coming to connect the Sutu wall, the Heras fencing to stay up until the equipment has had its post installation inspection. The Sec 106 money has been received. A new spring is to be fitted to toddler area gate, cost £209. The Clerk has received the Sec 106 form to be completed for the commuted sum of money for equipment maintenance, £52,811.01. As the commuted sum is over £20k a 3<sup>rd</sup> Party Funding agreement will be needed to be signed. It was proposed by Mr Urso-Cale that Mr Boad and Mr Clements be the signatories on the 3<sup>rd</sup> Party Funding agreement. This was agreed by all.

**10. Finance**

(i) Expenditure

Cheques

67. Mrs Morris - February salary + postage	422.42
69. Mrs Morris - Chronicle 508	231.84
70. Tactical Facilities Management Ltd - January litter bin emptying	96.66
71. Nurture Landscapes Ltd. - January POS	2216.30
72. Mrs Morris - Postage	12.70
73. Nurture Landscapes Ltd - February POS	2216.30
74. Tactical Facilities Management Ltd. - February litter bin emptying	77.33
75. Mrs Morris - Chronicle 509	132.48
<b>Total</b>	<b><u>5406.03</u></b>

Petty Cash

Nil

(ii) Income

All Saints' Church – Payment for Chronicle entries	386.40
SA Clothing Bank – January	134.28
1 Allotment	17.56
P Boot – paddock	450.00
SA Clothing Bank – February	60.50
Sec 106 Play area funds	116295.07
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	<b><u>117343.81</u></b>

Balances

Treasurers Account	500.00
Instant Access	156446.12
Business Account	181287.04
Petty Cash	70.00

(iii) Bank account, still to be actioned.

(iv) Two quotes were received for the overgrown shrubs by the tube slide, £350 and £120. It was agreed to accept the quote for £120.00

- (v) Avon Road trees have been cut back.
- (vi) It was reported that 14 bollards were broken on Roman Fields, it will cost £980 to replace them. The quote was accepted. The Clerk to notify Nurture.
- (vii) OPFA membership due - £47.00. It was agreed to renew.
- (viii) Seven applicants applied to rent the Charity paddock, use of the paddock ranged from keeping a horse, exercising dogs, keeping chickens and possibly growing vegetables. It was agreed to rent it to Heather Lea who will keep a horse in the paddock. The Clerk will write to all the applicants.

**11. VHMC Report**

There was a meeting on 25<sup>th</sup> March. A post box has been put up outside the Community Room; a third quote for the Village Hall doors is being sort; the Clerk will write to the Toddler Group re non payment of hire charges; Warm Welcome had been sent an invoice for charges, it was explained that this was a mistake. No further news regarding booking systems. John Smith met with Carol from Regal Cleaning and went over what is done. The septic tank has been emptied. Chris Broad and John Smith have carried out an Annual Inspection of both halls and will work through some of the maintenance items on the list. Debra Dewhurst had several queries re the accounts, to let the Clerk have a list of the questions and the Clerk will contact Andrew Coate.

**12. Play Equipment Inspection**

Mr Dumbleton had carried out the inspection. He noted that the inspection forms needed to be changed as there was the new equipment. The Clerk to contact Sawscapes for an inspection check list.

**13. Agenda for Annual Parish Meeting**

The Annual Parish Meeting will be held on 17<sup>th</sup> April. There were slight changes to the Agenda, Chronicle Comments will be removed and Finance to be an item. Village Hall Report and Independent Representative on VHMC to be combined into VHMC Annual Report.

**14. Correspondence**

- (i) Mr Broad had attended a meeting at the Campus, the area around the war memorial is to be landscaped as the site needs to be dignified, Royal British Legion are involved with the re-design of the memorial. The Campus are aware of the need for loudspeakers for the Stone Service but it is the responsibility of RBL.
- (ii) Mr Dumbleton had attended a Parish Transport Representatives meeting, the documents from the meeting to be circulated.
- (iii) Gigaclear had written asking if they could arrange a meeting regarding fibre broadband to the Village. The Clerk to contact them to arrange a date for a combined face to face and virtual meeting.
- (iv) There is to be the Ampifest music festival on 3<sup>rd</sup> August, it was agreed to donate £500.0 from the Charity account.
- (v) There had been considerable correspondence regarding the flooded underpass, the underpass now has barriers at both ends to make it impassable.
- (vi) The Clerk announced that she would be retiring, OALC have a template for advertising for Clerks and can also advertise in the monthly Updates. The vacancy also to be advertised in the Chronicle.

The Chairman closed the meeting at 9.30pm