

The Parish Council of Hargrave

Clerk:
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Dear Councillor

12th May 2020

You are hereby summoned to attend, and members of the public and press are welcome to attend, the **Annual Meeting** of Hargrave Parish Council to be held on Monday 18th May 2020 at 7.30 p.m. to transact the business below. This meeting is being held 'remotely' as permitted by The Local Authority and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

All documents and written reports referred to at the meeting will be available on the Hargrave Parish Council website by 6pm on the day of the meeting.

Join Zoom Meeting
<https://us02web.zoom.us/j/82268588307?pwd=Q1lmTGJVdzJDMThGZ3Fra2pacHR0QT09>

Meeting ID: 822 6858 8307
Password: 2dPGsh

Yours faithfully

J Hodgson

Ms J L Hodgson
Clerk to the Council

AGENDA

- 20-1 To elect a chairman for the year 2020-2021 and accept the verbal declaration of office
- 20-2 To elect a vice chairman for the year 2020-2021
- 20-3 To receive apologies for absence
- 20-4 To approve the Minutes of the meeting held 2nd March 2020
- 20-5 To adopt the proposed Virtual Meeting Policy
- 20-6 To review and re-adopt Standing Orders & Financial Regulations without amendment
- 20-7 To review the inventory of land and assets to confirm it is accurate (emailed to councillors)
- 20-8 To review and confirm the arrangements for insurance cover in respect of all insured risks and approve the premium for payment at £224.51
- 20-9 To agree the Council's membership of any outside bodies (i.e. NCALC, Northants ACRE) and approve payment of subscriptions if appropriate
- 20-10 To review the Council's complaints procedure and confirm it is fit for purpose
- 20-11 To review the Council's procedures for handling requests under the Freedom of Information Act and Data Protection Act.
- 20-12 To note the S137 (Local Government Act 1972) limits for the year ahead (£1530.88; £8.32 per elector)

20-13 To set the date and time of ordinary meetings for the year ahead: 6th July, 7th Sept, 2nd Nov, 4th Jan 2021, and 1st March

20-14 To appoint members to specific areas of interest:

- a. Footpaths
- b. Village maintenance including highways
- c. Community & road safety
- d. Financial internal control
- e. Village Hall Management Committee

20-15 To confirm the councillor appointment to the Wind Farm Trust (Cllr Farrington)

20-16 To nominate a councillor to be a member of the Joint Action Group for East Northants Central

20-17 To receive any declarations of interest in the following agenda items

20-18 Public Speaking Time: To receive any questions or comments from the public and items to be placed on the Agenda for the next meeting. (Maximum of 15 minutes)

20-19 To receive written reports from Northants County Councillor and East Northants District Councillor

20-20 Financial Matters

- a. To approve payment of the cheques presented
- b. To receive a financial report from the Clerk
- c. To receive and consider the Internal Audit Report
- d. To receive, approve and adopt the accounts for 2019-2020
- e. To complete the Annual Governance Annual Return section 1
- f. To approve and adopt Annual Governance Annual Return section 2
- g. To making a resolution that the Council is exempt from External Audit & authorise the signing of the declaration for submission to PKF Littlejohn
- h. To consider a letter received with a proposal to buy the Triangular Field from the Parish Council

20-21 Planning Matters

- a. To determine the Council's response on the following planning applications
- b. To ratify the Council's decision of planning applications determined outside of the meeting

20/00332/PDU Change of use and associated operational development to create 5 dwelling houses (Schedule 2, Part 3, Class Q) at Brickworks Farm Church Street

20/00278/FUL Detached workshop and storage outbuilding to the rear of the site at Land Adj 4 Moor Cottages Nags Head Lane

- c. To note planning decisions made by East Northamptonshire Council
- d. To note a resident's concerns re advertising of planning matters re 20/00332/PDU above
- e. To determine whether the Council has any comment to make on the Thurleigh Neighbourhood Plan Consultation

20-22 To receive and note the annual statement from the Non-Ecclesiastical Herdsman Charity

20-23 To receive correspondence from the Solicitors regarding the Hoggin Ditch and to agree next steps

20-24 Village Infrastructure – to receive reports and agree next steps as appropriate

- a. To receive any reports re Rights of Way
- b. To receive an update re surface water flooding issues (Minute 19.127 refers)

20-25 To receive any reports re community and road safety

20-26 To note the list of correspondence received and agree next steps, if any

20-27 To note the date of the next scheduled meeting (6th July) and identify agenda items for future meetings