

## **Minutes of the Parish Council Meeting of Hargrave Parish Council Held on Monday 4<sup>th</sup> November 2019 in Hargrave Village Hall**

Members present:  
Cllr J Brotherton in the Chair

Councillors  
D Farrington H Jones H West  
Clerk- Ms J Hodgson

0 members of the public were present.

The meeting started at 7.30pm

### **19-70 Apologies for absence**

In the absence of Councillors Gunthorpe and How it was **RESOLVED** that Councillor Brotherton be elected Chairman for the duration of the meeting.

It was **RESOLVED** that the reason for absence for Councillors Clarke, How and Gunthorpe be approved.

### **19-71 Minutes**

**RESOLVED:** that the Minutes for the meeting held 7<sup>th</sup> October 2019 be approved and signed by the Chairman.

### **19-72 Declaration of interests**

No declarations of interest were made.

### **19-73 Public Speaking Time**

There were no speakers.

### **19-74 Report from NCC & ENC Councillors**

NCC Councillor Hughes had not provided a report. A written report from ENC Cllr Howell was to be circulated to all councillors. In addition, Councillor Howell spoke about the progress of the structural change order in Parliament and the potential impact of a General Election. Councillor Howell advised that there were no grounds to 'call-in' the application for two properties at land adjacent to Rectory View.

### **19-75 Candidacy at the May 2020 election**

The democratic benefits of a contested election for parish councillors was discussed. It was agreed that councillors should chat to people at village events to encourage them to stand for election. NALC posters can be used on the noticeboard, website, village events and in the Hargrave Herald to encourage candidacy.

## 19-76 VE DAY 8<sup>th</sup> May 2020

It was noted that the Village Hall Committee were arranging a Hog Roast and dance event on Saturday 9<sup>th</sup>. The flower festival and displays would be held in the church on the 8<sup>th</sup>. The arrangements suggested the Queen's pageant master for a toast at 3pm with bugle playing were considered.

It was **RESOLVED** that the Parish Council would fund refreshments for the 3pm toast with a budget of £200.00 set for this purpose. The aim would be to have the toast by the war memorial.

Councillor Jones will look to arrange for drinks for the toast on a sale or return basis. Councillor Brotherton will provide the soft drinks.

Councillor Brotherton is working on a timeline of Parish Council history for a display. It was suggested that there could also be a display of the Neighbourhood Plan progress to date.

It was suggested that older members of the village could be interviewed about their memories from VE Day and recorded interviews could be screened on a loop. Councillor West agreed to see if her family could assist with this.

## 19-77 Financial Matters

a. Cheques for payment

**RESOLVED** that the following payments be authorised.

100881	Poppy Appeal – LGA 1972 s137	£60.00
100882	J Hodgson – 1 x salary & Expenses LGA 1972 s111 & s112	£213.26

- b. Financial report from the Clerk - As at 14th October 2019 (the latest bank statement) the Council had an available cash balance of £15136.92. The second half of the precept was received at the end of September. The second quarter PAYE payment was made in October. A VAT reclaim has not been made so far this year as the VAT incurred has been low as there have been minimal expenditure.
- c. Updated Financial Regulations from NALC – it was noted that the Council utilised the model regulations issued by NALC and revised version had been released. It was **RESOLVED** that the updated model Financial Regulations be adopted.
- d. Budget for the year 2020- 2021 – After consideration of anticipated expenditure, especially ongoing grass cutting and hedge work costs, it was **RESOLVED** that the budget of £7500.00 be approved as shown in Appendix A.
- e. Precept for 2020-2021 - **RESOLVED** that the precept be increased by £200.00 to £7000.00 and that a precept demand under s41 of the Local Government Finance Act 1992 be issued to be issued to East Northamptonshire Council for £7000.00 for the year 2018/19 as Hargrave Parish Council has calculated that the budget requirement, as calculated in accordance with s50 of this Act, is £7500.00. The balance of the budget is to be met from reserves as required.
- f. Pay as You Go dongle for use in the village hall - after consideration it was agreed that the Parish Council would not purchase a PAYG dongle at this time.

- g. Maintenance contract for the Speed Indication Sign – It was agreed that the Council does not require a maintenance contract

### **19-78 Planning Matters**

- a. Planning applications

**19/01596/PDU** Change of use of agricultural barns to Residential (C3) 2 dwellings (GDPO Schedule 2, Part 3, Class Q) (resubmission of 19/00753/PDU) at Hargrave Lodge Farm Shelton Road

**RESOLVED** The Council is conscious that this development is in open countryside and unnecessary development should be avoided.

However, notwithstanding the above, the Council recognises that the barns proposed for redevelopment are no longer required for agricultural purposes and are otherwise derelict. Providing the redevelopment does not increase the existing footprint of the buildings in any way and appropriate diligence is applied when considering the highways access and the impact on other road users, the Parish Council does not object to the proposal.

- b. Planning Appeal 19/00454/FUL Erection of two dwellings (amended proposal) at Land Adjacent Rectory View Church Road

It was **RESOLVED** that the Council did not have any new comment to make.

- c. Planning decisions made by East Northamptonshire Council - It was noted that planning consent had been issued in the case of 19/01421/LDP.

### **19-79 Neighbourhood Plan steering group**

The report that forms Appendix B was received.

### **19-80 Village Infrastructure**

- a. Boundary between the track and land adjacent to Rectory View - Further to Minute 19-67 it was noted that the documentation used to determine the boundary had not been received. It was also noted that the Land Registry had advised that they do not hold any information regarding protective covenant shown on the charges register for the track.
- b. Rights of Way – It was reported that the markers and post on NA14 were in a terrible state and should be reported to Northants Highways.

### **19-81 Community and road safety**

- a. 'What the Flood' campaign - it was agreed that the Parish Council would not participate in the Environment Agency's campaign

It was reported that water is frequently coming up through the drains outside Acacia House and Rectory View (Church Road). It has been reported that foul water is coming up outside the new houses on land adjacent to Rectory View. The manhole covers outside Cobbler Cottage (Church Street) are being lifted by water and moved aside leaving the hole part open. This is to be reported to Northamptonshire County Council.

- b. Neighbourhood Watch – An offer from the area co-ordinator to attend a council meeting was considered and it was agreed that a council meeting was not the best forum and that the Annual Parish Meeting may be a better option.

### 19-82 Report from the village hall committee representative

The plans for the VE Day celebrations had already been noted. The Committee is looking to acquire a new village notice board.

### 19-83 Report from Wind Farm Trust representative

It was noted that the Trust has the latest tranche of funds for release.

### 19-84 Correspondence list

The list that forms appendix C was received and noted. No further action was required.

### 19-85 Next scheduled meeting

The next scheduled meeting will be on 6<sup>th</sup> January 2020

Meeting closed at 9.13 pm.

**Chairman**

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**Appendix A**

### Budget for 2020 – 2021

<b>EXPENDITURE</b>		<b>Proposed Budget</b>
Admin costs:		<b>615.00</b>
Audit	130.00	
Insurance	240.00	
NCALC		
membership	210.00	
ICO registration	35.00	
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	615.00	
Staff costs		<b>3000.00</b>
Office costs		<b>150.00</b>
Election expenses		<b>500.00</b>
Lighting - power		<b>320.00</b>
Lighting - repairs		<b>500.00</b>
Section 137		<b>60.00</b>
Training for cllrs/clerk		<b>200.00</b>
Grants		<b>0.00</b>
Neighbourhood Plan		<b>500.00</b>
Hedge & track works		<b>455.00</b>
Grass cutting		<b>200.00</b>
Misc/contingencies:		<b>1000.00</b>
<b>TOTAL</b>		<b>7500.00</b>

### Neighbourhood Plan Steering Committee: Monthly Update – November 1st, 2019

1. The last month has been busy, with the Steering Committee producing and delivering the questionnaires to every home in the Village. Thanks to Jenny H for enabling additional copies to be download from the website.
2. At the time of writing some 30 copies of the questionnaires have already been returned through the post-bin outside the Village Hall. More returns might be expected over the time ahead, or through the door to door collection which is scheduled in the coming week.
3. Feedback to the village residents through a “town hall meeting” in the Village Hall is being planned for the 9th December.
4. The display boards have been received from Stanwick with grateful thanks and the VHC have kindly consented to their storage in the lobby of the Hall.

#### Next Steps

- Collect the questionnaire, collate and analyse the results – end November.
- Beyond the questionnaire: A village Neighbourhood Planning meeting will follow the collation of results – likely end November. (Materials will need to be purchased for that event.)
- Establish the principles of Hargrave’s Neighbourhood Plan from the questionnaire results.

#### List of correspondence received

1. Email: Northants Highways weekly list of schemes 13<sup>th</sup> Sept 19
2. Email: Consultation on the future of the Evelyn Wright House Older People’s Care Home 2019
3. Email: Consultation - Proposed changes to the Council's Fair Contributions Policy
4. Email: Consultation - East Midlands Airport Future Airspace Programme
5. Email: Latest news from the Information Commissioners Office 5<sup>th</sup> Sept 2019
6. Email: Northants Highways weekly list of schemes 6<sup>th</sup> Sept 19
7. Email: Northants CALC mini eUpdate (circulated to Councillors)
8. Email: Review of Polling Districts, Polling Places and Polling Stations – Phase 2 (circulated to councillors)
9. Email: Consultation - East Midlands Airport Future Airspace Programme (reminder email)
10. Email: Northants CALC mini eUpdate 20<sup>th</sup> September 2019
11. Email: Northants Highways weekly list of schemes 20<sup>th</sup> Sept 19
12. Email: Details of CPRE planning road show 10<sup>th</sup> October 2109
13. Email: Consultation ‘Help us understand your priorities’ (circulated to councillors)
14. Email: Northamptonshire Police, Fire & Crime Commissioner newsletter September 2019
15. Email: Northants Calc eUpdate Sept-Oct 2019 edition (circulated to councillors)
16. Email: Consultation - Weight Management Service for Adults 2019
17. Email: Press release re Flu vaccine
18. Email: Northants Highways weekly list of schemes
19. Email: Northants CALC mini eUpdate 25<sup>th</sup> October 2019 (circulated to Councillors)
20. Email: Northants Highways weekly list of schemes 25<sup>th</sup> October 2019
21. Email: Details of the Environment Agency campaign: What the Flood? (circulated to councillors)
22. Email: Northants CALC Budget Information 2020-21 (circulated to Councillors)