

Minutes of the Parish Council Meeting of Hargrave Parish Council
Held on Monday 10th January 2022 at Hargrave Village Hall

Members present:
Cllr J Gunthorpe in the Chair

Councillors
D Farrington C Jones M Leonard M Newcombe H West
Clerk- Ms J Hodgson
NNC Councillors Levell and Wilkes
4 members of the public

Meeting started at 7.30pm

21-102 Apologies for absence

Apologies were received from Councillor Brotherton. Apologies were received from NNC Councillor Howell.

21-103 Minutes

RESOLVED: that the Minutes for the meeting held 13th December 2021 be approved and signed by the Chairman.

21-104 Declaration of interests

There were no declarations made.

21-105 Public Speaking Time

A landowner raised issues regarding the Neighbourhood Plan.

Two residents raised concerns regarding the ongoing problems of surface water flooding on Church Road.

21-106 Report from North Northants Councillors

Councillors Levell and Wilkes highlighted various matters relating to North Northamptonshire Council and the unitary area.

21-107 Financial Matters

a. Payment schedule **RESOLVED** that the following payments be authorised to be made via BACS.

Payee	Amount
J Hodgson 2 months salary including approved additional hours (Min 21-94 b) & 1 month Zoom	£573.79

General Power of Competence adopted May 2021.

a. Financial report from the Clerk – as at 31st December the Council held £9472.19 as revenue funds and £10198.52 in ring fenced reserves. The ringfenced reserves in the deposit account has received £0.63 interest. The second deposit account to hold the

Herdsman Charity dividends has been opened. Direct debits for the electricity for the street lights continue on a monthly basis.

It was noted that there will be an invoice for elections costs totalling £32.93 but this is yet to be received. A sum representing the additional staffing costs approved at the December meeting will be moved from the Neighbourhood Plan budget cost heading to the staffing cost heading as the additional hours worked were primarily connected to the Neighbourhood Plan.

- b. Budget for the civic year 2022-2023 - A draft budget had been circulated to all councillors prior to the meeting. **RESOLVED:** that a budget of £7500.00 for the year 2022-23 be set as designated under the cost headings shown in Appendix A
- c. Precept for the year 2022-2023 – **RESOLVED:** that a precept demand under s41 of the Local Government Finance Act 1992 be issued to be issued to North Northamptonshire Council for £7500.00 for the year 2022/23 as Hargrave Parish Council has calculated that the budget requirement, as calculated in accordance with s50 of this Act, is £7500.00.

It was agreed that should additional costs be incurred in connection with the Neighbourhood Plan above the budget, the Parish Council would utilise reserves.

- d. Annual review of Risk Assessments – **RESOLVED** that the 'Financial & Governance', 'grit bin' and 'speed sign' risk assessment documents are fit for purpose without amendment subject to a minor amendment to the Financial & Governance Risk Assessment to improve clarity.

21-108 Planning Matters

- a. Planning applications – None
- b. Planning decisions made by North Northamptonshire Council

Consent

NE/21/01578/VAR Variation of condition 2 Pursuant to Application Reference Number: NE/21/00829/FUL: Detached dwelling of a smaller size, with attached garage, Condition 2 – Plans at High House, Raunds Road

Withdrawn

NE/21/01382/FUL Erection of residential dwelling at Grange Farm Church Road

- e. Anglian Water's response re capacity assessments – received via email 16 November 2021

"Thank you for your email regarding a capacity assessment for the proposed development NE/21/01382/FUL Erection of residential dwelling at Grange Farm Church Road.

Anglian Water responds to all major applications of 10 dwellings or more and 500sqm of non-residential development. Upon receipt of the consultation email from the Local Planning Authorities we will check if the applicant is proposing to connect to our network. If the proposed method of foul and surface water disposal doesn't not relate to Anglian Water network, we would reply advising that we are unable to comment as this would be outside of our jurisdiction to comment and that case officer should seek to get comments from, LLFA, EA and Internal drainage board.

For any applications where the proposed development is are under threshold as such this one, we will provide comments upon receipt of the case officer's request outlining their drainage concerns.

Our engineers when carrying out their capacity assessment they take into account the additional foul flows from the development to be discharge into our network. They also take into account the existing developments as well any incidents of flooding that are network capacity related incidents. The available capacity within the network and within our water recycling centre will be dependent upon the development proposal, location of any connection point and proposed discharge rates proposed by the applicant.

I have checked the submitted documents on North Northamptonshire Council website and there is no drainage strategy submitted with this application, therefore we are unable to carry out a full assessment. The applicant would need to submit their proposed drainage strategy to the case officer who will then consult Anglian Water if required outlining their drainage concerns.

Anglian Water had no incidents of flooding reported that are related to our network in the area. Please note we don't take into account the incidents of flooding that are not related to capacity in our network such as blockages caused by non-flushables, tree roots, operational maintenance issues. In heavy rainfall surface water often gets into the sewer network and may cause flooding as our foul network which can become over helmed with the sudden surge of surface water. This surface water should not be in the network, and the sewers are not designed to accept this additional flow."

The Parish Council was disappointed with this response and the apparent lack of support.

It was agreed that on future relevant planning applications the Parish Council should request clarification on the sewer connection, its capacity and any other associated issues that the Parish Council thinks the planning officers should consider.

d. NNC Draft Statement of Community Involvement – the Parish Council did not have any comment to make.

21-109 Neighbourhood Plan

a. Arrangements for Neighbourhood Plan steering group meetings [item requested by member of the public]

A parish or town council may choose to establish an advisory committee or sub-committee as detailed in <https://www.gov.uk/guidance/neighbourhood-planning--2> together with "The terms of reference for a steering group or other body should be published and the minutes of meetings made available to the public." The Terms of Reference for the Hargrave Neighbourhood Plan Steering Group were approved in May 2019 and the Minutes have been made available on the Parish Council website. Anyone wanting information on how to become involved with the steering group or attend a meeting could have asked the Parish Council or contacted a member of the steering group and on occasions individuals who were not members of the steering group did attend a meeting.

b. Next steps for the draft Neighbourhood Plan following the publication of the Examiners report

It was noted that a steering group meeting had been held on 5th January 2022 and the notes form Appendix B to this Minute. It was agreed the aim of the Parish Council was to achieve a Neighbourhood Plan that the Parish Council wants and believes reflects the majority wishes

of the parish. Cllr Wilkes commented that it was historically difficult to get a Plan to Referendum and Examiners frequently made modifications to Plans.

It was suggested that the Parish Council may wish to consider obtaining a separate report on higher level planning policies the Parish Council could rely on in the event the Plan did not proceed to Referendum. It was suggested that a different independent planning consultant could be instructed for this purpose.

It was agreed that a meeting with NNC Planning Policy should be arranged and advice sought from Kirkwells.

21-110 Village Infrastructure

- a. Street lamps – a suggestion from a resident to switch off the street lamps for a period in the night time on grounds of climate change mitigation was considered. It was **RESOLVED** that the Parish Council would not pursue this idea further as the street lamps were fitted with LED bulbs thereby using minimal power and in parts of the village the street lamps added security to properties.
- b. Church Street and BT lines – It was noted that some properties did experience difficulties with their BT connection. It was agreed that this was a matter for individual residents and BT to resolve.
- c. Northants CALC Asset Mapping Project - it was noted that N CALC had secured funding for this scheme, which primary aim was to map of assets and services owned by the Unitary Authority and any assets of social value in an area and to create a Comprehensive Register. **RESOLVED** The Clerk with the support of Councillor Newcombe would represent Hargrave in this project.

21-111 Community and road safety

- a. Cambridgeshire Classic Event (cycle race) – it was noted that this would pass through Hargrave on 26th March
- b. Hargrave Emergency Plan – **RESOLVED** that once the persons to be named in the Plan have provided their consent, the completed document should be circulated to councillors via email before submission to the Emergency Planning Team.
- c. Flooding reporting – the Council was disappointed to learn that flood events in Hargrave should be reported on via <https://www.floodtoolkit.com/emergency/report-flood> as well as any other reporting methods such as Street Doctor as the 'Flood and Water Management' does not appear to have any records of the number of reports made in the past 2 years.

RESOLVED That a letter be sent to North Northamptonshire Council stating that there was too much bureaucracy, outlining the flood incidents experienced over the past 2 years and demanding a resolution to the infrastructure problems as flooding was occurring on a frequent basis. In addition, the Parish Council required answers as to why the development of Primrose Way had not included a condition for the provision of kerb stones on Church Road.

- d. Sharnbrook School bus stopping on the B645 – it was reported that the school bus was now stopping twice a day on the B645 near the nursery. Parish councillors agreed that this was causing a public safety issue and it was **RESOLVED** that Bedfordshire Local Education Authority should be informed accordingly.

21-112 Village Hall Committee

- a. Report from the village hall committee representative – it was reported that cracks had appeared in the wall between the original part of the building and the extension. The Committee would be monitoring the situation.

21-113 Report from the Wind Farm Trust representative

There was no report to give.

21-114 Strategic Town & Parish Forum

RESOLVED: That Councillor Leonard would be the Parish Council representative at these events.

21-115 Correspondence list

The list that forms Appendix C was noted. No further action was required.

21-116 Date of the next scheduled meeting

The next scheduled meeting will be on 7th March 2022.

Meeting closed at 8.48pm

Chairman

Appendix A

Budget for the year 2022-2023

EXPENDITURE 2022-23

Admin costs	832.00
Staff costs	3310.00
Office costs	250.00
Election expenses	0.00
Lighting - power	500.00
Lighting - repairs	400.00
Section 137	0.00
Training for cllrs/clerk	200.00
Grants	0.00
Neighbourhood Plan	500.00
Hedge & track works	500.00
Grass cutting	400.00
Misc/contingencies:	<u>608.00</u>
TOTAL	<u>7500.00</u>

Notes to Neighbourhood Plan working party Meeting held 5th January 2022 on Zoom

In attendance: Janice Brotherton, Jonathan Gunthorpe, Martyn Leonard, Nick Pollard, Clive, Jones, Mary Newcombe, Helen West, Ros Shepard and Jenny Hodgson

Following the Parish Council meeting on 13th December 2021, the purpose of this working group meeting was to identify what questions could be posed to Kirkwells, North Northamptonshire Council planning policy officers and the Neighbourhood Plan examiner.

It was suggested that the opinion of Kirkwells should be sought on:

1. The intent of the Plan was to reflect the views expressed during the consultation process and the examiner had struck out parts of the plan that reflected those views.
 - Does the examiner have the right to do this?
 - How can the deleted sections be put back?
2. Apparent inconsistencies with other Made Plans
 - E.g. Policy HN7 is struck out but this type of policy is included in other Made plans in Northamptonshire and Kirkwells had said it was reasonable to include such a policy.

Settlement boundary: there was a lengthy discussion examiners comments on the settlement boundary. The settlement boundary in the plan had been drawn to offer a number of possible development sites. Was the examiner implying that the Plan should prescribe an exact number of sites to build 6 new dwellings and no other potential sites?

The Village Neighbourhood Plan had been written to reflect the majority views of the residents. Clarification is required on why this not permissible.

It was considered desirable to have the sustainability policies and sections on traffic flow within the Plan so that it can be referenced by the Parish Council in correspondence with higher level authorities.

Recommended actions:

1. Seek clarity on the function of the settlement boundary and the examiners intent in his report especially para 76.
2. Seek clarification on whether the settlement boundary could be added back to the plan after it had been redrawn. Identify processes that would be required.
3. To seek advice on the number of properties specified for development as a number of properties had either been completed or granted permission since the start of the plan process.
4. Seek clarity on why the principle of adequate infrastructure was thrown out.
5. Arrange a meeting with North Northamptonshire Council planning policy officers to solicit their views on these issues

Correspondence list 26th October 2021 to 4th January 2022

This list is comprised of generic or informational emails sent by other organisations and Councils rather than listing correspondence with members of the public. A separate list of correspondence with members of the public or correspondence on specific matters with other bodies is not maintained.

1. Email: N CALC Anti Bullying Week 15-19 November 2021 Events (circulated to councillors)
2. Email: N CALC Friday mini eUpdate 29/10/21 (circulated to councillors)
3. Email: Weekly Schemes Works Programme For Councillors 08/11/21
4. Email: Update from the Leader of North Northamptonshire Council #11 (circulated to councillors)
5. Email: November newsletter from Northamptonshire Police, Fire & Crime Commissioner (circulated to councillors)
6. Email: N CALC Friday mini eUpdate - 05/11/21 (circulated to councillors)
7. Email: N ACRE Food 4 Heroes - Christmas Meals
8. Email: N CALC Friday mini eUpdate - 12/11/21 (circulated to councillors)
9. Email: Queens Green Canopy funding streams
10. Email: N ACRE Parish Council Members -November E-Bulletin (circulated to Councillors)
11. Email: Press release: Hunsbury Hill gets fruity this autumn with a new community orchard
12. Email: Update from the Leader of North Northamptonshire Council #12 (circulated to councillors)
13. Email: Training: Understanding Your Governing Document (circulated to Councillors)
14. Email: N CALC Friday mini eUpdate - 19/11/21 (circulated to councillors)
15. Email: NCALC Friday mini eUpdate - 26/11/21 (circulated to councillors)
16. Email: Details of Northamptonshire Community Foundation Winter Well-being appeal
17. Email: Invite to Raunds Town Mayor's Family Carol Service - 8th December 2021
18. Email: Update from the Leader of the Council #13 (circulated to Councillors)
19. Email: N CALC Friday mini eUpdate - 03/12/21 (circulated to Councillors)
20. Email: Reminder - Invitation to the Police, Fire & Crime Commissioner Virtual Councillor meeting on Monday 6th December at 6pm Via Microsoft Teams (circulated to Councillors)
21. Email: Latest news from the ICO
22. Email: Northants CALC eUpdate - Nov/Dec 2021 (circulated to Councillors)
23. Email: Weekly Schemes Works Programme For Councillors 09/12/21
24. Email: NNC Community Grant Funding
25. Email: Invite to Raunds Community Burns Night Dinner - 28th January 2022
26. Email: NC - Additional Sites for On-Street Electrical Vehicle Charging Points (circulated to Councillors)
27. Email: Northants CALC Training Newsletter (circulated to Councillors)
28. Email: NCALC North Northamptonshire Council grant scheme is open
29. Email: Parish Council Members - December 2021 Ebulletin (circulated to Councillors)
30. Email: Police, Fire and Crime Commissioner launches budget consultation (circulated to Councillors)
31. Email: Weekly Schemes Works Programme For Councillors
32. Email: NCC Update from the Leader of the Council (circulated to Councillors)
33. Email: Latest news from ICO
34. Email: N CALC Friday mini eUpdate - 17/12/21 (circulated to Councillors)
35. Email: December Newsletter from Northamptonshire OPFCC (circulated to Councillors)
36. Email: Draft Statement of Community Involvement - published for consultation (circulated to Councillors)
37. Email: NCALC Friday mini eUpdate - 24/12/21 (circulated to Councillors)