

**Minutes of the Parish Council Meeting of Hargrave Parish Council**  
Held on Monday 6<sup>th</sup> September 2021 at Hargrave Village Hall

Members present:  
Cllr J Gunthorpe in the Chair

Councillors  
J Brotherton D Farrington C Jones M Leonard M Newcombe H West  
Clerk- Ms J Hodgson  
NNC Councillor Howell, Levell and Wilkes

2 members of the public

Meeting started at 7.30pm

**21-55 Apologies for absence**

All members were present.

**21-56 Minutes**

**RESOLVED:** that the Minutes for the meeting held 5<sup>th</sup> July 2021 be approved and signed by the Chairman.

**21-57 Declaration of interests**

There were no declarations made.

**21-58 Public Speaking Time**

The applicants for NE/21/00610/FUL spoke to the Council to explain their application and address concerns previously identified by the Parish Council.

**21-59 Report from North Northants Councillors**

Each of the Councillors gave a report.

**21-60 Financial Matters**

a. Transfer of banking arrangements

It was noted that the balances of the deposit account and the account that received the dividends from the Herdsman Charity investment (CCLA) had been transferred to the current account prior to the 'current account switch'. The switch was completed on 25<sup>th</sup> August 2021. It was noted that the account had been set up for the Clerk to submit payments to be made and these could be authorised by two other signatories in accordance with the Council's previously adopted Internet Banking Policy.

**RESOLVED:** That instruction be sent to Barclays Bank to close the two deposit accounts that have a nil balance.

**RESOLVED:** That a second deposit account be opened with Unity Trust Bank to facilitate financial arrangements within the Council. The Herdsman Charity funds, under charity law need to be kept separate from the Council's accounts.

- b. Payment schedule **RESOLVED** that the following payments be authorised.

Payee	Amount
N NALC 'off to a Flying start course for M Leonard'	£44.00
HMRC – quarterly payment of Tax (to be paid after 08/10/21)	£156.00
J Hodgson – 2 x salary & expenses	£426.57

Note: General Power of Competence adopted May 2021

- c. **Financial report** – it was reported that as at 31<sup>st</sup> August, the Council had cash holdings of £21883.91 which includes both revenue funds (£12872.79) and capital reserves set aside for specific purposes (£9011.12). A budget report detailing spend against each cost heading for the year to date was received and noted.

It was noted that the Council was still expecting to receive an invoice for the May 2021 uncontested election and invoices for tree works and grass cutting. In addition, the following direct debits had been paid:

Date	Payee	Amount
09.07.21	Yu Energy	24.29
09.07.21	Yu Energy	12.67
09.08.21	Yu Energy	24.63
09.08.21	Yu Energy	13.06

- d. Clerk to attend a N CALC training course re Freedom of Information Act [£38.00] **RESOLVED**: approved
- e. Internal Auditor – it was noted that Greenbiro who had undertaken the internal audit for a number of years had withdrawn from the sector. **RESOLVED**: that the Council would look to appoint NALC Internal Audit Service and the requisite information is to be obtained.
- f. Field Rent - [Minute 17.75 c refers] The Parish Council policy is to review the rent levied on the triangular field on a 5-yearly basis. It was noted that this is an agricultural holdings tenancy and as such it would be expected that the rent remains relatively static. After consideration of the current economic climate, it was **RESOLVED**: That the field rent would remain at the present level of £60.00 per acre and that the Parish Council would make a further review in 2026 unless circumstances necessitated an earlier review.
- g. 'Poppy Crosses' (12 @ £2.99 each) – it was noted that a resident had been purchasing, at personal expense, twelve crosses used on Remembrance Day. **RESOLVED** that for 2021 only the Parish Council would meet the cost of the crosses and a request would be made to the Parochial Church Council to determine if they would meet these costs in future years.
- h. Hargrave Herald

It was noted that a cheque for £1186.77 representing the proceeds of the Hargrave Herald Account as operated by the late Mr C Hopper had been gifted to the Parish Council. It was agreed that these funds should be set aside for public benefit rather than be used to general revenue expenses of the Council.

## 21-61 Planning Matters

- a. Planning applications

**NE/21/01266/FUL** Single storey extension to front, gabled roof; Two rear single storey flat roofed extensions; Materials updated; Several internal changes. Location: 10 Elm Close

**RESOLVED:** That the Parish Council does not object to the proposal. This decision is made on the assumption that there are no objections from adjoining properties.

b. Planning decisions determined outside of the meeting:

**NE/21/00610/FUL** additional information had been received from North Northamptonshire Council and circulated via email to Councillors. The original decision to object had not been changed on receipt of this information. However, in light of the information provided during Public Speaking time at this meeting it was **RESOLVED:** that the Parish Council would withdraw its objection and request that conditions be included to ensure the stables and manège are solely for domestic use, with no commercial activity and that any introduction of lighting requires planning permission to ensure that public amenity can be assured. In addition, a condition is requested to ensure the field is retained for agricultural purposes only and that the residential garden is retained to its current dimensions in that the two areas should not be merged at some future point in time. This is to preserve both the residential aspects and the agricultural aspects of this land for the future.

The Council would also request that permitted development rights are removed from this property to ensure that all future alterations are subject to full scrutiny under planning policies.

c. Planning decisions made by North Northamptonshire Council

It was noted that permission had been granted in the case of:

**NE/21/00652/FUL** Installation of Air Source Heat Pump heating system, where heat pump has to be located within 1 metre of boundary at The Garden Cottage, Church Street

It was noted that permission had been refused in the case of:

**NE/21/00732/FUL** Erection of residential dwelling (Revised submission to 20/01358/FUL) at Grange Farm, Church Road

## **21-62 Draft Neighbourhood Plan**

It was noted that North Northamptonshire Council had appointed an independent examiner.

## **21-63 Village Infrastructure**

a. NA12 and steps to re-route it

The following information had been received from Rights of Way at Northants Highways: "There is no bridge at this location. In regards to the vegetation the responsibility lies with both Northamptonshire Highways and the Landowner. The route that is shown on the definitive map is not walkable even if clearance works were to be undertaken. The route also carries a natural water course, which over time has developed.

This is a case where the path has been physically lost due to the operation of a natural phenomenon, such as cliff/ riverbank erosion etc... We cannot enforce a route other than that shown on the Definitive Map, and we can't reinstate the Definitive map route. Therefore, as I said I am currently working with the landowner and the Definitive Map to address and resolve this issue."

It was agreed that the Parish Council should request the timescale that is expected for this to be completed. It was also noted that historically, on this footpath there was a stepping stone in the brook to allow use. It was agreed that the path had been accessible for some of the

year. It was also agreed that the existing route should be accessible until such times that a new route was open and the only recent change to this route is the fact that the vegetation is overgrown. **RESOLVED** That this information is communicated to Rights of Way

b. Gate posts on the Hoggin path

It was noted that the gate was holding up the post and no further action was required at this time.

c. Rights of Way standards

It was agreed that the Parish Council would expect the legal standards to apply on Rights of Way. This includes the reinstatement of field surfaces within prescribed time scales.

It was noted with thanks that long standing issues on NA14 had now been dealt with by Northants Highways.

d. Correspondence for the office of the Chief Executive of Anglian Water

It was noted that Anglian Water had provided a copy of their guidance on planning applications and water infrastructure that it had been circulated to councillors. Anglian Water had stated that they were not able to provide network capacity data for the parish. They indicated that the Parish Council could request a capacity assessment where any development come forward.

It was noted that Anglian Water agents, Clancy, will be undertaking remedial works in the vicinity of Brook Street.

It was agreed that the Council should find out from Anglian Water the cost of undertaking a parish assessment.

Councillor Howell requested to be copied into the correspondence to see if the planning department can assist.

e. Pathfinder III

The Council was disappointed to note that the civil engineers report was still outstanding. It was agreed that this should be communicated to residents via the newsletter

f. Surface water issue 28/07/21 on Church Road

It was reported that the Northants Highways area manager was concerned by the report of surface water flooding at this location as the system was confirmed as free flowing earlier in the year.

It was requested that Northants Highways be reminded of the need to resurface Church Street to improve surface water drainage and minimise ice at the junction with Nags Head Lane

g. Church Road/Primrose Way

Further to Minute 21-30 it was noted that the Prestige Homes had not responded to emails or a letter sent via Royal Mail. It was agreed that councillors would approach the adjacent home owners see if they would be prepared to remove the white rocks on the verge in the interests of highway safety before referring the matter to Northants Highways.

## **21-64 Community and road safety**

Cllr Brotherton reported on the activities of the Joint Action Group and it was agreed that the newsletter should be used to encourage residents to report incidents to the Police and to take part in the surveys to set local policing priorities.

### **21-65 Village hall committee**

Cllr Jones reported that the hall was open again, post covid 19 restrictions, and that 50 people had attended the village tea.

### **21-66 Wind Farm Trust**

Cllr Farrington reported that three applications to the Trust had been approved and advised that full details of all the Trusts activities can be viewed on Wind Farm Trust website.

### **21-67 Windfarm Trust – restricted reserve**

It was noted that the 5-year limit on the Wind Farm Trust's Restricted Reserves will kick in at the end of 2022. Chelveston was not in a position to spend the Reserves when theirs reached 5 years, so the funds were returned to the general funds. Hargrave will need to make a case (then, not now) for a further 5-year period if no application is made before end 2022.

It was noted that the Neighbourhood Plan had identified that the village wanted to have a recreational space and it was expected that the Parish Council would request that the reserve be retained for this purpose.

### **21-68 NCALC AGM 02/10/21**

**RESOLVED:** That Cllr Brotherton be nominated as the delegate.

### **21-69 Correspondence list**

The list that forms Appendix A was received. No further action was required.

### **21-70 Date of the next scheduled meeting**

The next scheduled meeting will be on 1<sup>st</sup> November.

Meeting closed 9.40pm

**Chairman**

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## **Appendix A**

### **List of correspondence July to September 2021**

1. Email: DRS NPIERS – Acknowledgement of NNC application to examiner panel
2. Email: Letter from Cllr David Howes (circulated to councillors)
3. Email: Highways Weekly Schemes Works Programme for Councillors 02/07/21
4. Email: N ACRE Rural Housing Week
5. Email: Friday mini eUpdate - 02/07/21 (circulated to councillors)
6. Email: Update from the Leader of North Northamptonshire Council 02/07/21 (circulated to councillors)
7. Email: Northamptonshire ACRE is 75! (circulated to councillors)
8. Email: North Northamptonshire Council's 'This summer... Stay' campaign (circulated to councillors)
9. Email: OPFCC Newsletter July 2021 (circulated to councillors)
10. Email: NCALC Friday mini eUpdate - 09/07/21 (circulated to councillors)

11. Email: Notice of Wootton Neighbourhood Development Plan Reg 15 consultation (Bedfordshire)
12. Email: DRS NPIERS - Referral notification letter to parties CRM:001410792 [information only]
13. Email: PKF Littlejohn – receipt of certificate of exemption
14. Email: Grand Opening of the Saxon Hall on 24th July (circulated to chairman)
15. Email: Highways Weekly Schemes Works Programme for Councillors 17/07/21
16. Email: Update from the Leader of North Northamptonshire Council (circulated to councillors)
17. Email: NCALC Friday mini eUpdate - 16/07/21 (circulated to councillors)
18. Email: NACRE Summer edition Northants ACRE magazine
19. Email: NACRE reminder of Covid Champions celebration evening (online) 20/07/21
20. Email: DRS NPIERS - Referral notification letter to parties CRM:001410792 [proposed examiner]
21. Email: Highways Weekly Schemes Works Programme for Councillors 23/07/21
22. Email: Highways severe weather update
23. Email: NCALC Friday mini eUpdate - 23/07/21 (circulated to councillors)
24. Email: N ACRE July Bulletin (circulates to councillors)
25. Email: NNC Q & A Session with Cllr David Howes (circulated to councillors)
26. Email: Cambridgeshire and Peterborough Minerals and Waste Local Plan [notice of adoption]
27. Email: Northants CALC eUpdate - Jul/Aug 2021 (circulated to councillors)
28. Email: Update from the Leader of North Northamptonshire Council (circulated to councillors)
29. Email: BHIB Insurance Useful guides and resources for local and parish councils
30. Email: Climate change survey – please
31. Email: Bedford Borough Design Guide Scoping Consultation
32. Email: Northamptonshire Fire and Rescue Service CFO Annual Report 2020-21 (circulated to councillors)
33. Email: Appointment of Examiner for the Hargrave Neighbourhood Plan [notification] (circulated to Neighbourhood Plan Chairman & PC Chairman)
34. Email: NCALC Friday mini eUpdate - 06/08/21 (circulated to councillors)
35. Email: Highways Weekly Schemes Works Programme for Councillors 10/08/21
36. Email: N ACRE press release- Northamptonshire acre community festival
37. Email: NCALC Friday mini eUpdate - 13/08/21 (circulated to councillors)
38. Email: Update from the Leader of North Northamptonshire 13/08/21 (circulated to councillors)
39. Email: Highways Weekly Schemes Works Programme for Councillors 13/08/21
40. Website: report of fly-tipping in the Bedford Borough Council area
41. Email: NACRE Parish Council Members - August E-Bulletin (circulated to councillors)
42. Email: NCALC Friday Mini eUpdate - 20/08/21 (circulated to councillors)
43. Email: Highways Weekly Schemes Works Programme for Councillors 27/08/21
44. Email: N ACRE AMENDED PRESS RELEASE - Community Festival 5 September 2021
45. Email: Invite to Raunds Mayor Show - 19th September 2021
46. Email: Update from the Leader of North Northamptonshire Council 27/08/21 (circulated to councillors)
47. Email: Highways Weekly Schemes Works Programme for Councillors 24/08/21