

Minutes of the Ordinary Parish Council Meeting of Hargrave Parish Council
Held on Monday 1st July 2024 at Hargrave Village Hall

Members present –

Cllrs S Taylor (Chair), C Jones, R Sheppard, H West, S Humfryes.

Clerk – Mrs S Geyton

NNC Cllr R Levell

2 members of the public.

Meeting started at 7.30pm

RESOLVED that Cllr Taylor has been elected as chair for this meeting.

24-24 Apologies for absence

RESOLVED to accept the apologies received from Councillor Farrington.

24-25 Minutes

RESOLVED that the Minutes for the Annual Parish Meeting and the Annual Meeting of the Council held 7th May 2024 both be approved and signed by the Chairman.

24-26 Declaration of interests

There were no declarations made.

24-27 NNC update and Public session.

- a. Report from Cllr Levell advised no meetings since the annual meeting was held. Planning process under review within NNC, training options to be available following.
- b. A member of the PCC attended the meeting to explain the process for extending the lease for the village hall.

24-28 Members to specific areas of interest:

- a. Vice Chair – Cllr Humfryes
- b. Village Hall Management Committee – deferred to the next meeting.

24-29 Co-Option

RESOLVED to co-opt Terry Stanton onto the Parish Council and declaration of acceptance was signed and witnessed by the Clerk. The Chair welcome Terry to the council and he joined the rest of the meeting.

24-30 Financial Matters

- a. Payment schedule **RESOLVED** that the following payments be authorised.

Payments made between meetings

Payee	Ref	Authorisation Power	Amount
S Geyton – May salary, travel & expenses.	PAY24-25/13	LGA 72, s111, 112	£323.06
R Sheppard – Parish meeting refreshments	PAY24-25/14	LGA 72, s112	£7.98
Northants CALC Ltd – FOI training – S Geyton Feb 24	PAY24-25/15	LGA 72, s133	£50.40
Unity Trust Bank – Internal transfer – VAT payment	TRANSFER		£350.00
Unity Trust Bank – Quarterly charges	PAY24-25/17	LGA 72, s111, 112	£18.00
		Total	£749.44

Payment authorised at the meeting

Payee	Ref	Authorisation Power	Amount
S Geyton – June salary & expenses	PAY24-25/18	LGA 72, s111, 112	£315.68
		Total	£315.68

The following payments have been made under the Councils Direct debit arrangements

Date	Payee	Ref	Authorisation Power	Amount
08.05.24	Yu Energy – street lighting	PAY24-25/16	PCA 57, s3/HA80, s301	£39.10
			Total	£39.10

- b. Financial report from the Clerk The Council holds £6,415.16 in the current account and £15,748.29 in the deposit account for ring fenced purposes, in line with the Financial Reserves Policy.
- c. **RESOLVED** that Cllr Taylor and West to authorise the bacs payments.
- d. **RESOLVED** to adopt the updated Financial Regulations and Risk Assessment.
- e. **RESOLVED** to approve Ear Marked Reserves.

24-31 Planning Matters

- a. Planning applications – none
- b. Planning decisions made by North Northamptonshire Council

NE/24/00180/FUL– Decision – Approval – Brook Well, Brook Street, Hargrave, Wellingborough, NN9 6BP

Conversion and change of use of a stable to an office (Class E), with retrospective permission for minor external alterations, construction of two dormer windows, and the provision of a footpath and car parking.

24-32 Village Infrastructure, Footpaths & Highways.

- a. Report from Cllr Humfryes, earlier issues have now been resolved and no new issues have been raised. Around 30% of the paths have been walked with no issues found.
- b. No new highways issues raised but Clerk to chase up on a missing road sign on Church Road and a response from highways for drainage issues on Brook Street.
- c. Report presented from the clerk for upgrades to LED. **RESOLVED** to refit the existing lamps when the discontinued stock has run out. Clerk to obtain revised pricing from supplier when close to finishing stock.

24-33 Wind Farm Trust

No report provided as representative not attending.

24-34 PLR

- a. Cllr Sheppard advised she recently attended the Annual Conference with the new commissioner in attendance. PCSO is available to attend PC meetings when requested.

24-35 Report from the Village Hall Committee

- a. Cllr Jones report on recent events and no further plans until autumn.
- b. Village Hall Lease – outlined the proposed lease extension terms of 25 years and increasing the annual payment from £50 to £150. **RESOLVED** to approve these terms and Clerk to write to the PCC with the request.

24-36 Correspondence

- Clerk attending an online event through NCALC for information on obtaining a .gov.uk domain name. Information to follow at next meeting.
- Open letter regarding Kettering Energy Park had been received and noted.
- NAB sight support, council happy to display poster on noticeboard.

24-37 Meetings

- a. Noted the date for the next meeting – 2nd September 2024.

24-38 Exclusive to public and press

RESOLVED to exclude the following item from the public and press from the next item.

Public and Clerk left the meeting.

24-39 Staff

- a. **RESOLVED** to approve the Clerks salary as per contract and Cllr Humfryes to take on the appraisal.

Meeting closed 8.18pm

Chairman

These minutes are draft until agreed at the next full council meeting