

Hargrave Neighbourhood Plan Steering Group

Minutes of the meeting held on 11th November 2019, 1900 hrs at Hargrave Village Hall

PRESENT: Janice Brotherton (JaB); Duncan Farrington (DF); Hopper (CH); Martyn Leonard (ML); Nick Pollard (NP - Chair); Maggie Priest (MP); Ros Sheppard

APOLOGIES: John Brotherton (JB), Jonathan Gunthorpe (JG), Savitri Pollard (SP).

1. The Chair opened the meeting and thanked everyone for attending.
2. The Minutes of the last meeting were approved and accepted as a true record.
3. There has been a great response from village residents to the survey, with the majority of the completed surveys collected and results analysed. To date 81 completed surveys representing 143 residents. The remaining will be analysed shortly. The chair thanked everyone for distributing the surveys successfully and RS for creating the score sheet and collating many of the respondent details.
4. As no more survey printing is required, DF was asked to send the invoice for printing costs to the Parish Council.
5. NP presented the results to date, showing preliminary statistics, giving rise to general discussion. In general, there were no major surprises from the answers given by residents and the steering group felt that this is a solid basis on which the eventual Neighbourhood Plan can start to take shape.
6. RS agreed to complete the analysis of the final surveys coming in. RS also agreed to write up and categorize all the respondent comments for digital and paper presentation at the open meeting of 9th December. DF agreed to print any A3 copies as required.
7. Following the presentation of results to date, discussion on the content of the final plan led to the decision that although other village plans completed tend to focus on housing development, Hargrave should aim to be more ambitious. It was decided the Hargrave Neighbourhood Plan should look at the following areas, making recommendations over the next twenty-five years:
 1. Housing development and local services (shop/pub)
 2. Road safety issues
 3. Storm water issues
 4. Employment
8. To help write a successful plan NP suggested the committee should start looking for expert advice and consultants, especially on matters such as traffic management and highway safety. NP agreed to start initial research into this to draw up a list of potential candidates for interview. East Northants have grants available for Neighbourhood plans and this is where such funds would be used.

9. It was noted that the current projector is old and of poor quality. Discussion was had about purchasing a replacement modern projector and screen. JaB agreed to contact the Parish Council to see if something could be in place ready for the public meeting.

10. The meeting closed 2030 hrs. Next meeting 9th December 1900 hrs. which will be an open public meeting for the presentation of the survey results.

DRAFT