

HARGRAVE NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held on 13th July 2020, 1830 hrs by Zoom

PRESENT: Duncan Farrington (DF), Jonathan Gunthorpe (JG), Nick Pollard (NP – Chair), (RS) Janice Brotherton (JaB), John Brotherton (JB), Maggie Priest (MP)

APOLOGIES: Martyn Leonard (ML), Savitri Pollard (SP), Ros Sheppard (RS)

Agenda:

- Refresh our memories of where we got to
- Short review of the HNP policies document in its latest guise.
- Discuss appointment process for our expert consultant
- Look at our anticipated work plan ahead
- Communications with village
- Funding update
- AOB

The meeting was held by Zoom and was the first since lockdown began.

1. Review and Refresh:

The Chair and Committee Members refreshed their memories and reviewed progress to date including the draft policies document.

2. HNP Policies Document:

After a short discussion, it was agreed that the policy document had been taken as far as the steering group were able based on the survey results and other research work, the validity of the policies should be checked back with the village through an open meeting then in the light of that feedback turned over to a consultant to conclude the policies and move into drafting the actual plan.

3. Next Steps – Consultant

In ML's absence, he had presented a short written update on the recruitment and selection of consultants. The meeting resolved that he should be asked to conclude the selection process and interviews in conjunction with JG, secure pricing and provide a clear recommendation for sign off from the steering group, with a view to work beginning immediately after the Village Meeting had provided commentary on the draft policies.

4. Next Steps – Funding

JG updated the meeting on progress towards securing funding for paying a consultant. Grant funding is available. He would be continuing this application work in the coming weeks and report to the next Steering Committee meeting.

5. Next Steps – Village Meeting

A long discussion of the merits and means of conducting a meeting during these difficult and restricted times. It was agreed that:

- The village residents and landowners would be invited to an open air meeting, to be held from 1400 hrs Saturday 5th September 2020. The meeting would officially provide access for the public for 2-3 hours, with a formal presentation at 1430 hrs. To be advertised in advance through the Next Door app on which many villagers are registered, through the monthly village newsletter and posted on the village hall notice board (as well as neighbourly word of mouth – we are a small community).
- DF kindly offered his farmyard (or barn if raining) to host the meeting. No refreshments will be provided because of Covid-19.
- Social distancing will be required, together with hand wash facilities.
- The policy document will be printed out and on display in wipeable materials and suitable disinfectant.
- The policy document will also be available in soft copied in advance for the public. This needs to be organised.
- A short presentation will be given by the Chair together with supporting powerpoint material (also to be made available).
- Feedback will be garnered through free form responses and a short questionnaire – available at the event and also through door to door distribution. The “bin” for collections outside the village hall will be deployed once again.

6. Next Steps – Call for Sites

The group discussed the prospect and means of having a call for sites in order that those landowners who are interested in developing their land have opportunity to test their thinking in the light of the draft policy documents and public sentiment. Whilst acknowledging the HNP Steering Group nor the Parish Council take the role of the ENC planners, the HNP Steering Group are able to facilitate open disclosure and dialogue in order that village views might be garnered and expressed upon potential developments from the village residents, within the context of the drafting of the Village Plan.

During this discussion JB registered his strong disagreement to the course of action and withdrew from the meeting to consider his position.

It was agreed that the call for sites would be announced during the Village Meeting on the 5th September.

7. AOB

The meeting closed at 20.00 hrs