



# Hunmanby Parish Council

The Community Centre  
35 Stonegate  
Hunmanby  
Filey  
North Yorkshire  
YO14 0NS

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To all members of the Public/North Yorkshire Councillor/Press

23 May 2024

Dear Councillor

**YOU ARE HEREBY SUMMONED** to attend the **ANNUAL/ORDINARY MEETING** of **HUNMANBY PARISH COUNCIL** to be held on **Wednesday 29 May 2024 commencing at 7.10pm** in Room 1 (Parish Council Chamber) at the Community Centre, 35 Stonegate, Hunmanby.

Yours faithfully  
D Naylor  
Parish Clerk

**FILMING OF MEETINGS – A reminder to councillors and members of the public that due to the Openness of Local Government Regulations it is possible that this meeting may be recorded by third parties. If members of public do not wish to be filmed, please contact the Clerk before the meeting starts.**

**NOTICE OF MEETING:** Public Notice of the Meeting has been given in accordance with Schedule 12, Paragraph 10 (2) of The Local Government Act 1972.

## **AGENDA**

### **DECLARATION OF INTEREST**

Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the Agenda.

***Please note that the clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct (previously circulated) for information.***

#### **1. ELECTION OF CHAIRMAN**

To elect a Chairman for 2024/25 and to sign the Declaration of Acceptance of Office.

#### **2. APOLOGIES**

To receive any apologies for absence.

#### **3. ELECTION OF VICE-CHAIRMAN**

To elect a Vice-Chairman for 2024/25.

#### **4. CO-OPTION OF COUNCILLOR**

To agree the co-option of a resident.

#### **5. PLANNING**

a) To nominate members for the above committee. Maximum membership **5** + 2 ex-officios.  
*Parish Council Chairman and Vice Chairman are ex-officio members*

b) To accept the Terms of Reference.

## 6. FINANCE COMMITTEE

- a) To nominate members for the above committee. Maximum membership 5 + 2 ex-officios.  
*Parish Council Chairman and Vice Chairman are the ex-officio members*
- b) To accept the Terms of Reference.

## 7. PREMISES COMMITTEE

- a) To nominate members for the above committee. Maximum membership 5 + 2 ex-officios.  
*Parish Council Chairman and Vice Chairman are the ex-officio members*
- b) To accept the Terms of Reference.
- c) To nominate a Health and Safety Officer.
- d) To nominate members for the following areas of responsibility:-
- Pinfold/Prison – *currently Cllr Blossfeld*
  - Cross Hill – *currently Cllr Wilkins*
  - Sands Lane Play Area – *currently caretakers*
  - Hammerton Road Play Area – *currently Cllr Brown*
  - Constable Road Play Area – *currently Cllr Benson*
  - Bowling Green Lane Play Area – *Cllr Blossfeld*
  - Community Centre – *currently Cllr Gorton*

## 8. PARISH COUNCIL ARCHIVIST

To officially elect Cllr Blossfeld as Hunmanby Parish Council's Volunteer Archivist.

## 9. STAFFING AND COMPLAINTS COMMITTEE

- a) To nominate members for the above committee. Maximum membership 4 + 2 ex-officios.  
*Parish Council Chairman and Vice Chairman are the ex-officios*
- b) To accept the Terms of Reference.

## 10. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

To nominate representatives on the following outside bodies:-

- Hunmanby Community Centre Management - *currently vacant*
- Hunmanby Playing Fields Association - *currently Cllr Benson*
- Hunmanby in Bloom - *currently Cllr Gorton*
- Bayley Gardens Management Committee – *currently Cllr Gorton*
- Community & Police – *Cllr Donohue-Moncrieff*
- Yorkshire Local Councils Association - must be **Chairman** + 1
- Hunmanby Silver Band **x 2** – *currently Cllrs Brown & Chappel-Tindall*

## 11. SIGNATORIES FOR CHEQUES – VIRGIN MONEY

To confirm the following signatories for the cheques 3 of 6 to sign:

- Cllr Wilkins
- Cllr Gorton
- Cllr Blossfeld
- Cllr Chappell-Tindall
- Dawn Naylor – Clerk
- Claire Boston – RFO

## **12. SIGNATORIES FOR CHEQUES – UNITY BANK**

- Cllr Gorton
- Cllr Wilkins
- Dawn Naylor (Parish Clerk)
- Claire Boston (RFO)

## **13. SIGNATORIES FOR SKIPTON BUILDING SOCIETY INVESTMENTS**

To confirm the following signatories, 2 of 4 to sign:

- Cllr Gorton
- Cllr Wilkins
- Dawn Naylor (Parish Clerk)
- Claire Boston (RFO)

## **14. SIGNATORIES FOR NATIONWIDE BUILDING SOCIETY INVESTMENTS**

- Cllr Gorton
- Cllr Chappel-Tindall
- Dawn Naylor (Parish Clerk)
- Claire Boston (RFO)

## **15. STANDING ORDERS REVIEW**

To review the Standing Orders

## **16. PUBLIC QUESTION TIME**

To receive questions from the public relating to issues on this agenda.

## **17. MINUTES FROM PREVIOUS MEETINGS**

If approved, to sign the minutes of the following meeting (circulated):

***Please note: If a copy of the draft minutes of a preceding meeting has been circulated to councillors no later than the day of service of the summons to attend the scheduled meeting they shall be taken as read.***

- Ordinary Meeting – 27 March 2024
- Premises Meeting – 1 May 2024
- Planning Meeting – 1 May 2024

## **18. PLANNING**

To make relevant comments on the following planning application:

[ZF24/00521/OL](#)

Proposal: Outline approval for the erection of 2no. detached dwellings with matters of Appearance, Landscaping, Layout and Scale reserved.

Site Address: 84 Bridlington Street Hunmanby Filey North Yorkshire YO14 0LP

## **19. POLICE REPORT**

To receive the reports from the police and ask any relevant questions to the police if attendance.

## **20. NORTH YORKSHIRE COUNCIL**

To receive the following report:

Ward Councillor Michelle Donohue-Moncrieff

## **21. YOUTH CLUB**

To receive a report from Claire Garton from North Yorkshire Youth about a renewed effort to establish a youth club in Hunmanby.

## **22. FILEY BUS**

To receive a report from the Chairman and North Yorkshire Councillor on becoming involved in the efforts to re-establish a community bus service and make a decision thereon.

**23. SHAPING HUNMANBY'S FUTURE**

- a) Village Co-ordinator – verbal report.
- b) To adopt the Community Conversation summary (previously circulated).
- c) To discuss the delivery of the above.

**24. ANNUAL GOVERNANCE ACCOUNTABILITY RETURN**

To accept the recommendation of the Finance Committee to agree the Annual Governance Accountability Return:

- a) Annual Governance Statement
- b) Annual Accounting Statement

**25. COUNCILLORS ON OUTSIDE BODIES**

To receive any reports from councillors on outside bodies.

**26. EXCLUSION OF PRESS AND PUBLIC**

To agree to exclude the press and public due to the confidentiality of the following item:

**27. COMMUNITY CENTRE**

To discuss the community centre building.