

**HUNMANBY PARISH COUNCIL**  
**ANNUAL COUNCIL MEETING HELD 29 MAY 2024**

Present: Councillors Wilkins – Chairman, Cllrs Gorton, Donohue-Moncrieff, Brown, O'Brien, Chappell-Tindall, Blossfelds, Benson, Pratt, Miller, Curtis and Fairley.

Dawn Naylor (Parish Clerk), Claire Boston (RFO) and Bim Ness (Village Co-ordinator).

Claire Gorton (Youth Development Officer) - NY Youth.

2 members of the public.

**NOTICE OF MEETING**

Public Notice of the Meeting has been given in accordance with Schedule 12, Paragraph 10 (2) of The Local Government Act 1972.

**ELECTION OF CHAIRMAN**

Nominated: Cllr Wilkins

All in favour

RESOLVED: That Councillor Wilkins was unanimously elected as Chairman of the Parish Council for 2024/25.

079/24

**APOLOGIES**

RESOLVED: That no apologies were given.

080/24

**CO-OPTION OF COUNCILLOR**

Bruce Fairley.

All in favour

RESOLVED: That Bruce Fairley be co-opted onto Hunmanby Parish Council.

081/24

**ELECTION OF VICE-CHAIRMAN**

Nominated: Cllr Gorton

All in favour

RESOLVED: That Cllr Gorton be elected as Vice-Chairman for 2024/2025.

082/24

**PLANNING (5 + 2 ex-officios)**

RESOLVED: That the following members be agreed:

- Cllr Blossfeld
- Cllr Brown
- Cllr Miller
- Cllr Benson
- Cllr O'Brien

Plus Cllrs Wilkins and Gorton as ex-officios

083/24

**TERMS OF REFERENCE**

RESOLVED: That the Terms of Reference for the Planning Committee be accepted.

084/24

**FINANCE COMMITTEE (5 + 2 ex-officios)**

RESOLVED: That the following members be agreed:

- Cllr Benson
- Cllr Pratt
- Cllr Brown
- Cllr Donohue-Moncrieff
- Cllr Fairley

Plus Cllrs Wilkins and Gorton as ex-officios

085/24

**TERMS OF REFERENCE**

RESOLVED: That the Terms of Reference for the Finance Committee be accepted.

086/24

**PREMISES COMMITTEE (5 + 2 ex-officios)**

**RESOLVED:** That the following members be agreed:

- Cllr Pratt
- Cllr Blossfeld
- Cllr Benson
- Cllr O'Brien
- Cllr Curtis

Plus Cllrs Wilkins and Gorton as ex-officios

087/24

**TERMS OF REFERENCE**

**RESOLVED:** That the Terms of Reference for the Premises Committee be accepted.

088/24

**HEALTH AND SAFETY OFFICER**

All in favour

**RESOLVED:** That Cllr O'Brien is the Health and Safety Officer.

089/24

**AREAS OF RESPONSIBILITY**

**RESOLVED:** That the following members undertake the areas of responsibility below:

090/24

- Cross Hill – Cllr Wilkins
- Community Centre – Cllr Pratt
- Pinfold/Prison – Cllr Blossfelds
- Sands Lane Play Area – Cllr Pratt
- Hamerton Road Play Area – Cllr Benson
- Constable Road Play Area – Cllr Benson
- Bowling Green Lane Play Area – Cllr Blossfelds

**STAFFING AND COMPLAINTS COMMITTEE (4 + 2 ex-officios)**

**RESOLVED:** That the following members be agreed:

091/24

- Cllr O'Brien
- Cllr Blossfelds
- Cllr Fairley
- Cllr Pratt

Plus Cllrs Wilkins and Gorton as ex-officios

**TERMS OF REFERENCE**

**RESOLVED:** That the Terms of Reference for the Staffing and Complaints Committee be accepted.

092/24

**APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

**RESOLVED:** That the following members be placed on the outside bodies below:

093/24

- Hunmanby Community Centre Management – Cllrs Pratt/Blossfeld
- Hunmanby Playing Fields Association – Cllr Benson
- Hunmanby in Bloom – Cllr Gorton
- Bayley Gardens Management Committee – Cllr Gorton
- Police Teams Meetings – Cllr Donohue-Moncrieff
- Yorkshire Local Councils Association – Cllr Wilkins + Cllr Fairley
- Hunmanby Silver Band – Cllrs Brown & Chappell-Tindall

**SIGNATURES FOR CHEQUES**

**RESOLVED:** That the following persons are the signatories for the cheques for the bank accounts:  
(any 3 of 6 to sign).

094/24

- Cllr Wilkins
- Cllr Gorton
- Cllr Chappell-Tindall
- Cllr Blossfelds
- Dawn Naylor (Parish Clerk)
- Claire Boston (RFO)

#### SIGNATURES FOR ON-LINE BANKING – UNITY

**RESOLVED:** That the following persons are the signatories for the on-line banking:

095/24

- Cllr Wilkins
- Cllr Gorton
- Dawn Naylor (Parish Clerk)
- Claire Boston (RFO)

#### SIGNATURES FOR SKIPTON BUILDING SOCIETY INVESTMENTS

**RESOLVED:** That the following members will remain as the signatories for the for the Skipton Building Society (any 2 of 4 to sign).

096/24

- Cllr Gorton
- Dawn Naylor (Parish Clerk)
- Claire Boston (RFO)

#### SIGNATURES FOR NATIONWIDE BUILDING INVESTMENTS

**RESOLVED:** That the following members will remain as the signatories for the for the Skipton Building Society (2 of 4 to sign).

097/24

- Cllr Gorton
- Dawn Naylor (Parish Clerk)
- Claire Boston (RFO)

#### STANDING ORDERS

**RESOLVED:** That the Standing Orders were accepted with the following change:  
Tenders raised from £25,000 to £30,000.

#### PUBLIC QUESTION TIME

**RESOLVED:** No comments were made.

098/24

#### MINUTES

**RESOLVED:** That the minutes below were agreed as a true and accurate record of the proceedings thereat: 099/24

- Ordinary Meeting – 27 March 2024
- Premises Meeting – 1 May 2024
- Planning Meeting – 1 May 2024

#### PLANNING

*To make relevant comments on the following planning application:*

ZF24/00521/OL

Proposal: Outline approval for the erection of 2no. detached dwellings with matters of Appearance, Landscaping, Layout and Scale reserved.

Site Address: 84 Bridlington Street Hunmanby Filey North Yorkshire YO14 0LP

**RESOLVED: No Objections.**

100/24



**YOUTH CLUB**

To receive a report from Claire Gorton from North Yorkshire Youth about a renewed effort to establish a youth club in Hunmanby.

**RESOLVED:** Claire Gorton (*Youth Development Office*) of NY Youth attended the meeting and discussed setting up a youth club. Mrs Gorton agreed to assist the council with this project stating that we need a minimum of 3 volunteers to make a committee. This is a project that was identified in the Community Conversation survey and the Village Coordinator will assist with the progression of this. 101/24

**FILEY BUS**

To receive a report from the Chairman and North Yorkshire Councillor on becoming involved in the efforts to re-establish a community bus service and make a decision thereon.

**RESOLVED:** That the parish council will write to the local MP regarding the above issue and request to be included in all negotiations. 102/24

**SHAPING HUNMANBY'S FUTURE**

a) Village Co-ordinator – verbal report. 103/24

**RESOLVED:** The new temporary Village Coordinator introduced herself to members and gave a report regarding the recent community conversation survey and her thoughts on the way forward.

b) To adopt the Community Conversation summary (previously circulated)

**RESOLVED:** That the above summary be adopted in part and members agreed that the full document will be checked to tailor the needs to suit the village. 104/24

c) To discuss the delivery of the above.

**RESOLVED:** Deferred. 105/24

**ANNUAL GOVERNANCE ACCOUNTABILITY RETURN**

**RESOLVED:** To accept the recommendation of the Finance Committee to agree the Annual Governance Accountability Return:

a) Annual Governance Statement – agreed. 106/24

b) Annual Accounting Statement – agreed. 107/24

**EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** To agree to exclude the press and public due to the confidentiality of the following item:

**COMMUNITY CENTRE**

To discuss the community centre building.

**RESOLVED:** That the future maintenance was discussed and members agreed to ascertain the options available.

**COUNCILLORS ON OUTSIDE BODIES**

Hunmanby in Bloom - Cllr Gorton

**RESOLVED:** That the report was received 082/24

**EXCLUSION OF PRESS AND PUBLIC**

All in favour

**RESOLVED:** That the press and public be excluded 083/24

Sign



Dated: .....