

HUNMANBY PARISH COUNCIL
ANNUAL COUNCIL MEETING HELD 28 MAY 2025

Present: Councillors Wilkins – Chairman, Cllrs Gorton, Donohue-Moncrieff, Brown, O’Brien, Bosfelds, Benson, Miller, Curtis and Fairley.
Dawn Naylor (Parish Clerk), Claire Boston (RFO) and Bim Ness (Village Co-ordinator).

NOTICE OF MEETING

Public Notice of the Meeting has been given in accordance with Schedule 12, Paragraph 10 (2) of The Local Government Act 1972.

ELECTION OF CHAIRMAN

Nominated: Cllr Wilkins

All in favour

RESOLVED: That Councillor Wilkins was unanimously elected as Chairman of the Parish Council for 2025/26. **82/25**

APOLOGIES

RESOLVED: Apologies were received from Cllrs Pratt and Chappell-Tindall. **83/25**

ELECTION OF VICE-CHAIRMAN

Nominated: Cllr Gorton

All in favour

RESOLVED: That Cllr Gorton be elected as Vice-Chairman for 2025/2026. **84/25**

PLANNING (5 + 2 ex-officios)

RESOLVED: That the following members be agreed: **85/25**

- Cllr Bosfeld
- Cllr Brown
- Cllr Miller
- Cllr Benson
- Cllr O’Brien

Plus Cllrs Wilkins and Gorton as ex-officios.

TERMS OF REFERENCE

RESOLVED: That the Terms of Reference for the Planning Committee be accepted. **86/25**

FINANCE COMMITTEE (5 + 2 ex-officios)

RESOLVED: That the following members be agreed: **87/25**

- Cllr Benson
- Cllr Pratt
- Cllr Brown
- Cllr Donohue-Moncrieff
- Cllr Fairley

Plus Cllrs Wilkins and Gorton as ex-officios.

TERMS OF REFERENCE

RESOLVED: That the Terms of Reference for the Finance Committee be accepted. **88/25**

RESOLVED: That the Financial Risk Assessment be accepted. **89/25**

PREMISES COMMITTEE (5 + 2 ex-officios)

RESOLVED: That the following members be agreed: **90/25**

- Cllr Pratt
- Cllr Bosfeld

- Cllr Benson
- Cllr O'Brien
- Cllr Curtis

Plus Cllrs Wilkins and Gorton as ex-officios.

TERMS OF REFERENCE

RESOLVED: That the Terms of Reference for the Premises Committee be accepted. 91/25

HEALTH AND SAFETY OFFICER

All in favour

RESOLVED: That Cllr O'Brien is the Health and Safety Officer. 92/25

AREAS OF RESPONSIBILITY

RESOLVED: That the following members undertake the areas of responsibility below: 93/25

- Cross Hill – Cllr Wilkins
- Community Centre – Cllr Bosfeld
- Pinfold/Prison – Cllr Bosfelds
- Sands Lane Play Area – Cllr Pratt
- Hamerton Road Play Area – Cllr Benson
- Constable Road Play Area – Cllr Benson
- Bowling Green Lane Play Area – Cllr Bosfelds

STAFFING AND COMPLAINTS COMMITTEE (4 + 2 ex-officios)

RESOLVED: That the following members be agreed: 94/25

- Cllr O'Brien
- Cllr Bosfelds
- Cllr Fairley
- Cllr Pratt

Plus Cllrs Wilkins and Gorton as ex-officios

TERMS OF REFERENCE

RESOLVED: That the Terms of Reference for the Staffing and Complaints Committee be accepted. 95/25

APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED: That the following members be placed on the outside bodies below: 96/25

- Hunmanby Community Centre Management – Cllr Bosfeld
- Hunmanby Playing Fields Association – Cllr Benson
- Hunmanby in Bloom – Cllr Gorton
- Bayley Gardens Management Committee – Cllr Gorton
- Police Teams Meetings – Cllr Donohue-Moncrieff
- Yorkshire Local Councils Association – Cllr Wilkins + Cllr Fairley
- Hunmanby Silver Band – Cllrs Brown & Chappell-Tindall

SIGNATURES FOR CHEQUES

RESOLVED: That the following persons are the signatories for the cheques for the bank accounts: (any 3 of 6 to sign). 97/25

- Cllr Wilkins
- Cllr Gorton
- Cllr Chappell-Tindall
- Cllr Bosfelds

- Dawn Naylor (Parish Clerk)
- Claire Boston (RFO)

SIGNATURES FOR ON-LINE BANKING – UNITY

RESOLVED: That the following persons are the signatories for the on-line banking:

98/25

- Cllr Wilkins
- Cllr Gorton
- Dawn Naylor (Parish Clerk)
- Claire Boston (RFO)

SIGNATURES FOR SKIPTON BUILDING SOCIETY INVESTMENTS

RESOLVED: That the following members will remain as the signatories for the for the Skipton Building Society:

99/25

(any 2 of 4 to sign).

- Cllr Gorton
- Dawn Naylor (Parish Clerk)
- Claire Boston (RFO)

SIGNATURES FOR NATIONWIDE BUILDING INVESTMENTS

RESOLVED: That the following members will remain as the signatories for the for the Skipton Building Society:

100/25

(2 of 4 to sign).

- Cllr Gorton
- Dawn Naylor (Parish Clerk)
- Claire Boston (RFO)

STANDING ORDERS

RESOLVED: No changes to the Standing Orders

101/25

PUBLIC QUESTION TIME

RESOLVED: No comments were made.

102/25

MINUTES

RESOLVED: That the minutes below were agreed as a true and accurate record of the proceedings thereat:

103/25

- Planning Meeting – 26 March 2025
- Full Council Meeting – 26 March 2025
- Planning Meeting – 23 April 2025
- Premises Meeting – 23 April 2025

PLANNING

To make relevant comments on the following planning application:

ZF25/00490/HS – Proposed rear single storey extension

Site Address: 17 Lennox Close Hunmanby Filey North Yorkshire YO14 0PY

RESOLVED: No Objections.

104/25

POLICE REPORT

To receive the reports from the police and ask any relevant questions to the police if attendance.

RESOLVED: That the above report be noted.

105/25

NORTH YORKSHIRE COUNCIL

To receive the following report:

Ward Councillor Michelle Donohue-Moncrieff

- Local Plan

- North Yorkshire Mayor's Fund – Brownfield sites

RESOLVED: That the verbal report be noted.

106/25

NYC CONSULATION ON DRAFT RECOMMENDATIONS FOR DIVISION BOUNDARIES IN NORTH YORKSHIRE

To receive correspondence and decide thereon.

RESOLVED: That Ward Councillor Donohue-Moncrieff and the clerk will work together highlighting the parish council's response.

107/25

PROPOSED 20MPH

To receive correspondence of proposed locations.

RESOLVED: That the parish council agreed to the proposed locations.

108/25

HPFA REQUEST FOR A CAR BOOT EVENT

To discuss the request and decide thereon

RESOLVED: The council decided not to allow car boot sales on the sports field at Sands Lane as the council are trying to keep the grass in a playable condition for the sports teams.

109/25

JOHN MCCORMICK PARK CCTV LAMP POLE

To discuss whether to have the light removed/capped and decide thereon

RESOLVED: It was agreed to allow NYC to cap the above lamp pole.

110/25

VILLAGE COORDINATOR REPORT

RESOLVED: The report was noted and a copy will be sent to members.

111/25

CLERKS REPORT

RESOLVED: The clerk reported on the following:

112/25

The newsletter is to be circulated next week advising residents of the parish council's proposals for the community centre. A further meeting with the architects has taken place with the parish council and Representatives from the community centre.

ANNUAL GOVERNANCE ACCOUNTABILITY RETURN

RESOLVED: To accept the recommendation of the Finance Committee to agree the Annual Governance Accountability Return:

a) Annual Governance Statement – agreed.

113/25

b) Annual Accounting Statement – agreed.

114/25

Signed:.....

Dated: