

**EAST AYTON PARISH COUNCIL  
ANNUAL COUNCIL MEETING  
HELD 29 MAY 2025  
IN AYTON VILLAGE HALL**

Present:

Cllrs Phillips – in the Chair & Cllrs Peacock, Rowell, Harrison, Heath and Butler-Malone.

Cllr David Jeffels.

John Bramwell Police Volunteer.

Dawn Naylor (parish clerk).

**NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with  
Schedule 12, Para 10(2) of the Local Government Act 1972**

**ELECTION OF CHAIRMAN 2025/26**

Nominated: Cllr Phillips

All in favour

**RESOLVED: That Cllr Phillips be elected as Chairman for East Ayton Parish Council 2025/26.** 87/25

**APOLOGIES**

**RESOLVED: Cllr Swain.** 88/25

**ELECTION OF VICE-CHAIRMAN 2025/26**

Nominated: Cllr Heath

All in favour

**RESOLVED: That Cllr Heath be elected as Vice-Chairman for East Ayton Parish Council 2025/2026.** 89/25

**DECLARATIONS OF INTEREST**

**RESOLVED: A declaration of interest was received from Cllr Phillips for the Care Home Planning Complaint.** 90/25

**ELECTION OF REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

- Playing Fields Association – Cllr Swain
- Village Hall Committee – Cllr Butler-Malone
- Yorkshire Local Councils Association – Cllr Phillips + 1 adhoc
- Friends of Ayton Castle – Cllr Rowell will ask if they still wish to have parish council representation
- Patient Participation Group – Cllr Peacock
- School Representative – Cllr Heath
- Parish Liaison – Cllr Rowell

**RESOLVED: That the above information be agreed.** 91/25

**SIGNATURES FOR CHEQUES**

**RESOLVED: Signatories for all Parish Council payments (3 of 5).** 92/25

**POLICIES**

All the following policies were agreed:

Asset Register

Financial Risk Assessment

Financial Regulations

Standing Orders

Insurance – members agreed that the parish council was adequately insured.

**RESOLVED: That the above policies were reviewed and accepted.** 93/25

**MINUTES**

**RESOLVED: Deferred.** 94/25

## **PUBLIC COMMENTS**

*10 minutes will be allotted to receive comments from members of the public present at the meeting appertaining to parish council business on this agenda.*

**RESOLVED: That no comments were made.**

**95/25**

## **POLICE REPORT**

John Bramwell discussed the police report with members.

**RESOLVED: That the report was noted.**

**96/25**

## **NORTH YORKSHIRE COUNCIL**

*To receive a verbal report from Cllr Jeffels.*

Cllr Jeffels gave a verbal report to members which included:

- Attended a Local Access Forum with PProfW
- Bus stops
- Grass verge on Meadow Drive

The clerk had circulated email reports from Cllr Jeffels to members during the month.

**RESOLVED: That the above report be noted.**

**97/25**

## **SEATING**

*To receive a proposal from Cllr Harrison to discuss issues with the above seating at the bus stop on Racecourse Road.*

*Cllr Harrison had been asked if a seat could be sited on the corner of Broadlands.*

**RESOLVED: That this would be deferred until the results of the provision of bus stops be finalised.**

**98/25**

## **PROPOSED BOUNDARY CHANGES**

*To discuss the proposed electoral boundary changes and make a decision on.*

*North Yorkshire Council have requested that the number of Councillors is reduced from 90 to 89 and in the wisdom of representatives of Political parties they have recommended that the Parish of East Ayton be hived off from Derwent Ward and be combined with Seamer & Irton. They proposed that Scalby should replace East Ayton in Derwent Ward. – see report.*

*We have until the 9 June 2025 to respond.*

A recorded vote took place which resulted in the following:

4 for against the proposal – Cllrs Rowell, Peacock, Harrison, Bulter-Malone

1 abstention – Cllr Heath

1 against the proposal Cllr Phillips

**RESOLVED: After a long discussion it was agreed that Cllr Peacock will construct a letter stating lack of locality knowledge and no geographical adhesion for the community has been taken into account.**

**99/25**

## **ARCHEOLOGY AND PLANNING COMPLAINT– CARE HOME SITE**

*To receive feedback from the planning enforcement team and agree next steps in relation to our complaint.*

Archaeology

**RESOLVED: It be noted that the head of archaeology is keen to support the land as a community asset.**

**100/25**

## Care Home Planning Complaint

Cllr Rowell gave an update on the parish council's recent planning complaint to NYC which has not received the expected outcome, therefore, members agreed to go forward with a press release. Cllr Rowell will contact the press

**RESOLVED: That the above information be noted and agreed.**

**102/25**

## **LODGE FIELD TREE REPORT**

*To discuss the findings of the report and agree any follow-up actions.*

**RESOLVED: That the tree safety reports for Lodge Field and Derwent Green be accepted and ask the contractor to undertake the recommended works. This will now be after the bird nesting season.**

**103/25**

## **ANNUAL PARISH ASSEMBLY**

*To receive an update from RP on distribution of booklets and make any final arrangements for the meeting.*

*Note: the Annual Parish Meeting can only be held between 1 March – 1 June.*

## BOUNDARY STONE

*To receive any updates from the new site manager and decide how to proceed.*

**RESOLVED:** That it be noted that the clerk has tried on numerous occasions to contact Mr Blair (site manager) but he has still not responded. The clerk will keep trying to make contact. 104/25

**RESOLVED:** That the booklets will be delivered w/c 16 June 2025 and it be noted that an Annual Parish Meeting will not be held this year. 105/25

## LODGE FIELD WALL REPAIRS

*To receive an update on the repair progress and discuss next steps.*

**RESOLVED:** That it be noted that the wall repairs have been completed with the exception of coping stones. The contractor is trying to locate more and will then complete the works fully. 106/25

## SPEED AND SIGNAGE IN FORGE VALLEY

*To discuss options for addressing repeated speed issues in Forge Valley.*

**RESOLVED:** Cllr Rowell advised members that speed signage can be placed on private with land owners permission. Cllr Rowell will investigate this for Forge Valley in the location of the car parks. 107/25

## AUDIT 2024/2025

### Annual Governance and Accountability Return (AGAR)

The Annual Return for 2024/2025 had been circulated to members. The figures and statements were checked and the council was satisfied that the Accounting Statements contained in the Annual Return represents the true financial position of the council and its income and expenditure. The Annual Return was duly signed. The council was satisfied that the Annual Governance Statement questions no's 1-8 could all be answered "Yes"

**RESOLVED:** That the Annual Governance Statement would be signed. 108/25

**RESOLVED:** That the Accounting Statements would be signed. 109/25

**RESOLVED:** That the Council is satisfied with the systems of internal financial controls carried out by the Parish Council. 110/25

## OUTSIDE ORGANISATIONS

*To receive reports from members on outside organisations.*

**RESOLVED:** That it be noted that no organisations have been attended. 111/25

## FINANCE

**RESOLVED:** That the accounts passed for payment were agreed totalling £11,667.20. 112/25

**RESOLVED:** That the bank reconciliation be noted and agreed. 113/25

## ITEMS FOR NEXT AGENDA

**RESOLVED:** That the following items be placed on the next agenda: 114/25

- 106 Monies – Cricket Club
- Chairmans Allowance
- Local Plan
- NYC/NYMNPA – Local Nature Recovery Strategy
- Bus Stops

## DATE OF NEXT MEETING

**RESOLVED:** TUESDAY 24 JUNE 2025 115/25

Signed.....

Dated.....