

IRTON PARISH COUNCIL
ANNUAL COUNCIL MEETING
HELD 14 MAY 2015

Present:

Councillors Cllr Harrison (at the start of the meeting), Morrell, Parnell, Minghella, Goulding & Amos

Also present:

9 members of the public.

Dawn Naylor – Clerk.

County Councillor Jeffels.

Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972

Before the start of the meeting members were given the following documents:

- Declaration of Acceptance of Office
- Good Councillor Guide
- Electronic Communication Consent
- Register of Interests (emailed after meeting)
- NALC Code of Conduct

ELECTION OF CHAIRMAN 2015/2016

Cllr Parnell was proposed and seconded as Chairman. A vote by a show of hands took place and the result was unanimous. As there were no more nominations, it was therefore

RESOLVED : That Cllr Parnell be elected as Chairman for Irton Parish Council 2015/16 and signed the Declaration of Acceptance of Office.

27/15

Cllr Parnell gave thanks to the outgoing Chairman, Mr Richard Harrison for all his work and to both the other outgoing councillors, Mrs Normandale and Mrs Lawton for all their work. Cllr Parnell welcomed the new members onto the council.

APOLOGIES

RESOLVED: That no apologies were received as all members were present.

28/15

ELECTION OF VICE–CHAIRMAN 2015/2016

Cllr Morrell was proposed and seconded as Vice-Chairman. A vote by a show of hands took place and the result was unanimous:-

As there were no more nominations, it was therefore

RESOLVED : That Cllr Morrell be elected as Vice-Chairman for Irton Parish Council 2015/16.

29/15

DECLARATIONS OF INTEREST

No declarations were received.

RESOLVED: That the above information be noted.

30/15

ELECTION OF REPRESENTATIVES ON OUTSIDE GROUPS

RESOLVED : That the following members represent the following groups:-

31/15

- Seamer and Irton Memorial Hall Management Committee – Cllr Parnell
- Seamer and District Youth Centre – *Cllr Parnell will check that this committee is still running.*
- YLCA – Cllr Parnell
- Community and Police Group – Cllr Morrell
- Central Rural Area Forum – Ad-hoc basis

SIGNATURES FOR CHEQUES

Members confirmed that the signatories will be Cllr Parnell, Cllr Morrell and the Clerk with 2 of 3 to sign.

RESOLVED : That the above signatories be agreed. 32/15

POLICIES

The Council agreed the following council policies:

- Insurance – members agreed that the parish council is adequately insured.
- Document Retention
- Asset Register
- Financial Risk Assessment
- Financial Regulations (as this is a new document it will be checked and adopted at a future meeting).
- Standing Orders (members took away a copy of the new standing orders and will bring back to the next meeting).

RESOLVED : That the above policies be adopted (*Standing Orders/Financial Regulations will be adopted at the next meeting*) 33/15

ANNUAL RETURN & INTERNAL AUDITOR’S REPORT

External Audit (Annual Return)

The council was satisfied that the Accounting Statement contained in the Annual Return represents the true financial position of the council and its income and expenditure. The Annual Return was duly signed. The council was satisfied that the Annual Governance Statement questions no’s 1-8 could all be answered “Yes”

RESOLVED: That the Annual Return – Statement of Accounts and Annual Governance Statement was approved by the Council and duly signed. 34/15

Financial Controls

The clerk advised members that it is their responsibility to ensure that the council are satisfied with the internal financial controls. A discussion took place and all members agreed that they were satisfied with these controls.

RESOLVED: That the Council are satisfied with the internal financial controls. 35/15

Internal Audit

The council received the internal audit report which showed no areas of concern.

RESOLVED: That the above report be noted. 36/15

DATES AND TIMES OF FUTURE MEETINGS

RESOLVED : That the following dates be agreed:- 37/15

- 23 July 2015
- 17 September 2015
- 19 November 2015
- 21 January 2016
- 24 March 2016
- 29 April 2016 Annual Parish Meeting
- 19 May – Annual Council & Ordinary

Signed:

(Chairman)

Dated: