

**IRTON PARISH COUNCIL**  
**ANNUAL COUNCIL MEETING**  
**HELD 19 MAY 2016**

**Present:**

Councillors Cllrs Morrell, Parnell, Goulding & Amos

Also present:

2 members of the public.

Dawn Naylor – Clerk.

***Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972***

**ELECTION OF CHAIRMAN 2016/2017**

Cllr Parnell was proposed and seconded as Chairman. A vote by a show of hands took place and the result was unanimous. As there were no more nominations, it was therefore

**RESOLVED : That Cllr Parnell be elected as Chairman for Irton Parish Council 2016/17 and signed the Declaration of Acceptance of Office. 30/16**

**APOLOGIES**

**RESOLVED: Apologies were received from Cllrs Mingella, Jeffels & Mallory. 31/16**

**ELECTION OF VICE-CHAIRMAN 2016/2017**

Cllr Morrell was proposed and seconded as Vice-Chairman. A vote by a show of hands took place and the result was unanimous. As there were no more nominations, it was therefore

**RESOLVED : That Cllr Morrell be elected as Vice-Chairman for Irton Parish Council 2016/17. 32/16**

**DECLARATIONS OF INTEREST**

No declarations were received.

**RESOLVED: That the above information be noted. 33/16**

**ELECTION OF REPRESENTATIVES ON OUTSIDE GROUPS**

**RESOLVED : That the following members represent the following groups:- 34/16**

- Seamer and Irton Memorial Hall Management Committee – Cllr Parnell
- YLCA – Cllr Parnell
- Community and Police Group – Cllr Morrell
- Central Rural Area Forum – Ad-hoc basis

**SIGNATURES FOR CHEQUES**

Members confirmed that the signatories will be Cllr Parnell, Cllr Morrell and the Clerk with 2 of 3 to sign.

**RESOLVED : That the above signatories be agreed. 35/16**

**POLICIES**

The Council agreed the following council policies:

- Insurance – members agreed that the parish council is adequately insured and agreed to a three year long term plan.
- Asset Register
- Financial Risk Assessment
- Financial Regulations.
- Standing Orders.

**RESOLVED : That the above policies be agreed. 36/16**

**ANNUAL RETURN**

The Annual Return for 2015/16 had been circulated to members. The figures and statements were checked and the council was satisfied that the Accounting Statements contained in the Annual Return represents the true financial position of the council and its income and expenditure. The Annual Return was duly signed. The council was satisfied that the Annual Governance Statement questions no’s 1-8 could all be answered “Yes”

**RESOLVED : That the Annual Governance Statement would be signed. 37/16**

**RESOLVED : That the Accounting Statements would be signed. 38/16**

**FINANCIAL CONTROLS**

The clerk advised members that it is their responsibility to ensure that the council are satisfied with the internal financial controls. A discussion took place and all members agreed that they were satisfied with these controls.

**RESOLVED: That the Council are satisfied with the internal financial controls carried out by the Parish Council. 39/16**

**DATES AND TIMES OF FUTURE MEETINGS**

**RESOLVED : That the following dates be agreed:-**

**July 21 2016**

**September 22 2016**

**November 17 2016**

**January 19 2017**

**March 23 2017**

**April 21 2017 (Annual Parish Meeting)**

**May 18 2017 (Annual Council Meeting & Ordinary Meeting) 40/16**

**Signed: .....**

**(Chairman)**

**Dated: .....**