

**IRTON PARISH COUNCIL**  
**ANNUAL COUNCIL MEETING**  
**HELD 17 MAY 2019**

**Present:**

Councillors Parnell, Morrell, Minghella & Elbourne.  
Dawn Naylor – Parish Clerk  
Cllr Jeffels  
5 members of the public

**Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972**

**ELECTION OF CHAIRMAN 2019/2020**

Cllr Parnell was proposed and seconded as Chairman. A vote by a show of hands took place and the result was unanimous.

**RESOLVED: That Cllr Parnell be elected as Chairman for Irton Parish Council 2019/20 and signed the Declaration of Acceptance of Office.** **25/19**

**APOLOGIES**

**RESOLVED: No apologies were received.** **26/19**

**ELECTION OF VICE-CHAIRMAN 2019/20**

Cllr Morrell was proposed and seconded as Vice-Chairman. A vote by a show of hands took place and the result was unanimous.

**RESOLVED: That Cllr Morrell be elected as Vice-Chairman for Irton Parish Council 2019/20** **27/19**

**DECLARATIONS OF INTEREST**

No declarations were received.

**RESOLVED: That the above information be noted.** **28/19**

**ELECTION OF REPRESENTATIVES ON OUTSIDE GROUPS**

**RESOLVED: That the following members represent the following groups:-** **29/19**

- Seamer and Irton Memorial Hall Management Committee – Cllr Parnell
- YLCA – Cllr Parnell + Cllr Morrell
- Community and Police Group – Cllr Morrell

**SIGNATURES FOR CHEQUES**

Members confirmed that the signatories will be Cllr Parnell, Cllr Morrell and the Clerk with 2 of 3 to sign.

**RESOLVED: That the above signatories be confirmed.** **30/19**

**POLICIES**

The Council agreed the following council policies:

- Insurance – members agreed that the parish council is adequately insured.
- Asset Register
- Financial Risk Assessment
- Financial Regulations.
- Standing Orders – new standing orders will be issued when received.

**RESOLVED: That the above policies be agreed.** **31/19**

**ANNUAL RETURN**

The Annual Return for 2018/19 had been circulated to members. The figures and statements were checked and the council was satisfied that the Accounting Statements contained in the Annual Return represents the true financial position of the council and its income and expenditure. The Annual Return was duly signed. The council was satisfied that the Annual Governance Statement questions no’s 1-8 could all be answered “Yes”

- RESOLVED: That the Annual Governance Statement would be signed. 32/19**
- RESOLVED: That the Accounting Statements would be signed. 33/19**
- RESOLVED: That the Internal Auditors report was accepted. 34/19**
- RESOLVED: That Yorkshire Internal Audit would complete the Internal Audit for 2019/2020. 35/19**

**FINANCIAL CONTROLS**

The clerk advised members that it is their responsibility to ensure that the council are satisfied with the internal financial controls. A discussion took place and all members agreed that they were satisfied with these controls.

**RESOLVED: That the Council are satisfied with the internal financial controls carried out by the Parish Council. 36/19**

**DATES AND TIMES OF FUTURE MEETINGS**

- RESOLVED: That the following dates be agreed:- 37/19**
  - 18 July 2019
  - 19 September 2019
  - 7 November 2019
  - 23 January 2020
  - 19 March 2020

Signed: .....

(Chairman)

Dated: .....