

**IRTON PARISH COUNCIL**  
**ANNUAL COUNCIL/ORDINARY MEETING**  
**HELD 23 MAY 2022**

**Present:**

Councillors Parnell, Morrell, Nunn, Minghella & Elbourne  
Dawn Naylor – Parish Clerk  
Cllr Phillips  
3 members of the public

**Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972**

**ELECTION OF CHAIRMAN**

Cllr Morrell was proposed and seconded as Chairman. A vote by a show of hands took place and the result was unanimous.

**RESOLVED: That Cllr Morrell be elected as Chairman for Irton Parish Council 2022/23 and signed the Declaration of Acceptance of Office.** **33/22**

**APOLOGIES**

**RESOLVED: No apologies were received.** **34/22**

**ELECTION OF VICE-CHAIRMAN**

Cllr Parnell was proposed and seconded as Vice-Chairman. A vote by a show of hands took place and the result was unanimous.

**RESOLVED: That Cllr Parnell be elected as Vice-Chairman for Irton Parish Council 2022/23.** **35/22**

**DECLARATIONS OF INTEREST**

No declarations were received.

**RESOLVED: That the above information be noted.** **36/22**

**ELECTION OF REPRESENTATIVES ON OUTSIDE GROUPS**

**RESOLVED: That the following members represent the following groups:-** **37/22**

- Seamer and Irton Memorial Hall Management Committee – Cllr Parnell
- YLCA – Cllr Nunn + Cllr Morrell
- Community and Police Group – Cllr Elbourne

**SIGNATURES FOR CHEQUES**

Members confirmed that the signatories will be changed to all members of the council able to sign including the clerk with 2 of 5 to sign.

**RESOLVED: That the above signatories be confirmed.** **38/22**

**POLICIES**

The Council agreed the following council policies:

- Insurance – members agreed that the parish council is adequately insured.
- Asset Register
- Financial Risk Assessment
- Financial Regulations
- Standing Orders

**RESOLVED: That the above policies be agreed.** **39/22**

## **ANNUAL RETURN**

The Annual Return for 2021/2022 had been circulated to members. The figures and statements were checked and the council was satisfied that the Accounting Statements contained in the Annual Return represents the true financial position of the council and its income and expenditure. The Annual Return was duly signed. The council was satisfied that the Annual Governance Statement questions no's 1-8 could all be answered "Yes"

**RESOLVED: That Irton Parish Council is exempt from an external audit.** 40/22

**RESOLVED: That the Annual Governance Statement would be signed.** 41/22

**RESOLVED: That the Accounting Statements would be signed.** 42/22

## **FINANCIAL CONTROLS**

The clerk advised members that it is their responsibility to ensure that the council are satisfied with the internal financial controls. A discussion took place and all members agreed that they were satisfied with these controls.

**RESOLVED: That the Council are satisfied with the internal financial controls carried out by the Parish Council.** 43/22

## **MINUTES**

**RESOLVED: That the Minutes of the following meeting were hereby approved as a true and correct record of the proceedings thereat:**

- 21 March 2022 44/22

## **MATTERS ARISING FROM THE MINUTES**

### Bus Shelter

Cllr Morrell had received a quote for the repair of the bus shelter and it was agreed that this work would go ahead.

**RESOLVED: That the above information be agreed and noted.** 45/22

## **PUBLIC QUESTION TIME**

A complaint was made regarding the junction of Irton Moor Lane/B1261 deteriorating. Cllr Phillips (North Yorkshire Councillor) will make enquiries.

**RESOLVED: That the above question be noted.** 46/22

## **POLICE REPORT**

**RESOLVED: That the above report be noted.** 47/22

## **NORTH YORKSHIRE COUNTY COUNCIL/SCARBOROUGH BOROUGH COUNCIL**

### Cllr Phillips

Cllr Phillips introduced herself as the new North Yorkshire Councillor for the Seamer ward and advised members of the committee meetings already attended in Northallerton. Questions were asked and Cllr Phillips duly answered.

**RESOLVED: That the above report be noted.** 48/22

## **RATS IN LAYBY**

Rats have been seen on the layby on the B1261. Cllr Phillips agreed to pursue the parish council's request for a bin in this layby.

**RESOLVED: That the above information be noted and agreed.** 49/22

## **LINDEN HOMES**

Cllr Elbourne agreed to report the need for the hedges to be cut around the development.

**RESOLVED: That the above information be noted and agreed.** 50/22

## **QUEENS PLATINUM JUBILEE EVENT**

**RESOLVED: That the parish council agreed to purchase food for the above event.** 51/22

**FINANCIAL UPDATE**

**RESOLVED:** That the accounts passed for payment totalling £1,115.13 was noted.  
52/22

**RESOLVED:** That the bank reconciliation was agreed. **53/22**

**REPORTS FROM COUNCILLORS ON OUTSIDE ORGANISATIONS**

Memorial Hall – the new kitchen has been completed along with new floor covering – Cllr Parnell.

**RESOLVED:** That the above information be noted. **54/22**

**AGENDA ITEMS FOR NEXT MEETING**

**RESOLVED:** That the following items will be placed on the next agenda: **55/22**

- Jubilee update
- Layby update
- Linden Homes

**DATE OF NEXT MEETING**

**RESOLVED:** Monday 18 July 2022 **56/22**

Signed: .....

(Chairman)

Dated: .....