**Present -:**

Cllrs. B Blackford (Chairman), B Clark (BC), S Robinson (SR), D Crawley (DC), J Beresford (JEB), M Dolman (MD), R Vodnik (RV) & Mrs E Seward-Adams (ESW)

Mrs K Rees (Clerk) & Cllr. Mrs M Vale & 19 Members of the Public

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| 17/064 | **Apologies:** Cllr J Benney. The Chairman reminded everyone that both Councillors and the public must adher to the Code of Conduct. |
| 17/065 | **Recordable/Non-Recordable Interests & Dispensations:**  JEB declared a recordable interest in agenda item 7 (a) PA17/00964, Land at St. Carantoc Way |
| 17/066 | **Minutes:**  ***RESOLVED: The minutes of the Full Council Meeting held on 08h March 2017, as circulated, were approved. They were signed by the Chairman.*** |
| 17/067 | **Public Participation:**  Mr H Farmer introduced himself as the Liberal Democrat Candidate in the forthcoming Cornwall Council Elections. It was requested that the Parish Council provide a grant to enable a laptop with visual assistive software to be purchased for the IT lessons. It was asked why the Clerk did not read out her salary when the financial statements were read out. The Clerk agreed that she would do this in future. |
| 17/068 | **Police Report:**  A discussion took place about the speed of the traffic along West Pentire Road & parking on Halwyn Hill. These items are regularly reported to Highways but nothing is done, what is the PC’s next approach? In addition, the results of the recent speed survey have not been received & the hedge has not been cut along Halwyn Hill. It was suggested that the new Parish Council arrange a meeting with Highways as a matter of urgency & it was ***RESOLVED that the Clerk would chase Highways about the speed survey results & hedge cutting***. It was commented that the Caravan Park owners should be encouraging holidaymakers to use the footpaths and not the main road. |
| 17/069 | **Urgent Business Identified After the Circulation of the Agenda:**  None. |
| 17/070 | **Planning Issues:**  Applications:   |  |  |  |  | | --- | --- | --- | --- | | PA17/01236 | St. Christophers | Demolition of garage & to build a replacement with artist studio | ***Support in principle*** but express concern about visual impact, roof height & change of use in future. | | PA17/00964 | Land South of 7 St. Carantoc Way | New house (infill site) & detached garage | ***Support principle of development*** but would prefer to see a more sympathetic design in-keeping with the surrounding bungalows. (RV & JEB abstained) |   Decisions: None.  Other Planning Issues:   * BB read out an email from the Planning Officer regarding Seacroft who confirmed that the annexe is ancillary to the residence & cannot be used as a separate dwelling or holiday let. |
| 17/071 | **Cornwall Council Report:**  MV advised that there is concern about the changes to the planning system allowing delegated decisions on applications submitted by Cornwall Councillors unless there are public objections. A review of the Governance of Newquay Harbour is underway which will include a fee review. The concerns regarding Penhale Camp have been raised with the applicant’s representative. BB thanked MV for her help during her time in office. MV confirmed that a list of issues will be passed on to the next Cornwall Councillor to ensure some continuity. |
| 17/072 | **North Coast Cluster/Community Network Report:**  Both groups will now not meet until after the election. Attendance at both groups is beneficial and a new representative should be appointed after the Parish Council election. |
| 17/073 | **Memorial Hall Report:**  No Report. |
| 17/074 | **Neighbourhood Plan Report:**  Les Hallwood gave a report. Evidence is still being collected. A final consultation will take place on 20/21 May to present the draft policies. This will be followed by a final survey and the plan will then be submitted to Cornwall Council for inspection. The Committee will liaise with the Parish Council regarding the survey to try to avoid the problems which happened last time. |
| 17/075 | **Matters Arising:**   1. Adoption of Chapel Close Play Area: No progress. ***ONGOING***. 2. Installation of a Seat at the Halwyn Road Bus Stop: BC presented the options and following discussions it was ***RESOLVED that BC will purchase & reimbursed. RV & BC to install.*** 3. Parish Council Elections: There are 12 candidates so there will be an election on 4th May. A request has been received to organise a meeting with all the candidates. The Clerk has investigated the legality of this with Cornwall Council & due to Political Purdah the Parish Council’s resources cannot be used. The possibility of the candidates getting together to organise something themselves was discussed and the editor of the Parish Magazine will do an article for the May edition. ***NOTED***. 4. Repairs to the Public Toilets: The Clerk has contacted a carpenter and is waiting for a quote. ***ONGOING***. 5. Annual Meeting 2017: The meeting will take place on the 17th May at 7.30pm in the Village Hall. ***RESOLVED: Wine & cheese expenses authorised.*** |
| 17/076 | **Any Other Urgent Matters for Discussion:**   1. IT Lessons in the Memorial Hall: The lessons will start on Wednesday 17th May in the Memorial Hall alongside the Coffee Morning. 5 tablets have been purchased. There is money left in the budget to purchase a printer. It was discussed that tablets are not ideal for partially sighted. ***RESOLVED: Cost of laptop & visual assistive software to be presented at next meeting.*** 2. Signage Along the Gannel: The National Trust have requested permission to remove the old stone signage. ***RESOLVED: Permission granted***. |
| 17/077 | **Highways/Footpaths:**   1. Footpaths Report: No new problems reported. The path from the Parkdean Campsite to the beach has now been reopened. ***NOTED***. 2. Highways Issues: BB read out an email from Highways regarding the double yellow lines. The amount of traffic along Green Lane was discussed. Green Lane is a public footpath and the only vehicles permitted are those with private right of access. Horse riding & biking is not permitted. An email was read out from the Albion regarding the introduction of parking charges. SR objected strongly to this. ***NOTED***. |
| 17/078 | **Village Hall Report:**  None. |
| 17/079 | **Finance:** (see appendix 1)  Council: Lloyds - £16011.46 / Santander - £29062.48  ***RESOLVED: Accounts totalling £1958.84 were approved for payment.***  Memorial Hall: Lloyds - £1082.77 / Santander - £5531.48  ***RESOLVED: Accounts totalling £412.98 were approved for payment.***  Neighbourhood Plan: Lloyds – £7164.40  ***RESOLVED: Accounts totalling £20.80 were approved for payment.***   1. Clerk’s Salary: ***RESOLVED: Clerk’s salary increased inline with NALC guidelines*** 2. Internal Audit 2017: ***RESOLVED: Mr D Wright to be employed to carry out audit***. |
| 17/080 | **Correspondence:**  Correspondence noted included Cornwall Council (consultation on draft customer promise), Cornwall AONB Unit, Mr D Eyles (thank you letter for grant), Tree outside the Cosy Nook (now being dealt with by Highways) & Truro Neighbourhood Watch. The Clerk read out a letter from Mrs K Rowley regarding the Halwyn Road Development. SR made an inappropriate comment & was reprimanded & reminded that Councillors & Members of the Public are bound by the Code of Conduct. BB read out a response from the Duchy regarding the course of the Gannel and it ***was RESOLVED to write an express dissatisfaction at the response***. |
| 17/081 | **Public Participation:**  It was reported that the stones by the milk churn had been knocked over and that there are two potholes along Vosporth Hill which need filling. It was requested that the NT install more bins at the beach. The barbed wire is still exposed although signage has been installed. It was requested that the agenda on the noticeboard be printed in larger type. A vote of thanks was expressed to the Chairman as this was his final meeting. |
| 17/082 | **Business Not Requiring a Decision:**  None. |
| 17/083 | **Date of Next Meeting:**  The Chairman thanked members for their attendance and their hard work during his time in office. He advised that the **next Meeting will be the Annual Meeting & AGM on 17th May at 7.30pm in the Village Hall, Crantock.** The meeting closed at 21.10 hours. |

**APPENDIX 1**

**Parish Council**

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| **Payee** | **Reason** | **Amount** | **Method** | **Chq Number** |
| Mrs K Rees | Salary | £464.22 | BACS – 13/04 | - |
| Crown Garden Maintenance | Grasscutting | £580.00 | BACS – 13/04 |  |
| HMRC | PAYE | £86.00 | BACS – 13/04 | - |
| Shaun Petford | Toilet Cleaning | £230.00 | BACS – 28/04 |  |
| British Gas | Public Toilets | £19.36 | DD – 25/04 |  |
| BT | Broadband | £246.06 | BACS – 13/04 |  |
| CALC | Membership Fee | £277.45 | BACS – 13/04 |  |
| Mr B Blackford | Planters/Bulbs | £55.75 | Cheque | 1413 |
| **Total** | | | | **£1958.84** |

**Memorial Hall**

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| **Payee** | **Reason** | **Amount** | **Method** | **Chq Number** |
| EDF Energy | Electricity | £27.00 | Direct Debit – 27/04 | - |
| South West Water | Water rates | £17.94 | BACS – 13/04 |  |
| Cornwall Council | Business Rates | £368.04 | Cheque | 688 |
| **Total** | | | | £412.98 |

**Neighbourhood Plan**

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| **Payee** | **Reason** | **Amount** | **Method** | **Chq Number** |
| Penver Office Supplies | Stationary | £20.80 | BACS – 13/04 |  |
| **Total** | | | | £20.80 |