**Present -:**

Cllrs. B Dobson (Chairman), A Ross, S Robinson (SR), K MacKinnon (KM) E Seward-Adams, K England, D Hawkey (DH) & N Eustice (NE)

Mrs K Rees (Clerk), Cllr. A Harvey & 20 Members of the Public

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| 17/206 | **Apologies:** Cllr. W Bampfield |
| 17/207 | **Recordable/Non-Recordable Interests & Dispensations:**None. |
| 17/208 | **Minutes:** ***RESOLVED: The minutes of the Full Council Meeting held on 08th November and the Extra-Ordinary Meeting held on 22nd November 2017, as circulated, were accepted as a record of the meeting. They were signed by the Chairman.***  |
| 17/209 | **Actions From Minutes:**1. Terms of Reference & Cost of Village Caretaker: Document now circulated. ***NOTED***.
2. Amendment & Circulation of Second/Holiday Home Letter: See 17/219 (c)
3. Follow-Up Chapel Close Parking: See 17/219 (e) i.
4. Investigate Defibrillator: See 17/220 (d)
5. Community Engagement Policy: See 17/215.
6. To Consider the Boundary Review: See 17/195.
7. Carneton Close Parking: The Clerk has reported the issue to PCSO Murray who will visit the relevant parties. ***NOTED***.
8. Beach Issues to the National Trust: The Clerk has received a response from the National Trust and it has been forwarded to the resident who bought up the issues. ***NOTED***.
9. Report Fly Tipping: The Clerk confirmed she had reported this to Cornwall Council. ***NOTED***.
10. Circulate Information regarding Emergency Store: This had been circulated. ***NOTED***.
11. Invite Conservation Officer to attend Meeting: See 17/218.
12. Cost of BT Wifi: The Clerk advised that the cost for the phoneline is £22.50 per month and the cost of the broadband is £24.50 per month. ***NOTED***.
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| 17/210 | **Public Participation:**A member of the public reported that the steps leading up to St. Carantoc Way are extremely slippy. Clerk will report this to Highways. ***NOTED***. |
| 17/211 | **Chair Report:**BD congratulated the organisers of the concert at the Bowgie and Crantock Does Christmas on their successful events. Thanks were expressed to the Christmas Lights Committee for their wonderful display including David Eyles, Bernard Clark, Kathleen Mackinnon, Hannah & Nigel Eustice, Kath Rowley, the Albion, the Cornishman & all the homeowners and businesses who have provided electricity for the lights. The plaque that was recovered on the beach has been repaired and will be reinstalled close to where it was displayed originally and the large piece of metal that was recovered on the beach will be looked at by two marine archaeologists. 1. Village Caretaker: See 17/209 (a).
2. Issues Arising from Parish Surgeries: No issues to report. ***NOTED***.
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| 17/212 | **Community Network/North Coast Cluster Report:**BD gave a report of the North Coast Cluster Meeting held on 14th November. Several of the Parish Councils expressed an interest in joining together to purchase a speed visor. SR agreed to take the lead on this on behalf of the PC. Other agenda items included parking at Cubert School & Cubert Crossroads. The next Community Network Panel Meeting takes place on 14th December. Edwina Hannaford will be attending this meeting to discuss the strengthening of the relationship between Cornwall Council & the Community Network Areas. ***NOTED***. |
| 17/213 | **Cornwall Council Report:**Cllr. Harvey congratulated the Christmas Lights Committee on their excellent display. He advised that Crantock has 14% second homes, the average for Cornwall is 5%. It was discussed that Cornwall Council is currently undertaking a budget review as there is a shortfall of £75mn. Comments from the public can be made until 29th December. ***NOTED***. |
| 17/214 | **Planning Issues:**Applications:

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| PA17/11672 | The Round House | Re-roofing, internal alterations, conversion of car port & 1st floor extension | OBJECT - overdevelopment due to the size and scale & the impact on the conservation area due to the proposed change to the roof height. |
| PA17/09743 | Bowgie Inn | Single storey customer area extension, terrace extension & underground extension | NO OBJECTIONS. |
| PA17/10098 | Atlantic View | Change of use from holiday accommodation to residential | NO OBJECTIONS. |

Decisions: There were no decisions.The Clerk advised that two enforcement cases have been opened. One for an alleged change of use for the stationing of a caravan on Land East of Kareena and the other for the alleged erection of a side/front extension at 12 St. Carantoc Way.Mr Rodda gave a presentation regarding the pre-application (PA17/03069/preapp) he has submitted for 3-5 houses on Land West of Tregoona (It was noted that this should read Trevowah). The properties would allow his sons to stay in the village. Access to the site would either be through a private lane at Chapel Close or through Trevowah Meadows.It was noted that Cornwall Council has just released a draft Statement of Involvement for Community Planning that was open for consultation. |
| 17/215 | **Sub-Committee for Community Engagement Policy:**BD advised that Mr Clark has volunteered to sit on the committee but another volunteer from the public is required. It was ***RESOLVED that ESA & KM would represent the Parish Council***.  |
| 17/216 | **The Future of the Public Toilets:**KE volunteered to take responsibility for the toilets on behalf of the Parish Council. She is supportive of keeping the toilets open because they are very well used and are good for the village reputation. However, the costs are a consideration as is the flooding. It was discussed that slot machines could be installed to recover some costs. An alternative option could be for The Albion to keep their toilets open for public use. This would involve some cost. ***RESOLVED: NE to liaise with The Albion and report back to next meeting so that options can be discussed***. |
| 17/217 | **Consultation – Electoral Review of Cornwall (Division Arrangements):** It was discussed that the Parish Council has little influence over the review. However, BD will draft a response stressing the need to remain in a rural ‘cluster’. To be circulated for approval. ***NOTED***. |
| 17/218 | **Review of the Crantock Conservation Policy:**The Clerk advised that due to resources, a Conservation Officer will not be able to attend a Parish Council Meeting. The current plan is available on Cornwall Council’s website and states that it should be reviewed in 2017. Following discussions, it was ***RESOLVED that the Clerk will contact the Council to ask what can and cannot be done in a Conservation Area and when the review will be undertaken***.  |
| 17/219 | **Parish Councillor Reports:**1. Planning Including Neighbourhood Plan Report:
2. Neighbourhood Plan Report: Nothing additional to report. ***NOTED***.
3. Finances: Following the report at the last meeting it was ***RESOLVED that the budget for 2018/19 would be £50,855 and the precept would be £28,500***. The Village Hall has submitted a grant application for a defibrillator to the Solar Farm Community Benefit Trust. The closing date for applications is the 31st December so the grant awards will be discussed at the January meeting. There was discussion about the need for 2 defibrillators in the village ***NOTED***.
4. Second/Holiday Home Engagement: The original letter drafted is no longer relevant. Many of the second home owners have contributed financially towards the Christmas Lights. The Parish Council must examine ways to encourage second/holiday home owners to get more involved with the community. KE & WB to look at options. ***NOTED***.
5. Young People: Due to illness, it is likely that the brownie group will now start after Easter. ***NOTED***.
6. Highways: BD advised that Cormac have agreed to send out an Area Steward to re-examine the verge between Trevella and the Village to see if there is a footpath that they should be maintaining.
	* 1. Chapel Close Parking: Cormac is now liaising with the local residents regarding the situation and have agreed not to remove the sign.
7. Beach: AR has tried to contact the Duchy on several occasions without success. ***ONGOING.***
8. Footpaths: ESA advised that there is exposed barbed wire by the farm at the bottom of footpath 402/11/2. ***RESOLVED: Clerk to report to footpaths***.
9. Memorial Hall: The next committee meeting will take place in January. Following discussions, it was ***RESOLVED to purchase, or obtain on loan, the tools required for the Emergency Store as and when funds are available***.
10. Village Hall: NE advised that the AGM has been held and that the possibility of holding Car Boot sales next Summer is being looked at. ***NOTED***.
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|  17/220 | **Parish Clerk Report:**1. Finance:(see appendix 1)

Council: Lloyds - £6300.90 / Santander - £36087.85***RESOLVED: Accounts totalling £5495.59 were approved for payment.*** Memorial Hall: Lloyds - £2319.13 / Santander - £4534.94***RESOLVED: Accounts totalling £50.00 were approved for payment.***Neighbourhood Plan: Lloyds – £5288.74***RESOLVED: Accounts totalling £7.34 were approved for payment***.1. Correspondence: Correspondence received and noted included Cornwall Council (Notice of Examination Hearing of Mineral Safeguarding Plan & Cornwall Site Allocation Plan & Waste Collection Survey) & National Trust (Memorial Policy). Cornwall Council is undertaking a consultation on their ‘Statement of Community Involvement for Planning’. ***RESOLVED: Councillors to read and response to be decided at the next meeting***.
2. Crime Figures: There were no reported crimes in November 2017.***NOTED***.
3. Installation of a Defibrillator in the Village Centre: Possible locations for the defibrillator were discussed and it was ***RESOLVED determine the exact requirements of the equipment (‘phone line, power, etc.) and to contact the owners of appropriate buildings for installation.***
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| 17/221 | **Agenda Items for January 2018:*** Village Clean-Up
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| 17/222 | **Date of Next Meeting:** The Chairman thanked members for their attendance. He advised that the **next Full Council Meeting will be on 10th January 2018 at 7.30pm in the Memorial Hall, Crantock.**  |