**Present -:**

Cllrs. B Dobson (Chairman), S Robinson (SR), N Eustice (NE), A Ross (AR), W Bampfield (WB), K MacKinnon (KM), D Hawkey (DH) & K England

Mrs C Evans (Acting Clerk), Cllr. A Harvey & 16 Members of the Public

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| 17/130 | **Apologies:**  Cllr. E Seward-Adams |
| 17/131 | **Recordable/Non-Recordable Interests & Dispensations:**  None. |
| 17/132 | **Minutes:**  Amendments: (i) Take out the title of the Ladies, (ii) Wednesday is spelt wrong in the date, (iii) Change ‘transparency’ to ‘clear understanding’ in minute reference 17/127***. RESOLVED: With the above amendments, the minutes of the Full Council Meeting held on 14h June 2017, as circulated, were accepted as a record of the meeting. They were signed by the Chairman.*** |
| 17/133 | **Actions From Minutes:**   1. Request crime figures from the Police: The Clerk read out an email from PCSO Murray advising that due to cuts, a representative from the Police would no longer be able to attend PC Meetings. 2. Quote for Works at the Memorial Hall: See 17/139 (h) 3. Review of the Memorial Hall Finances: See 17/139 (h) 4. Review of the Memorial Hall Constitution & To Appoint Chairman: See 17/139 (h) 5. Thank- you Letters: The Clerk confirmed these had been sent. 6. Owner of Property on Green Lane: Ongoing as owners away on holiday. 7. Report all Highways Issues & Cost of TRO: Highways response was read to the meeting. The cost of a TRO to change the parking restrictions would be approximately £5000. 8. Contact St. Agnes about Flashing Speed Visor Sign: The Clerk has contacted St. Agnes and further information will be bought back to meeting when it is available. 9. Review of Consultations: See 17/135 (b) & 17/135 (c) |
| 17/134 | **Public Participation:**   * Highways were praised for filling in the pot holes along Treago Road so rapidly. * A comment was made about the amendment to minute ref 17/127. The word ‘transparency’ should be used. AR suggested that the amendment should read ‘commented by a member of the public transparency of finances’ this was ***RESOLVED***. * A Highways Report said over 35,000 vehicles in 23 days were counted passing Wayside Cottage. A local resident would like to see Cornwall Council compulsory purchase land and building to get rid of this dangerous bend as the road is not designed to cope with this amount of traffic & is an accident waiting to happen. The Parish Council must continue to press Highways on this matter. * The issue was raised of there now being only one public speaking session. The Chair explained the reasons and had taken advice from CALC on the matter. The surgeries are welcoming new people who may not want to speak at PC meetings. Other members of the public expressed dissatisfaction that the second Public Speaking Session had been taken out. It was noted that no other Parish Council have 2 Public Participation sections & Councillors can be contacted by telephone or email at other times. * Thanks were expressed to Spen, Ena & Carol for their splendid job tidying the village. |
| 17/135 | **Chair Report:**   1. Village Tidiness & Potential Caretaker Role: There are lots of little jobs that need doing and employing a part time caretaker may be a way to get matters done on a regular basis. The Parish Council is currently looking at the terms & conditions & cos of the role & how this could be funded. There will be a report at the next meeting. ***NOTED***. 2. Response to the Electoral Boundary Consultation: BD to write response and circulate to Cllrs. 3. Response to the Cornwall Site Allocation Plan & Development Consultation: BD has written a reply which will be circulated to Cllrs. for approval. 4. Update from Parish Surgeries: See 17/134. |
| 17/136 | **Community Network/North Coast Cluster Report:**   1. North Coast Cluster: Agenda was limited but was good to meet the Chairs of other parishes. 2. Community Network: BD gave a report from the recent meeting. Items discussed included linkages of the Neighbourhood Plans, the devolution boundary changes & SWW who are now on special measures. |
| 17/137 | **Cornwall Council Report:**  Cllr. Harvey advised that he has a meeting with Geoff Brown, Jeremy Edwards & Guy Thomas next week, to discuss a way forward for the proposed improvements to Cubert Crossroads. |
| 17/138 | **Planning Issues:**  Applications:   |  |  |  |  | | --- | --- | --- | --- | | PA17/05983 | Sandy Ridge | Proposed extension to front elevation & balcony | No Objections. | | PA17/06055 | 3 St. Carantoc Way | Construction of single storey side & rear extension | Insufficient information to make a decision. Decision deferred. |   Decisions: PA16/11661 (Highfield Lodge) – Approved  PA17/03762 (29 Carneton Close) - Approved  Other Planning Issues:   * The Clerk has received details from Sinclair Dalby, representing Vodaphone, who wish to install a radio mast at Trevella Farm. Following discussions, it was ***RESOLVED to make no comment other than to find out if the mast can be seen from the Conservation Area***. |
| 17/139 | **Parish Councillor Reports:**   1. Planning Including Neighbourhood Plan Report: 2. 13 St. Carantoc Way & Langurra Farm: No action required. 3. Boskenna: Nothing can be undertaken retrospectively on this development, but it highlights the importance of being stringent on developments. 4. Neighbourhood Plan Report: LH gave a report. He thanked Hannah & team for putting the survey in the middle of the Parish magazine. The Draft Policies can be viewed on the website & Parishioners were urged to complete the survey. 5. Finances: Nothing to report. 6. Second/Holiday Home Engagement: KE & WB have drafted a letter which was circulated for approval. It asks if owners would like to become more engage with the community and to help fund schemes in the village. There is an agency that manages several properties in the village & KE/WB will try to arrange a meeting with them. 7. Young People: No-one has come forward to run a Rainbow or Brownie group in the village. A note will be placed in the next edition of the Parish magazine asking for volunteers. 8. Highways: SR had compiled a report regarding the traffic issues including speeding & Beach Road congestion. Written proposals have been drafted which will be published in the Parish Magazine. There was also discussion on the congestion in the summer on Beach Road and the erection of car park full signs at the entrance to village & visitors to Parkdean Holiday Park getting lost in the village. The manager is aware of the issue & is looking at solutions. 9. Beach: AR gave a comprehensive report on the beach and what has been undertaken since the last meeting. There is a problem with rubbish on the beach which needs to be addressed. It was requested that a note discouraging the disposal of domestic rubbish in the village litter bins be included in the Parish magazine. It was also noted that there used to be rubbish bins on the beach which the lifeguards used to empty.   AR has established a sub-committee to consider what action could be taken, and potential costs, to divert the Gannel back to its East Pentire course.   1. Footpaths: No report. 2. Memorial Hall: BD is now the Chair of the Committee. SR advised that he is meeting with plasterers later in the week. A review of the finances has now taken place and there was an error in the figures previously reported. A graph was shown to the meeting showing annual costs since 2013/14. It is envisaged that costs will increase in 2017/18 as the Memorial Hall is now eligible for business rates. An increase in hall hire charges should be considered to increase revenue. An electricity bill for over £800 has been received as the meter had not been read since 2015. EDF have been advised of where to obtain the key. The constitution is being reviewed by the new committee. 3. Village Hall: It was queried why this was needed to be a regular item on the agenda. NE gave a comprehensive report. It was requested that the Parish Council to look into car park full signage for when the beach car park is full. The village hall is investigating the possibility of opening up their car park as an overflow. |
| 17/141 | **Parish Clerk Report:**   1. Finance:(see appendix 1)   Council: Lloyds - £3297.91 / Santander - £39072.33  ***RESOLVED: Accounts totalling £1735.31 were approved for payment.***  Memorial Hall: Lloyds - £830.60 / Santander - £5532.85  ***RESOLVED: Accounts totalling £77.20 were approved for payment.***  Neighbourhood Plan: Lloyds – £5932.98  ***RESOLVED: Accounts totalling £772.20 were approved for payment.***   1. Correspondence: Correspondence noted included Cornwall Community Flood Forum (details of membership), Natural England (improvements to SW Coastpath), Highways England (proposed route for the dualling of the A30), Cornwall Council (2017 Off-Street Consolidation Order) & a thank you letter to SR for all his hard work in the village. A letter had been received requesting the relocation of a Memorial Bench from Highfields. Following discussions, it was ***RESOLVED that the bench could be put on the triangle***. 2. Crime Figures: One crime was recorded in June 2017 (criminal damage) |
| 17/142 | **Agenda Items for September 2017:**   * Doctors Surgery in the Memorial Hall (WB investigating with KR) * Christmas Lights – Clerk to investigate insurance * Dog Bin Provision in the Parish |
| 17/143 | **Date of Next Meeting:**The Chairman thanked members for their attendance. He advised that the **next Meeting will be on 13th September at 7.30pm in the Memorial Hall, Crantock.** The meeting closed at 21.15 hours. |
|  | **Actions:**  07.17.01 Owner of Property on Green Lane (BD)   * + 1. Terms of Reference & cost village caretaker (BD)     2. Response to Consultations and Circulation (BD & All)     3. Circulate Traffic Paper for review (All)     4. Write to National Trust again regarding the litter on the beach (KR)     5. Contact Highways to arrange “audit” of parish issues (KR*)*     6. Telephone Mast – visibility from Conversation Area (KR)     7. Second/Holiday Home Letter (KE)     8. Car Park Full’ Signage for Beach Car Park (SR)     9. Possibility of Dr’s Surgery in the Parish (KR)     10. Christmas Lights – cost of insurance (KR)     11. Cost to install more dog bins in the Parish (KR) |

**APPENDIX 1 - FINANCES**

**Parish Council**

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| **Payee** | **Reason** | **Amount** | **Method** | **Chq Number** |
| Mrs K Rees | Salary | £486.33 | BACS – 13/07 | - |
| HMRC | PAYE | £97.60 | BACS – 13/07 | - |
| Shaun Petford | Toilet Cleaning | £337.50 | BACS – 13/07 |  |
| NEST | Pension | £2.00 | BACS – 13/07 |  |
| Crown Garden | Footpaths | £305.00 | BACS – 13/07 |  |
| British Gas | Public Toilets | £20.84 | DD – 13/07 |  |
| BT | Broadband | £63.00 | BACS – 13/07 |  |
| Mrs C Evans | North Coast Cluster Honorarium | £110.00 | BACS – 13/07 |  |
| Penver Office Supplies | Stationary | £8.04 | BACS – 13/07 |  |
| Crown Gardens | Footpaths | £305.00 | BACS – 13/07 |  |
| **Total** | | | | **£1735.31** |

**Memorial Hall**

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| **Payee** | **Reason** | **Amount** | **Method** | **Chq Number** |
| EDF Energy | Electricity | £50.00 | Direct Debit – 24/07 | - |
| South West Water | Rates | £27.20 | BACS – 13/07 |  |
| **Total** | | | | £77.20 |

**Neighbourhood Plan**

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| --- | --- | --- | --- | --- |
| **Payee** | **Reason** | **Amount** | **Method** | **Chq Number** |
| Neighbourhood Plan | A5 Leaflet | £772.20 | RETROSPECTIVE |  |
| **Total** | | | | £772.20 |