**Present -:**

Cllrs. B Dobson (Chairman), Mrs E Seward-Adams (Vice-Chair (ESW)), S Robinson (SR), N Eustice (NE), Alastair Ross (AR), Mrs W Bampfield (WB), Ms K MacKinnon (KM), David Hawkey (DH) & Mrs K England

Mrs K Rees (Clerk) & Cllr. Mrs A Harvey & 18 Members of the Public

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| 17/109 | **Apologies:**  None. The Chairman feels that the agenda needs streamlining and in particular item 18, public speaking on any item. As a trial, this item will be removed from the agenda and instead there will be a weekly Parish Surgery instead. Items discussed can then be added to the agenda for the next meeting which should mean a quicker turnaround***. RESOLVED: Parish Surgery to be held on Thursday morning at the Memorial Hall, starting 22nd June***. |
| 17/110 | **Recordable/Non-Recordable Interests & Dispensations:**  None. |
| 17/112 | **Minutes:**  It was discussed that as seven of the Councillors were not present at the Full Council Meeting 12th April, the minutes could not be ‘approved. Therefore, it was ***RESOLVED that the minutes of the Full Council Meeting held on 12h April 2017, as circulated, were accepted as a record of the meeting. They were signed by the Chairman. The draft minutes of the Annual Meeting & AGM held on 17th May were accepted as a true record.*** |
| 17/113 | **Public Participation:**  It was commented that Robert Vodnik & Bernard Clark had done an excellent job in installing the bench at the Halywn Road Bus Stop. |
| 17/114 | **Police Report:**  No Report. The Clerk advised that as far as she was aware, PCSO Murray was still in post. ***RESOLVED: Clerk to ask for crime figures to be sent before each meeting, if a representative is unable to attend***. |
| 17/115 | **Urgent Business Identified After the Circulation of the Agenda:**  None. |
| 17/116 | **Planning Issues:**  Applications:   |  |  |  |  | | --- | --- | --- | --- | | PA17/04334 | Vosporth Villa | Listed building consent for proposed works & alternations for fenestration & porch | No Objections. | | PA17/04877 | Atlantic View | Change of use to residential dwellings – chalets 1, 2, 3 & 4 | No Objections. |   Decisions: None.  Other Planning Issues:   * BD commented that the quality of the drawings received with applications is often poor & Cornwall Council does not have a specified standard of drawings. He has spoken to the Planning Department and is awaiting a response. ***NOTED***. |
| 17/117 | **Cornwall Council Report:**  Cllr. Harvey thanked Parishioners for electing him and for Hannah Eustice for sending him a copy of the Parish Magazine. A meeting will be arranged shortly with Sarah Newton MP, Jeff Brown (new transport portfolio holder) & the Parish Chairs to discuss funding for the proposed works at Cubert Crossroads and how this project can be moved forward. BD to attend this meeting. |
| 17/118 | **North Coast Cluster/Community Network Report:**  BD attended the NCC meeting held on 13th June. He advised that the proposed route for the dualling of the A30 between Carland Cross & Chiverton Cross will be announced on 26th June. Several parishes in the Cluster Group have sewage & drainage problems & this will now be an escalated item & on the agenda for the next Community Network Meeting.  BD will attend the next CNA meeting on 22nd June. Priority items are South West Water & the accuracy of the Homechoice Register. |
| 17/119 | **Memorial Hall Report:**  SR will get a quote to re-render the front wall, rebuild the emergency store & repair the flag stones.  The Parish Council’s role in managing the Memorial Hall. It is a PC owned asset and therefore the PC has ultimate responsibility. The committee requires a Chairman and the constitution states that this must be a Parish Councillor. ***RESOLVED: NE to undertake a review of the funding. BD to look at the constitution with a view to appointing a Chair***. |
| 17/120 | **Neighbourhood Plan Report:**  Les Hallwood gave a report. The consultation weekend was a success & 80 surveys were returned. The full results of this survey will be published in the Village Magazine. Two copies of the final survey will be going out with each copy of July’s Village Magazine. There will be a box in the Post Office for returns which will be open on a Wednesday morning in the Memorial Hall, if anybody wishes to witness this. Further copies of the survey can be obtained direct from Les Hallwood. It is hoped that as many people as possible will respond to this survey. |
| 17/121 | **Matters Arising:**   1. Adoption of Chapel Close Play Area: Guy Thomas has advised that the money for this project has been ring-fenced but it may take up to 18 months for progress to be made due to other priorities such as the devolution of libraries. ***NOTED***. 2. Installation of a Seat at the Halwyn Road Bus Stop: The seat has been installed and it looks great. Thanks were expressed to Robert Vodnik & Bernard Clark for undertaking the installation and to the two local residents who have donated plants and planters. ***NOTED***. 3. Secondary Duties: These were discussed and agreed. See appendix 2 (not in magazine). 4. IT Lessons – Software for the Visually Impaired: LH advised that five people are attending the lessons & there is two weeks of the course left. He agreed to monitor the requirements for visually assistive software & so far there have been no requests. ***NOTED***. |
| 17/122 | **Any Other Urgent Matters for Discussion:**   1. Purchase of a Screen for use During Meetings: A member of the public advised that they had a screen that the Parish Council could use. They were thanked for their kind offer. ***NOTED***. |
| 17/123 | **Highways/Footpaths:**   1. Footpaths Report: No new problems reported. A fallen ash tree was reported at Penpol Woods. This has now been cleared. The condition of the road at the bottom of Green Lane where the work is taking place was discussed. ***RESOLVED: BD to speak to owner***. 2. Highways Issues: It was reported that the drain by the low wall at the public toilets has started to collapse internally. BD advised that he has spoken to Highways regarding the cutting of the hedge on Halwyn Hill and is waiting for a response. Highways have cut the footpath from Trevella but have done a very poor job. The white lines at the Trevella junction have still not been replaced. ***RESOLVED: Clerk to report all the above to Highways. PC to consider paying for hedge cutting along Halwyn Hill & Trevella Footpath subject to Highways response. Clerk to contact St. Agnes Clerk regarding the installation a flashing speed visor***. |
| 17/124 | **Village Hall Report:**  No report. NE to attend next committee meeting at the end of June. The Music in the Park event will be held on the first Tuesday in August. ***NOTED***. |
| 17/125 | **Finance:** (see appendix 1, not published on internet, avail. On request)  Council: Lloyds - £5743.40 / Santander - £39069.12  ***RESOLVED: Accounts totalling £2518.56 were approved for payment.***  Memorial Hall: Lloyds - £489.60 / Santander - £5532.40  ***RESOLVED: Accounts totalling £27.00 were approved for payment.***  Neighbourhood Plan: Lloyds – £6864.88  ***RESOLVED: Accounts totalling £94.02 were approved for payment.***   1. Clerk’s Annual Pay Review: ***RESOLVED: Clerk’s salary increased to SCP 25.*** 2. Internal Audit 2017: ***RESOLVED: (i) The Annual Governance Statement 16/17 & (ii) Accounting Statements 16/17 accepted as a true record.*** |
| 17/126 | **Correspondence:**   * CALC Training Opportunities: ***NOTED*** * Consultations on Cornwall Site Allocation Plan & Boundary Review: ***RESOLVED: Cllrs to look at documents before next meeting. Agenda items next month.*** |
| 17/127 | **Public Participation:**   * Mrs J Smith confirmed that the Memorial Hall constitution states that the Chairman must be a Parish Councillor. The role of the committee is to fundraise & the PC have to ratify decisions. It was commented that there is a lack of transparency regarding the finances of the hall. * Residents reported highways issues including potholes on Treago Road & overgrown hedges on Trevowah Road. ***RESOLVED: Clerk to report to Highways***. * Fern Pit Stories & Fiddle Me Timbers will take place at the Village Hall on 24th June. * It was queried why the double yellow lines cannot be enforced from 01st May instead of 01st June. ***RESOLVED: Clerk to get cost of RTO from Highways***. * An independent survey of the sewage system was requested. BD advised that he has already approached a private company and the cost would be tens of thousands of pounds as the gradients of the pipes are not known. |
| 17/128 | **Business Not Requiring a Decision:**  None. Condolences were expressed to the family of Joyce Denby who recently passed away. She was the Parish Clerk for 25 years and did a lot for the Parish of Crantock. |
| 17/129 | **Date of Next Meeting:**The Chairman thanked members for their attendance. He advised that the **next Meeting will be on 12th July at 7.30pm in the Memorial Hall, Crantock.** The meeting closed at 21.00 hours. |