**Present -:**

Cllrs. B Dobson (Chairman), S Robinson (SR), W Bampfield (WB), K MacKinnon (KM), D Hawkey (DH), N Eustice (NE) & K England (KE)

Mrs K Rees (Clerk), Cllr. A Harvey & 20 Members of the Public

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| 17/167 | **Apologies:**  Cllrs. A Ross & E Seward-Adams |
| 17/168 | **Recordable/Non-Recordable Interests & Dispensations:**  DH declared an interest in Agenda Item 9 (a) PA17/08441 |
| 17/169 | **Minutes:**  ***RESOLVED: The minutes of the Full Council Meeting held on 13th September 2017, as circulated, were accepted as a record of the meeting. They were signed by the Chairman.*** |
| 17/170 | **Actions From Minutes:**   1. Terms of Reference & Cost of Village Caretaker: The Parish Council has been approached by the National Trust to ask if we would consider working in partnership to employ a caretaker to look after the village & beach. Once further information is received from the National Trust, the document will be amended and circulated. ***NOTED***. 2. Upload Traffic Paper to Parish Council Website: Completed. 3. Amendment & Circulation of Second/Holiday Home Letter: This needs to be amended once further information is received from the National Trust. See 17/170 (a). 4. Follow-Up Chapel Close Parking: See 17/171, final paragraph of Public Participation. 5. Accept Quote for Emergency Store: Quote accepted and the work has now been completed. 6. Set-Up CEF Account for Christmas Lights: Completed. 7. Letter to Police: The Clerk has sent letter and is waiting for a response. 8. Hedge on Trevowah Road: The Clerk is still investigating. 9. Investigate Defibrillator: KM advised that the cost for a defibrillator will be £3000. If the Parish Council can raise £1500, the charity Lucky 2 will match fund the rest. The Clerk advised that the funding is already in place. KM will now investigate installation requirements. ***NOTED***. |
| 17/171 | **Public Participation:**  A local resident spoke against the outline planning application for the erection of 2 semi-detached dwellings on Land North of 20 Gustory Road. The submitted plan is impractical and there may be a difficulty in digging the foundations as the ground is deeply sanded.  Two members of the public spoke against the proposal to remove the ‘any topic’ public speaking item. This proposal is alienating the public. In addition, the Surgeries are not working because the items are not reported to the Parish Council.  An update was requested on the Chapel Close/Halwyn Road Parking Issues. BD advised that Cormac has agreed not to remove the signs and that he has contacted Ocean Housing to clarify the situation. He is expecting a response this week. ***NOTED***. |
| 17/172 | **Chair Report:**   * The organisers of the Bale Push and Old Albion Folk Week were congratulated for their successful events. Thanks were expressed to all those who helped organise both events. * Issues bought up at the recent surgery include the condition of Halwyn Road Footpath, Chapel Close/Halwyn Road Parking and various Highways items which will be discussed at the forthcoming meeting with Cormac. * BD has a meeting with South West Water on 16th October. A range of issues will be discussed including capacity of the system, the smell & the solution for the Halwyn Road development. * Cornwall Council’s Website is recognized as one of the best County Council websites in the country. It contains a wealth of information and is a very useful tool for reporting issues. * The Remembrance Service will take place on 12th November. |
| 17/172 | **Community Network/North Coast Cluster Report:**   1. Community Network: BD gave a report of the recent meeting which SWW attended. A variety of issues were discussed and it seems that every Parish in the Area has a problem with spills. Queries raised included a view that SWW underestimates the summer occupation density of holiday homes. There has been a number of sewage spillages this year but all within the criteria allowed by the Environment Agency. ***NOTED***. As part of the Government’s Devolution Program, the relationship between Community Networks and Parish Councils will be improved and some of the budgets will moved to the Network Areas. A briefing by CALC is planned for 14th October. |
| 17/173 | **Cornwall Council Report:**  Cllr. Harvey advised that Guy Thomas has not received the answers from Peter Hocking (SWW) to the queries which arose from the Community Network meeting. Guy Thomas will chase these up.  660 houses have now been built in the St. Agnes & Perranporth Community Network Area. The number of approvals is now 330 over and above the 1100 allocated to this Network Area. |
| 17/174 | **Planning Issues:**  Applications:   |  |  |  |  | | --- | --- | --- | --- | | PA17/08441 | 20 Gustory Road | Outline application with some matters reserved for the erection of 2 semi-detached dwellings | OBJECT due to overdevelopment, loss of privacy, visually intrusive, the potential of massing & the lack of sewage capacity  There were also concerns about the potential precedent this could create. The application failed to make a case within Cornwall Council Local Plan | | PA17/08571 | 9 Carneton Close | Proposed extension & internal works | NO OBJECTIONS. |   Decisions: PA17/07071 (Land North West of Trevella Farm) – Prior approval not required.  PA17/07321 (Broclamont) - Withdrawn |
| 17/175 | **The Role of Public Participation (Any Topic):**  BD gave a very comprehensive report on the pros and cons of including an ‘any topic’ public participation item on the Parish Council’s agenda. Advice has been sought from Simon Mansell (Cornwall Council) & Sarah Mason (CALC) who advise that public participation should be restricted to agenda items only. The public has a right to observe Parish Council meetings but there is no statutory right for the public to participate. The pros include community engagement and that issues can be raised and the cons include that the items can’t be debated, that items are revisited where a decision has already been made and comments are often personal and abusive. Following a discussion, it was ***RESOLVED that the Standing Orders are amended to allow for one item of public speaking on agenda items only.***  ***RESOLVED to establish a small sub-committee of Members of the Public and Councillors to review the Standing Orders with specific focus on creating a Community Engagement Policy***. It was asked if the Public Speaking Item could be moved on the agenda and it was discussed that this could form part of the review. |
| 17/176 | **The Future of the Public Toilets:**  The Clerk confirmed that the toilets are now closed for winter and will reopen at Easter. It was discussed that this would be an item for the forthcoming Precept Meeting. ***NOTED***. |
| 17/177 | **Christmas Events:**  The Christmas Light Switch-on will take place on 09th December. There will be stalls, refreshments, carols etc. NE confirmed that approx. £6000 has been raised for the Christmas Lights. Some of this money will be held over for next year. ***NOTED***. |
| 17/178 | **Consultation – Electoral Review of Cornwall (Division Arrangements):**  It is recommended that the number of Cornwall Councillors be reduced from 123 to 87. A consultation on the new division boundaries, number of representatives and names of the divisions has started with the closing date is 19th February 2018. This item is on the agenda at the CALC Conference on 14th October. BD to report back to next meeting so that response can be drafted. ***NOTED***. |
| 17/179 | **Parish Councillor Reports:**   1. Planning Including Neighbourhood Plan Report: 2. Neighbourhood Plan Report: LH gave a report. The 6-week consultation period has now closed. Responses have been received from a number of agencies and a number of changes have been made, particularly to strengthen the housing policies. In order for the plan to be formally submitted for examination, the Parish Council needs to approve the Plan. ***RESOLVED: Crantock Parish Council approves the Neighbourhood Plan Document for formal submission*** (1 abstention). BD thanked Les Hallwood, Brook Blackford & everyone who has been involved with getting the plan to this stage. 3. Finances: It was ***RESOLVED that the Finance Committee would meet before the next Parish Council meeting to discuss the precept***. 4. Second/Holiday Home Engagement: See 17/170 (c). 5. Young People: Plans for the Rainbow Group are progressing well. KM is also investigating the possibility of setting-up a youth club for 14-17 year olds in the Cornishman. ***NOTED***. 6. Highways: Trevellveth Road is in an extremely poor state of repair and the Culvert by the Public Toilets needs repairing again. ***RESOLVED: Clerk to report to Highways***. 7. Beach: A preliminary meeting has been held with the Duchy & National Trust to discuss the options and it was agreed that action must be taken. The Duchy have asked Plymouth University to undertake a preliminary assessment. ***NOTED***. 8. Footpaths: Nothing to report. 9. Memorial Hall: The AGM has now been held. A review of the constitution & a budget review to try to establish self-funding is being undertaken. ***NOTED***. 10. Village Hall: Although the summer event was successful, unfortunately a new marquee is required due to storm damage. Summer car parking is being looked at so that a solution can be found for next year. ***NOTED***. |
| 17/180 | **Parish Clerk Report:**   1. Finance:(see appendix 1)   Council: Lloyds - £18326.55 / Santander - £36081.82  ***RESOLVED: Accounts totalling £7836.89 were approved for payment.***  Memorial Hall: Lloyds - £706.35 / Santander - £4534.18  ***RESOLVED: Accounts totalling £35.00 were approved for payment.***  Neighbourhood Plan: Lloyds – £5643.48  ***RESOLVED: Accounts totalling £354.77 were approved for payment.***   1. Annual Return for Year Ended 31st March 2017: ***RESOLVED: The Annual Return for year ended 31st March 2017 was accepted as a true record***. 2. Correspondence: Correspondence received and noted included Guy Thomas (strengthening of community network), Cubert Parish Council (parking at the school), Narrow Cliff Doctors Surgery (reply to request for weekly surgery in Crantock), Mrs M Crossley (setting up of a Resident’s Fund). & Mr S Wilding (request to put 4 mobile homes on land off Green Lane). 3. Crime Figures: Three crimes were recorded in September 2017 (dog not under control, driving while over the limit & a public communication offence). ***NOTED***. 4. Parish Council Grants: The following grants were ***RESOLVED: Village Magazine - £600, Cornwall Air Ambulance - £200 & MDNA Cornwall - £50.00*** 5. Installation of a Defibrillator in the Village Centre: See 17/170 (i) |
| 17/181 | **Agenda Items for November 2017:**   * Draft Precept * Emergency Store * Public Toilets |
| 17/182 | **Date of Next Meeting:** The Chairman thanked members for their attendance. He advised that the **next Meeting will be on 08th November at 7.30pm in the Memorial Hall, Crantock.** The meeting closed at 21.10 hours. |
| 17/183 | **Actions:**  10.17.01 Amend Village Caretake Document when heard from the National Trust (BD)  10.17.02 Amendment & Circulate of 2nd Home Letter, when heard from National Trust (KE/WB)  10.17.03 Follow-up Ocean Housing re. Chapel Close Parking (KR/BD)  10.17.04 Investigate Installation Requirements for the Defibrillator (KM)  10.17.05 Community Engagement Policy (BD)  10.17.06 Consider Boundary Review (everyone)  10.17.07 Precept Meeting (KR/BD/NE)  10.17.08 Report Highway Issues (KR) |